



University Policy Statement

UPS 270.103

STAFFING OF GRADUATE COURSES

For the purpose of this policy, “Graduate Courses” shall be all courses at the 500- and 600-level.

- I. The faculty (university, college, school, divisional or departmental, as appropriate) who have oversight of graduate programs shall develop written standards for ensuring that qualified faculty are assigned to teach graduate courses. Such written standards shall be subject to approval by college deans and by the Provost or Provost designee; and shall be reviewed not less frequently than coincidentally with accreditation or program performance reviews.
- II. In cases where no written college or school, divisional or departmental standards have been adopted, the standards in this document shall be used.

Faculty shall be deemed qualified to teach graduate courses by:

- (1) Possession of the terminal degree appropriate to the discipline; or
- (2) Other evidence including, but not limited to, professional licenses or certifications, appropriate publications, creative exhibitions, patents or performances in the discipline or sufficient practical and applied experience.

Source: Graduate Education Committee

EFFECTIVE DATE: February 19, 2025

Supersedes: UPS 270.103 dated 5-9-2022
and ASD 22-13