For the purpose of this policy, “Graduate Courses” shall be all courses at the 500- and 600-level.

I. The faculty (university, college, school, divisional or departmental, as appropriate) who have oversight of graduate programs shall develop appropriate written standards for ensuring that only well-qualified and expert faculty are assigned to teach graduate courses. Such written standards shall be subject to approval by college deans and by the Associate Vice President, Academic Programs; and shall be reviewed not less frequently than coincidentally with accreditation or program performance reviews.

II. In cases where no written college or school, divisional or departmental standards have been adopted, these standards shall be used by personnel committees, chairs, and/or college deans as appropriate, as they evaluate the suitability of faculty for graduate-level teaching. Faculty assigned to teach graduate courses shall demonstrate mastery of the course topic by:

1. Possession of the appropriate terminal degree (e.g., Ph.D. or M.F.A.); and

2. Appropriate publications, creative exhibitions, or performances in the discipline; or sufficient practical and applied experience.

A. Normally, graduate courses shall be taught by permanent (tenured or tenure-track) faculty.

B. Temporary faculty (full or part-time lecturers) may be assigned to teach graduate courses after appropriate personnel review, subject to the approval of the college dean.

EFFECTIVE DATE: January 30, 2013
Supersedes: UPS 270.103 dated 4-19-06
and ASD 12-161

Source: Faculty Affairs Committee