



University Policy Statement

UPS 292.000

FACULTY LEADERSHIP IN COLLEGIAL GOVERNANCE AWARD

The Faculty Leadership Award is designed to publicly acknowledge faculty who, while members of this University, make significant contributions to collegial governance consistent with the University Mission and Goals and the mission of the CSU. The individual selected each year shall be honored by the Academic Senate early in the spring semester and recognized with a special certificate signifying superior leadership. The recipient's name will be engraved on a permanent plaque.

ELIGIBILITY

All persons who are or have been full-time faculty members are eligible, with the exception of the current Chair of the Academic Senate.

NOMINATIONS

- a. A request for nominations for this award shall be initiated by the chair of the Academic Senate no earlier than the third week of August.
- b. Nominations for this award may be made by any member of the University community.
- c. Deadline for nominations shall be the third Monday of September.
- d. Only one candidate may be nominated by any individual in each cycle.
- e. A person nominated can remain in nomination for two consecutive years with the ability to modify the application, unless he/she 1) received this university award; 2) declines to remain in nomination; 3) is no longer employed by CSUF; or 4) is deceased. To be considered for a second year the applicant must "opt-in" by submitting updated narrative and CV. The nomination letter, letters of support, and supporting materials are not required to be updated for a re-submission.

APPLICATION PROCEDURES

Each individual nominee for this award shall be notified by the chair of the Academic Senate and invited to submit by the third Monday in October an application that will include a curriculum vitae and a narrative, not to exceed 2500 words, which contains evidence of significant contributions to the principle and practice of shared governance. The application must include five letters of support and a maximum of ten items as evidence of their practice in shared governance. Applications must be submitted electronically and must include the following documents with these exact labels:

Nomination Letter; 2500 Word Narrative; Curriculum Vitae; Five Letters of Support; SOQ/Grade Distribution Table; and Appendices.

Detail

- 1) Nomination Letter: A letter of Nomination by any member of the campus community dated in the past 24 months.
- 2) 2500 Word Narrative: Updated in the last 6 months.
- 3) Curriculum Vitae: Updated in the last 6 months.
- 4) Five Letters of Support: Five letters of support (dated in the past 24 months), one of which shall be from his/her current or past Department/Program Chair or an appropriate administrator. These letters are separate from the Nomination Letter.
- 5) Appendices: A maximum of 10 categories of supporting documentation (e.g., additional letters, awards, programs, brochures, and other relevant documents).

CRITERIA

- a. A nominee is expected to have a record of superior service in collegial governance to a department, a college, the University or the CSU. Service in multiple areas is preferable to service in a single area.
- b. Extensive documentation for this award is not encouraged; however, written evaluations from members of the University and CSU community are welcome.
- c. The nominee's record of service achievement to be evaluated shall have been accomplished while a faculty member of this University.
- d. Nominees should have contributed to the stature of this University and the CSU and to the effective working of collegial governance on this campus or in the CSU.
- e. Outstanding leadership in collegial governance should not be measured in terms of positions held, but in terms of accomplishments while in those positions. Examples might include playing a critical role in developing new policies, processes, procedures or programs and generating the support that ensures their successful implementation; activities that significantly contribute to making our governance processes work more effectively; activities in an administrative role that demonstrate particular sensitivity to the importance of shared governance or effectively representing the needs of groups within the University community.

EVALUATION PROCESS

Candidates will be evaluated by the Outstanding Professor Committee. The committee shall choose the award recipient and forward his/her name to the Academic Senate chair and the President by the third Friday in November. The award will be presented by the President and the committee at an Academic Senate meeting prior to the end of the academic year.

Source: Outstanding Professor Committee

EFFECTIVE DATE: August 2, 2017
Supersedes: UPS 292.000 dated 6-16-15
and ASD 13-118 rev. 2-13-15