UPS 293.000

THE CAROL BARNES EXCELLENCE IN TEACHING AWARD

The Carol Barnes Faculty Excellence in Teaching Award is designed to acknowledge publicly faculty who demonstrate academic rigor in teaching consistent with the University Mission and Goals and the mission of the CSU. The individual selected shall be honored by the President and the Academic Senate at an Academic Senate meeting in the spring semester. The recipient’s name will be engraved on a permanent plaque.

ELIGIBILITY
All full-time tenure and tenure-track faculty members are eligible.

NOMINATIONS
a. A request for nominations for this award shall be initiated by the chair of the Academic Senate during the last week of October.

b. Nominations for this award may be made by any faculty member with an instructional assignment.

c. Deadline for nominations shall be the third Friday in November.

d. Only one candidate may be nominated by any individual in each cycle.

e. A person nominated shall remain in nomination for two consecutive years with the ability to modify the application, unless he/she 1) received this university award; 2) declines to remain in nomination; 3) is no longer employed by CSUF; or 4) is deceased.

APPLICATION PROCEDURES
Each individual nominee for this award shall be notified by the chair of the Academic Senate and invited to submit by the 2nd Friday in December an application that shall include a curriculum vitae and a narrative, not to exceed 2500 words, which contains evidence of excellence in teaching. The application must include five letters of support. Letters of support should be dated within the previous 12 months of the initial submission. One letter must be from his/her current or past Department/Program Chair or an appropriate administrator. An appendix presenting evidence of excellence in teaching must be presented with the application.
CRITERIA

a. Excellence in teaching shall be determined by considerations of the academic rigor, scope of the work, and creativity of the teaching, not by simply measuring average student ratings of instruction or number of different courses taught.

b. A nominee is expected to have a sustained record of superior teaching across multiple terms.

c. Nominees shall have contributed to a collegial focus on teaching excellence through their work on committees, in curriculum development efforts, and/or mentoring of colleagues.

d. Activities that promote student learning outside of the classroom will also be considered. Examples include: student involvement in research, conducting extra-curricular activities with students, field trips, involving students in productions or stage works, and/or examples of mentoring students.

e. The nominee’s record of excellence in teaching to be evaluated shall have been accomplished while a faculty member of this University.

f. Candidates shall provide a maximum of ten items as evidence of their teaching excellence. For example, candidates may include documentation such as course syllabi; exams and tests; teaching materials such as electronic presentations, media, compilations of course materials; assignments including written assignments; peer observation and comments on teaching; and curriculum/degree development efforts.

EVALUATION PROCESS

Candidates will be evaluated by the Outstanding Professor Committee. Faculty members who have received this award will be invited to serve on the committee. The committee shall choose the award recipient and forward his/her name to the Academic Senate Chair and the President by the first Monday of February. The award will be presented by the President and the committee at an Academic Senate meeting prior to the end of the academic year.

EFFECTIVE DATE: June 16, 2015
Supersedes UPS 293.000 dated 12-7-12
and ASD 13-40 rev. 2-13-15

Source: Outstanding Professor Committee