



University Policy Statement

**UPS 294.000**

**L. Donald Shields Excellence in Scholarship and Creativity Award**

The L. Donald Shields Excellence in Scholarship and Creativity Award recognizes CSUF faculty for their outstanding scholarship and/or creative activity.

Eligibility: Candidates must be tenured or tenure-track, full time faculty who have been at CSUF at least five (5) years.

Criteria: The awardee will have a record of outstanding scholarship and/or creative work that is demonstrated through a variety of activities while a member of the CSUF faculty. Preference will be given to those involving students in their work, as appropriate.

For creative productivity (generally the fine or performing arts or those fields where creative productivity constitutes scholarship) – a record of excellence in creative activity appropriate for the specific field or discipline, such as solo, invitational or juried exhibitions, shows, compositions, recognized major performances, productions and stage work; a record demonstrating evidence of critical reviews, grants, inclusion of works in permanent collections, retrospectives, and other forms of external recognition.

These activities include, for scholarship - an excellent, sustained record of research publications in peer-reviewed journals, and/or research monographs, and such evidence as - research-oriented tests, a record of presenting at prestigious national and/or international conferences, presentation of papers published in conference proceedings and digests, inventions, commissions, patents awarded, grants secured, and citation of work by individuals or groups other than the nominee’s collaborators.

Application Procedures: A request for nominations for this award shall be initiated by the chair of the Academic Senate during the month of October. Nominations may be made by any member of the university community. The deadline for nominations is the 1<sup>st</sup> Monday of November. A person nominated shall remain in nomination for two consecutive years, unless he/she 1) received this university award; 2) declines to remain in nomination; 3) is no longer employed by CSUF; or 4) is deceased.

The chair of the Academic Senate shall notify each nominee who will be invited to submit a narrative, limited to 2500 words, describing his/her accomplishments as described in the criteria above. The application shall also include a vitae and any supporting materials representing the criteria. Up to five (5) current supportive letters documenting the merits of the nomination may be submitted. Letters of support should be dated within the previous 12 months of the initial submission. All materials must be submitted no later than the last day of classes of the fall semester.

Evaluation Process: Nominees will be evaluated by the Outstanding Professor Committee. The committee shall choose the award recipient and forward his/her name to the Academic Senate chair and the President by the 2<sup>nd</sup> Friday of March. The award will be presented by the President and the committee at an Academic Senate meeting prior to the end of the academic year.

**EFFECTIVE DATE: June 16, 2015**

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Source: Outstanding Professor Committee