



**University Policy Statement**

**UPS 300.035**

**Recommendation of Degree Candidates  
by Faculty**

The California Code of Regulations states that the Board of Trustees, upon recommendation of the faculty of the campus, shall issue the appropriate diploma, certificate or degree to a student who has completed the prescribed course of study. This UPS defines the process used on the CSU Fullerton campus.

1. A list of all candidates for graduation shall be available in the Office of the Registrar. A list provided by the Office of the Registrar of all candidates in a given academic area shall be sent electronically to the appropriate College Dean and the appropriate department chair or program coordinator.
2. Any faculty member objecting to the candidacy of any person or persons on the list shall send this objection in writing to the Office of the Registrar within one calendar week of the date of the distribution of the list.
3. The absence of objection filed with the Office of the Registrar constitutes approval of the candidate.
4. The Office of the Registrar shall report to the Academic Senate that the candidates list has been approved with modifications noted, if any.

Source: Academic Standards Committee

**EFFECTIVE DATE: June 23, 2017**

New UPS 300.035

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