CALIFORNIA STATE UNIVERSITY, FULLERTON

University Policy Statement

UPS 411.105

SUPPORT COURSES

A support course is a course required or recommended for a major (including concentrations), minor, or certificate by one academic unit and offered by another academic unit.[1]

When retiring or changing a support course (e.g., change to unit value, prerequisites change, addition or deletion of major course topics, significant alteration in course scheduling), the academic unit offering the support course shall consult with all concerned academic units that rely on the support course. Academic units should engage in periodic consultation to ensure the support course curriculum continues to meet the needs of students.

When adding, modifying, or terminating program requirements involving support courses, the academic units that require or recommend the support course shall consult with the academic unit(s) that offer the support course. Consultation shall occur when an academic unit proposes a new program, elevates a subprogram, or suspends an existing program that includes support courses from another academic unit.

Consultation regarding changes to courses or programs that impact support courses must occur prior to planned submission of any proposal to the online curriculum system. Documentation of such consultation shall be included as an attachment to the proposal. In the case of disputes between academic units, the matter shall be referred to the University Curriculum Committee, General Education Committee, or Graduate Education Committee for mediation. Challenges to additions or changes impacting support courses shall presented in writing to the office of the appropriate AVP and the Chair of the Academic Senate, with copies to the dean(s) and chair/coordinators of those academic units (UPS 410.103 and 411.100).

Source: University Curriculum Committee

EFFECTIVE DATE: February 19, 2025
Supersedes: UPS 411.105 dated 1-29-2015
and ASD 14-100

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[1] Such courses are sometimes called "collateral", "service", or "co-related" courses.