



## University Policy Statement

### UPS 430.000

## CAMPUS PROCESS FOR PROJECTING A NEW DEGREE PROPOSAL TO THE UNIVERSITY'S ACADEMIC MASTER PLAN

### I. Introduction

The establishment of a new degree (Bachelors, Masters, or Doctorate) on campus can take multiple years because of the many required steps of approval. This UPS identifies the campus process for submission and approval of a Projected Degree Proposal (PDP). Such an approval is required before a PDP can be formally added to the CSU Fullerton Academic Master Plan (AMP). After this formal addition, a new degree proposal may be submitted by an academic unit under UPS 410.103 within five years.

### II. Process

1. An academic unit that wants to establish a new degree shall launch a PDP using the online curriculum management system form "CSU AMP-Projecting a New Degree Program onto the AMP."
2. The PDP shall then be forwarded to the college dean for approval by November 15 for consideration in the current academic year.
3. If approved by the dean, the PDP shall be forwarded to the Associate Vice President for Academic Programs and Enrollment (AVPAPE) for approval.
4. If approved by the AVPAPE, Academic Programs shall submit the PDP to the Provost or their designee for submission to the Chancellor's Office (CO).
5. The CO reviews and may recommend PDPs to the Board of Trustees (BOT) for consideration and vote at their annual spring meeting.
6. If approved by the BOT, the PDP becomes a formal Projected Degree and shall be added to the AMP.

**EFFECTIVE DATE: March 15, 2021**

Supersedes: UPS 430.000 dated 3-6-1986  
and FCD 86-95, Ed Rev 8-86