Cal State Apply Submission Process for Joint Service Transcript

California State University (CSU) applicants can upload copies of their DD 214 and Joint Services Transcript (JST) in the “Documents” section of the Cal State Apply application. Credit awarded for military service and training is not entered under Transcript Entry. Campuses will review the uploaded documentation and request official copies later in the admissions process, if necessary.

If a CSU applicant is applying military credit to meet the 60-credit minimum for transfer and/or Associate’s Degree credit(s), credits may be entered as one course under “Community College Course” entry by following steps 1 through 5:

2. Under “Course Title,” type in “DD214.”
3. Under “Subject,” select “Special Topics.”
4. Under “Credits,” type in a value (3-6) credits depending on the value assigned on your community college transcript.
5. Under “Grade,” type in “CR” & check the “transferable” box.

Adapted from: TRANSFER CREDIT ENTRY GUIDE, NOV 2017