WSCUC 2019 Reaffirmation Institutional Report
Steering Committee Meeting
02/14/18
1:30-3:00pm
Provost’s Conference Room CP 1060-05

Agenda

1. President’s welcome

2. Provost’s updates
   a. Online
   b. Irvine

3. WSCUC Institutional Report draft update

4. Final WSCUC report submission and visit dates
   - Final report due to WSCUC: 02/19/2019
   - Offsite review: 04/30/2019
   - Onsite visit: 10/01/19 - 10/03/19
   - WSCUC Commission decision: February 2020

5. WSCUC Institutional Report feedback timeline and process (Appendix)
   Upcoming campus review: 03/01/18 – 04/01/18
   Focus on 3 areas:
   i. Substance: What is missing, inaccurate or unnecessary?
   ii. Clarity: What is unclear, needs further elaboration, or needs evidence for support?
   iii. General impressions and feedback

6. Subcommittees: “Review under WSCUC standards” worksheet based on updated report (by 04/01/18)

7. Steering committee: “Review under WSCUC standards” worksheet (Today)
## Appendix: CSUF WSCUC Time Line
### (version 1/31/18)

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<tr>
<th>Time Frame</th>
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| Fall 2016-          |            | - Establish committee  
| Spring 2017         |            | - Determine timeline and needed training and workshops  
|                     |            | - Steering Committee and sub-committees complete initial review of relevant sections “Review under WSCUC standards” worksheet  
|                     |            | - Each sub-committee identify “talking points” for their topic and list all data/information needed  
|                     | 5/16/17    | - Campus workshop with Barbara Gross Davis for training all Steering Committee and subcommittee members  
| Summer 2017         |            | - ALO meets with sub-committee writers  
|                     |            | - Each sub-committee, represented by their writers, completes a draft for all relevant topics  
| Fall 2017           | 10/1/17    | - Subcommittees submit drafts to Steering Committee; Irena Prattis and Emily Bonney (Editors) integrate feedback and revise the report.  
|                     | 11/1/17    | - First draft report is completed and submitted to the ALO for review. The ALO and Su Swarat revise the report.  
|                     | 12/1/17    | - Second draft report is completed and submitted to the Steering Committee for review and revision.  
| Spring 2018         | 1/22/18    | - Subcommittees submit feedback  
|                     |            | - The ALO, Editors and Su Swarat integrate feedback and revise the report based on Steering Committee and sub-committees' feedback  
|                     | 3/1/18     | - Third draft report sent to campus for review and feedback; Feedback will be collected via an open website, and through specific groups:  
|                     |            |   o President  
|                     |            |   o Cabinet  
|                     |            |   o COD  
|                     |            |   o Senate Exec.  
|                     |            |   o ASI  
|                     |            |   o Other groups (to be determined)  
|                     |            | - Subcommittees start final review of relevant sections “Review under WSCUC standards” worksheet based on the third draft report.  
|                     | 4/1/18     | - Campus feedback period ends.  
|                     |            | - The ALO, Editors and Su Swarat integrate feedback and revise the report.  
|                     |            | - Subcommittees submit final review of relevant sections “Review under WSCUC standards” worksheet.  
| Summer 2018         | 5/15/18    | - Fourth draft report sent for review by the President, the Cabinet and the WSCUC Steering Committee  
|                     | 6/1/18     | - The President, the Cabinet and the WSCUC Steering Committee send feedback  
|                     |            | - The ALO, Editors and Su Swarat integrate feedback and revise the report.  
|                     | 6/30/18    | - Fifth draft report sent to WSCUC consultant (Barbara Wright) for review and feedback *(possibly move to October)*  
|                     |            | - Fifth draft report sent to WSCUC peer reviewer (Doug Swanson) for review and feedback  
|                     |            | - Compile final list of appendices, links and other supporting evidence  
|                     |            | - Complete component 2 related documents (e.g. IEEI)  

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<td></td>
<td>8/1/18</td>
<td>- WSCUC consultant (Barbara Wright) and peer reviewer (Doug Swanson) send feedback</td>
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<td>- The ALO, Editors and Su Swarat will work to integrate feedback and revise the report</td>
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<td>Fall 2018</td>
<td>9/1/18</td>
<td>- Sixth draft report sent to WSCUC VP Barbara Gross Davis for review and feedback <em>(To be confirmed)</em></td>
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<td>- Sixth draft report sent to Dr. Mildred Garcia for review and feedback <em>(To be confirmed)</em></td>
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<td>10/1/18</td>
<td>- WSCUC VP and Dr. Garcia send feedback</td>
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<td>- The ALO, Editors and Su Swarat will work to integrate feedback and revise the report</td>
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<td>12/15/18</td>
<td>- Final report completed (content).</td>
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<td>Winter 2019</td>
<td>1/15/19</td>
<td>- Final report completed (formatting, appendices, etc.).</td>
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<td>Spring 2019</td>
<td>2/19/19</td>
<td>- Final report submitted to WSCUC</td>
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<td>4/30/19</td>
<td>- Offsite review (1 day; 6 months before onsite visit) <em>(Preparation plan to be determined)</em></td>
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<td>Spring - Summer 2019</td>
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<td>- Address offsite visit inquiries</td>
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<tr>
<td>Fall 2019</td>
<td>10/1/19-10/3/19</td>
<td>- Onsite visit (3 days) <em>(Preparation plan to be determined)</em></td>
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