WSCUC 2019 Reaffirmation Institutional Report
Steering Committee Meeting
04/18/18
11:30 a.m. - 1:00 p.m.
Provost’s Conference Room CP 1060-05

Notes

1. CSUF comparable institutions
   - Potential sources
     - IPEDS
     - Carnegie classification
   - Possible option: Dorothy Leland
   - UC Merced
   - Texas State
   - UT at San Antonio
   - CSU Sacramento
   - SFSU

2. WSCUC Institutional Report draft feedback update
   - Add more on graduate studies
   - The Fullerton Way – negative connotation; will eliminate from report
   - Meaning of Degree – approved; will be in catalog
   - Suggestions for outside readers; will have report read by outside readers
   - Add specifics about Library; more data; new area opened on south side
   - Critiques on assessment; faculty involvement at all levels; in process of revising PPR UPS

3. WSCUC substantive change process:
   - Changed modality; structure; location
   - New process – information online and within Curriculog
     - $500 charge
     - Proposal required
   - Location changes also require the CO approval prior to submitting to WASC

4. “Review under WSCUC standards” worksheet: CFR ratings (round 2) review
   - Su took notes on spreadsheet regarding changes and follow-up needed.
# Appendix: CSUF WSCUC Time Line
(version 03/23/18)

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<th>Time Frame</th>
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| Fall 2016-Spring 2017 |            | - Establish committee  
- Determine timeline and needed training and workshops                                                                                   |
| Spring 2017        |            | - Steering Committee and sub-committees complete initial review of relevant sections “Review under WSCUC standards” worksheet  
- Each sub-committee identify “talking points” for their topic and list all data/information needed                                      |
|                    | 5/16/17    | - Campus workshop with Barbara Gross Davis for training all Steering Committee and subcommittee members                             |
| Summer 2017        |            | - ALO meets with sub-committee writers  
- Each sub-committee, represented by their writers, completes a draft for all relevant topics                                               |
| Fall 2017          | 10/1/17    | - Subcommittees submit drafts to Steering Committee; Irena Praitis and Emily Bonney (Editors) integrate feedback and revise the report  |
|                    | 11/1/17    | - First draft report is completed and submitted to the ALO for review. The ALO and Su Swarat revise the report.                        |
|                    | 12/1/17    | - Second draft report is completed and submitted to the Steering Committee for review and revision.                                |
| Spring 2018        | 1/22/18    | - Subcommittees submit feedback  
- The ALO, Editors and Su Swarat integrate feedback and revise the report based on Steering Committee and sub-committees' feedback  |
|                    | 3/1/18     | - Third draft report sent to campus for review and feedback; Feedback will be collected via an open website, and through specific groups:  
  o President Virjee  
  o Cabinet  
  o COD  
  o Senate Exec.  
  o Other groups (to be determined)  
- Subcommittees start final review of relevant sections “Review under WSCUC standards” worksheet based on the third draft report. |
|                    | 4/6/18     | - Campus feedback period ends.  
- The ALO, Editors and Su Swarat integrate feedback and revise the report.  
- Subcommittees submit final review of relevant sections “Review under WSCUC standards” worksheet.                                   |
| Summer 2018        | 6/1/18     | - Fourth draft report sent for review by President Virjee, the Cabinet and the WSCUC Steering Committee                            |
|                    | 6/15/18    | - President Virjee, the Cabinet and the WSCUC Steering Committee send feedback  
- The ALO, Editors and Su Swarat integrate feedback and revise the report.                                                                |
|                    | 7/15/18    | - Fifth draft report sent to WSCUC consultant (Barbara Wright) for review and feedback  
- Fifth draft report sent to WSCUC peer reviewer (Doug Swanson) for review and feedback  
- Compile final list of appendices, links and other supporting evidence  
- Complete component 2 related documents (e.g. IEEI)                                                                                     |
<p>|                    | 8/1/18     | - WSCUC consultant (Barbara Wright) and peer reviewer (Doug Swanson) send feedback.                                                |</p>
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<td>- The ALO, Editors and Su Swarat will work to integrate feedback and revise the report</td>
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| Fall 2018        | 9/1/18      | - Sixth draft report sent to WSCUC VP Barbara Gross Davis for review and feedback (*To be confirmed*)  
- Sixth draft report sent to AASCU President Mildred Garcia for review and feedback (*To be confirmed*) |
|                  | 10/1/18     | - WSCUC VP and AASCU President send feedback  
- The ALO, Editors and Su Swarat will work to integrate feedback and revise the report  
- Draft report presented and discussed with student groups. |
|                  | 12/15/18    | - Final report completed (content).                                                                                                                                                                    |
| Winter 2019      | 1/15/19     | - Final report completed (formatting, appendices, etc.).                                                                                                                                              |
| Spring 2019      | 2/19/19     | - Final report submitted to WSCUC                                                                                                                                                                     |
|                  | 4/30/19     | - Offsite review (1 day; 6 months before onsite visit)  
(*Preparation plan to be determined*)                                                                                                       |
| Spring - Summer 2019 |             | - Address offsite visit inquiries                                                                                                                                                                     |
| Fall 2019        | 10/1/19-10/3/19 | - Onsite visit (3 days)  
(*Preparation plan to be determined*)                                                                                                         |