PrinterOn Wireless Printing

Wireless Printing Guide

PrinterOn allows users to print from their laptops without the need of installing printers.

1. Login to PrinterOn with your Portal username and password
   https://goprintmobile.fullerton.edu/cps

2. Select the printer you wish to print to document or image from your local computer

3. Select & upload the document or image from your local computer

4. Once complete, pay for your print job on GoPrint:
   https://goprint.fullerton.edu:7773

NEED MORE DETAILS? KEEP READING!
# Login to PrinterOn

**Step One**
Go to
[https://goprintmobile.fullerton.edu/cps](https://goprintmobile.fullerton.edu/cps)
Enter your CSUF Portal username and password

## Select the printer

**Step One**
Select the printer you are closest to.

### Pollak Library
- ILC_PLN1-WirelessPrint1 – 1st Floor North
- ILC_PLN2-WirelessPrint1 – 2nd Floor North
- ILC_PLN3-WirelessPrint1 – 3rd Floor North
- ILC_PLN4-WirelessPrint1 – 4th Floor North

### Titan Student Union – Main Frame
- TSU_MainFrameBW
### 3 Select & upload your file

<table>
<thead>
<tr>
<th>Steps</th>
<th>Images</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Step One</strong></td>
<td>Locate the document or image you want to print from your computer.</td>
</tr>
<tr>
<td></td>
<td>Once the document or image has been selected, click on the <strong>Continue</strong> button.</td>
</tr>
<tr>
<td></td>
<td><img src="image1.png" alt="Select your document and options" /></td>
</tr>
<tr>
<td></td>
<td>You can select the number of copies you wish to print as well as a page range if you only want to print select pages.</td>
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<tr>
<td></td>
<td>You will <strong>not</strong> need a release code,</td>
</tr>
<tr>
<td><strong>Step Two</strong></td>
<td>Click <strong>Continue</strong></td>
</tr>
<tr>
<td></td>
<td>Printers do not support legal sized paper or double sided printing</td>
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</tbody>
</table>
Step Three
Your document will be sent to the printer and you see the Complete screen.

You will have the option to upload additional files at this time.

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4 Pay for and collect your document

Step One
To pay for your document(s), go to https://goprint.fullerton.edu:7773

Login using your campus portal username and password and click Sign In.

Step Two
Your document(s) will now appear on the Print Jobs section.

Select your document(s)

Click on Pay and Print.

Your TitanCard is automatically deducted and your document(s) will print out at the selected printer.