
Division of Academic Affairs

Faculty Affairs and Records

Welcome to the 2026-2027 Academic Year!

Dear Faculty,

Please read this message carefully (also posted as a [memo](#) on the FAR site). There is **CRITICAL INFORMATION** below about:

- RTP, including
 - Department Personnel Standards
 - Early Tenure/Promotion
 - Promotion
- Post-tenure Review
- Lecturer evaluations
- Classroom Observations & Student Opinion Questionnaires
- The Faculty Handbook
- Timetables/timelines for Evaluation

Workshops: FAR is offering several workshops to support candidates and evaluators with evaluation processes and Interfolio. Please visit the [FAR Calendar](#) for details.

Please do not hesitate to contact me or Faculty Affairs and Records (657-278-2125; FAR@fullerton.edu) if you have any questions about faculty evaluation processes. Faculty Affairs and Records looks forward to working with you and serving as a resource during your Cal State Fullerton career. Have a fulfilling and productive semester!

Sincerely,
Mark Carrier
Executive Director, FAR
X2778; mcarrier@fullerton.edu

GENERAL INFORMATION

▪ [Article 15 of the current Collective Bargaining Agreement describes evaluation requirements and types.](#)
All probationary, tenured, and temporary faculty evaluations occur through Interfolio.

[SOQs AND OBSERVATIONS OF INSTRUCTION](#)

- The University Policy Statement on Observations of Instruction (210.080; 7/10/2024 version) explains the purpose and scheduling of observations and [is available from the Academic Senate](#).
- The University Policy Statement on Policies, Procedures, and Guidelines for the Administration of Student Opinion Questionnaire (SOQ) Forms (220.000; 4/30/2025 version) [is available from the Academic Senate](#).
 - **Fall 2026 SOQs will be administered digitally with a student response window from Saturday, November 7 through Friday, December 4.**

FACULTY HANDBOOK

- The 2026-2027 Faculty Handbook is designed to provide faculty members with information directly related to their responsibilities in teaching, research/scholarly and creative activities, and service, including but not limited to academic, enrollment, and student services; faculty appointments, evaluation, reappointment, and promotion; and faculty leaves and benefits.

RETENTION, TENURE, AND PROMOTION

Click [here](#) for important changes to the RTP process for the 2026-2027 academic year, including changes in Chair eligibility for reviews, use of AI, and others.

The [2026-2027 Timetables for Evaluation of Probationary and Tenured Faculty](#) were approved by Provost Walker on May 14.

- Please note that probationary faculty in their second year of service (regardless of any service credit) will undergo their first full performance review with their Interfolio packet due to their Chair by **5pm on Tuesday, September 15**.
- For all other probationary and tenured faculty undergoing full performance review, the Interfolio packet is due by **5pm on Thursday, October 1**.
- Probationary faculty scheduled for an abbreviated review also have an **October 1 deadline** for their Interfolio packet.

- The University Policy Statement on Tenure and Promotion Personnel Procedures (210.000; 7/10/2024 version) explains retention, tenure, and promotion procedures and [is available from the Academic Senate](#).

DEPARTMENTAL PERSONNEL STANDARDS

- Evaluation criteria for tenure-track faculty at CSUF come in the form of Departmental Personnel Standards. [The current, approved standards are available from FAR](#).
- The University Policy Statement on Tenure and Promotion Personnel Standards (210.002; 3/22/2023 version) establishes retention, tenure, and promotion standards and [is available from the Academic Senate](#).
 - FAR has compiled an [overview of the specific DPS requirements for the evaluation of tenure-track instructional faculty](#) per the newest version of UPS 210.002.
 - **Departments with DPS revisions are encouraged to submit their revised DPS documents to their College Personnel Standards Review Committee as soon as possible, but no later than *September 20, 2026*. Please contact Mark Carrier for resources and guidance.**

EARLY TENURE/EARLY PROMOTION

Probationary faculty who are applying for early tenure and/or early promotion must submit the [Early Tenure/Promotion Request Form](#) to FAR by **September 4**.

PROMOTION TO FULL

Tenured faculty who are applying for promotion must submit the [Promotion Declaration Form](#) to FAR by **September 4**. Please note that this declaration form is required to be submitted by all tenured Associate Professors, Associate Librarians, and SSP-AR II Counselors at the beginning of their fifth year in rank. Those wishing to opt-out and not be considered for promotion will undergo post-tenure review.

POST-TENURE REVIEW

- The University Policy Statement on the Periodic Evaluation of Tenured Faculty (210.020; 11/21/2024 version) explains post-tenure review policies and procedures and [is available from the Academic Senate](#).

The [2026-2027 Timetable for Periodic Evaluation of Tenured Faculty](#) was approved by Provost Walker on May 14. The Interfolio packet for tenured faculty with a required post-tenure review is due by **5pm on Tuesday, October 1**.

LECTURER EVALUATIONS

The [2026-2027 Timetables for Evaluation of Lecturers](#) were approved by Provost Walker on May 14. While most of these evaluations will occur in the Spring semester, there is a Fall evaluation cycle for those Lecturers who only teach in Fall or for whom Fall 2026 is their second semester of teaching at CSUF.

The Interfolio packet due date for the Fall cycle is **October 1, 2026**, and for the Spring cycle it is **February 17, 2027**.

- Evaluation criteria for temporary faculty at CSUF may come in the form of Department Standards for Lecturer Faculty. [The current, approved standards are available from FAR](#).
- The University Policy Statement on the Evaluation of Lecturers (210.070; 12/16/2024 version) explains the evaluation criteria, policies, and procedures for temporary faculty and [is available from the Academic Senate](#).

(This message serves as notification and distribution of resources per the Unit 3 Collective Bargaining Agreement and our University Policy Statements.)

Mark Carrier, Ph.D. (He/Him/His)

Executive Director

Office of Faculty Affairs and Records

Academic Affairs

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Cal State Fullerton

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