



**Academic Master Plan Subcommittee Meeting
Subcommittee #4: Infrastructure and Resources
Meeting Minutes**

**Wednesday, January 27, 2016
3:00 pm – 4:30 pm, LH-210G**

Attendees

Pat Balderas, Carol Creighton, Mike DeMars, Peter de Lijser, Mark Filowitz, Matt Jarvis, Danny Kim, Lisa Kopecky, Greg Saks, Mark Stohs, Sora Tanjasiri, Steven Chan, Laleh Graylee, Berhanu Tadesse, Jeanne Tran, Willem van der Pol, May Wong

Absent

Erica Bowers, Dave Edwards, Robert Emry, Joe Forkan, Matt Jarvis, Uksun Kim, Joseph Nguyen

- Sub-Committee Update
 - AMP Proposed Deadlines – Milestone dates for the first final set of draft
 - **February 22** – Deadline for subcommittees to submit their complete drafts to the steering committee
 - **March 8** – Steering committee co-chairs share edited drafts with all members of the steering committee
 - **March 17** – Steering committee provides feedback on edited drafts during the steering committee meeting (or via email if you cannot attend)
 - **March 25** – Feedback is integrated and revised drafts are shared with the steering committee for final review
 - **April 8** – Steering committee provides feedback on revised drafts
 - **April 15** – Final edited drafts are shared with the campus community along with subcommittees' original drafts
 - Co-Chairs Kim and Stohs reviewed the AMP deadlines with committee members
- Sub-Committee / Team Schedules
 - February thru March 2016
 - Co-Chairs encouraged Team meetings (as necessary)
- Academic Senate Retreat
 - **March 18, 2016**
- Other
 - AMP Subcommittee draft to be sent out to via e-mail
 - Writing meeting scheduled for February 17th (prior to February 22nd deadline)