



**Academic Master Plan Subcommittee Meeting
Subcommittee #4: Infrastructure and Resources
Thursday, April 7, 2016; 4:00 pm–5:00 pm
LH-702
Meeting Minutes**

Attendees

Chad Armstrong, Carol Creighton, Mike DeMars, Mark Filowitz, Danny Kim, Uksun Kim, Lisa Kopecky, Joseph Nguyen, Mark Stohs, Berhanu Tadesse, Jeanne Tran, Willem van der Pol, May Wong

Absent

Pat Balderas, Erica Bowers, Steven Chan, Peter de Lijser, Dave Edwards, Robert Emry, Joe Forkan, Laleh Graylee, Matt Jarvis, Greg Saks, Sora Tanjasiri

o Introductions

- ✓ *Chad Armstrong (Student Representative) added to Subcommittee #4*

o Sub-Committee Update: Where do we stand?

- **March 18** –Academic Senate Retreat; Completed
 - o Overview of retreat activities - AA/AS Retreat Link:
<http://www.fullerton.edu/senate/meetings/retreats.php>
 - o Subcommittee #4 Summary Draft Outline from Full Draft Report
 - o Feedback from retreat attendees – Reflection Comments and Table Discussion Notes
 - o **Integrate the Feedback to provide and updated Draft.** Procedure(s)?
- ✓ *It was suggested to form a writing team to convene and update the current draft report with feedback from the AA/AS retreat and campus (feedback from campus due Friday, April 8th). Feedback is posted to the AMP website (reference link listed above) and in the AMP Subcommittee #4 Dropbox. **Volunteers: Co-Chairs Danny Kim and Mark Stohs, Jeanne Tran, Lisa Kopecky, Joseph Nguyen. Report writing meeting scheduled for Wednesday, April 13th from 9:00 am – 11:00 am in LH-804.***

o AMP Going Forward

- **Deadline?** Subcommittee provides revised draft to Steering Committee; based upon feedback from the Senate Retreat – information about deadlines should be forthcoming.
- Final edited drafts are shared with the campus community along with subcommittees' original drafts – information forthcoming about dates.

✓ **AMP Committee Co-Chairs Bonney and Provost Cruz sent an email with revised deadlines (reference email included with minutes). Summary follows:**

- **April 25:** We will share mock site (outlines and all comments received so far) with subcommittee co-chairs
- **April 26:** AMP Steering Committee meeting - review/approve website
- **End of April:** First full draft of AMP (website with outlines and comments) shared with campus community
- **May 6/13:** AMP subcommittees submit revised draft narratives to steering committee.
- **May 13/18:** Revised draft narratives shared with campus community
- **NOTE:** Dates in grey represents revised deadline if CFA strike occurs
- **Week of September 5:** Subcommittee reconvene to review feedback received to date and make the necessary changes to the draft subcommittee report (from Spring semester)
- **Mid-September:** Revised draft reports due.
 - Jenny Williams will summarize revised draft reports into a single document and submit to subcommittee co-chairs for additional discussion and updates
 - Steering Committee will review and approve updated draft report for presentation to campus community and other constituency groups for feedback and endorsement. This is the **second draft of the AMP report**.
 - Additional updates/revisions to the second draft prior to the **third and final draft of the AMP report** is presented to the PAB for consideration and recommendation to President García.

• **Sub-Committee / Team Schedule**

- May 2016 meeting to be scheduled
 - ✓ Next subcommittee meeting scheduled for **Thursday, May 12th from 9:00 am-10:00 am in CP-301**
 - ✓ Reporting writing meeting scheduled for **Wednesday, April 13th from 9:00 am-11:00 am in LH-804**
- Future meetings? Membership 2016–17?
 - ✓ September meeting to be scheduled

• **Other**