



**Academic Master Plan Subcommittee Meeting
Subcommittee #4: Infrastructure and Resources
Wednesday, September 7, 2016; 2:00 pm – 3:00 pm
CP-560**

Minutes

Present: Danny Kim, Bill Meyer, Carol Creighton, Chad Armstrong, Dave Edwards, Mark Filowitz, Matt Jarvis, Mike DeMars, Pat Balderas, Peter de Lijser, Sora Tanjasiri, Uksun Kim, Berhanu Tadesse, Jeanne Tran, Laleh Graylee, May Wong, Anil Puri

- Welcome Danny Kim
 - New Members
 - Bill Meyer – College of the Arts, Co-Chair
 - Debra Lockwood – College of the Arts
 - Introductions of Subcommittee members and welcomed two new subcommittee members, Co-Chair Meyer and Debra Lockwood

- Message from Academic Master Plan Co-Chairs Time Certain
 - Senate Chair Emily Bonney and Provost Anil Puri 2:30 PM
 - Interim Provost and Academic Master Plan Steering Committee Co-Chair Puri thanked Members and Consultants for efforts in producing the Subcommittee Report which was incorporated into a consolidated/integrated version and shared with the campus via email on August 17.
 - In an attempt to make the AMP Report usable/actionable, Anil asked each Subcommittee to establish individual Goals (4-8) and Objectives as provided in the sample document for Subcommittee #4 (review and edit/change). In updating the Goals and Objectives, Anil advised the group not to be concerned with the “how or when” but encouraged everyone to be visionary in perspective. The due date to forward Subcommittee Goals and Objectives to the AMP Steering Committee is **September 30, 2016.**
 - Each Subcommittee may create/add an Appendix to the report section for reference vs including information in the AMP Report

- General Discussion Danny and Bill
 - Second Integrated Draft AMP
 - Campus Review and Feedback
 - Sample Goals and Objectives due September 30, 2016
 - Final Draft of AMP due December 2016
 - Co-Chair Kim reviewed the status including the initial draft of the Subcommittee Report submitted and incorporated as part of the Integrated AMP Report; and feedback from Academic Senate Retreat and website
 - Documents uploaded to the AMP Subcommittee #4 Dropbox folder entitled “September 7 Meeting”

- Subcommittee #4 – Draft Goals/Objectives Danny and Bill
 - Two Goals with Stated Objectives
 - Members reviewed and discussed the Sample Goals with Stated Objectives handout and provided feedback
 - Co-Chairs Kim and Meyers asked members to review and update comments to the document in Dropbox for discussion at the next scheduled meeting

- Next Steps Danny
 - Meeting scheduled for Wednesday, September 21, 2016 from 10:00 am-11:00 am in CP-500

- Adjourn Danny