

Minutes
AMP Subcommittee #1
September 30, 2015
1-2:30p
MH 141

Present: Peter Nwosu, Kristin Stang, Sheryl Fontaine, Morteza Rahmatian, Dean Kazoleas, Mark Drayse, Marsha Orr, Kevin Wortman, Irena Praitis, Phil Armstrong, Kari Knutson-Miller, Mary Ann Villareal, Mira Farka, Taylor Feher

Excused: Jim Taulli, Amanda Hughes, Aaron Mezzano

- 1) *Introductions* – of committee members
- 2) *Review of minutes* – The minutes from 9/14/15 were reviewed and approved.
- 3) *Steering Committee update*
 - a) Sub-committee membership – new members were added to some of the other subcommittees. Our subcommittee was not impacted as we already had broad representation.
 - b) Timeline revision-Concerns were expressed that the timeline was too short. The deadline has been moved from Summer 2016 to Fall 2016.
 - c) Communication with constituents-general—information will go out to the campus from the Provost after each steering committee meeting.
 - d) Communication with constituents--specific feedback when do we start to engage our constituents for feedback? We don't need to wait for a draft report, we can begin that process right away. There needs to be a coordinated effort among the subcommittees

At each steering committee meeting, Peter and Kristin make a report to from the subcommittee. They will also sometimes take questions/comments to the other subcommittees. The full report of the committee will be available for people to read in addition to any executive summary report that is written.

- 4) *Narrative report guidelines* – the narrative report guidelines were provided (see today's agenda).
- 5) *Document Walk/Dropbox*-the various background documents provided to the committee were discussed. This is a working resource list and it will grow. If you come across something that you think would be useful to the committee please add it to the document.
- 6) *Sub Committee deliverables* (according to revised timeline)-
- 7) *Discussion from examination of key questions*— Committee members were asked how they felt about writing the responses. Discussion took place from the committee members about the process of writing the responses to the questions. Did you think of what we currently do

and where we want to go from here? How are we unique from our CSU “neighbors”? How do we work in a more cross-disciplinary way, and across the communities, alumni, etc. How will we engage the campus community?

- a) *Subcommittee responses to questions*—What should we do with these responses? Work in 4 small teams—who will these consist of (teams of 3). Each group should provide:
1. a summary paragraph;
 2. guiding values and principles (5 to 10 words);
 3. bullet points of current or future areas of strength;
 4. what are some of the unknowns (we need feedback or more from other groups) what is our data?

ii) What will we teach? Irena, Mira, Mark, Phil

iii) Why will we teach what we teach? Sheryl, Kari,

iv) Where will we teach? Dean, Marsha, Morteza, Taylor

v) What learning outcomes will guide our work? Jim, Aaron, Kevin

vi) Other thoughts

b) *Feedback*

- c) *Needs*-Think about what we might ask in our survey—what information do we need to get?

8) *Next steps*-Team drafts are due October 14 to the dropbox.

9) Next Meeting Tuesday, October 19, 10-11:30a, CP

Submitted by: Alison Wrynn