

**The Student Gallery Exhibition Application will be available on January 16, 2025.**

APPLICATION DEADLINE: FEBRUARY 10, 2025, 11:59 PM

All items below are subject to change

***Exhibiting your work is not a degree requirement***

This application is for currently enrolled graduate and undergraduate students majoring in Visual Arts who are expected to graduate during the Spring 2025 term. Please check with your advisor and/or ensure your TDA (Titan Degree Audit) is updated, as we will be checking your graduation status.

Depending on remaining availability, the application will reopen after February 10 for all currently enrolled students majoring in Visual Arts interested in exhibiting their work.

**STEP 1: COMPLETE THE ONLINE APPLICATION**

If you plan to do a group show, only one person must complete an application. This person will be our main point of contact, so be sure to delegate someone who will be responsive. Note that a group show may consist of Visual Arts students with different projected graduation terms; only the primary contact must be expected to graduate during the Spring 2025 term.

The application will include but not limited to the applicant's contact information, title of exhibition, description, medium, and dimensions of work; artist's statement; and CSUF professor reference contact information.

**STEP 2: WAIT FOR CONFIRMATION VIA EMAIL IF YOUR APPLICATION IS APPROVED**

Following your application, there is no need to follow up with the gallery staff. You will be notified by February 14 if you are selected to exhibit your work. Applications will be reviewed on a rolling basis and accepted based on completeness of concept and preparedness demonstrated in the submission. Early submission of application is encouraged. Please be sure to provide an email address that you check often to avoid missing messages.

### STEP 3: CHOOSE ORIENTATION DATE

Upon receiving a confirmation email from the gallery, you will be asked to choose your gallery and exhibition/orientation dates. Gallery and date reservations will be given on a first-come, first-served basis. You must attend one of the two mandatory orientation dates provided before your installation period. Refer to the date options below.

### STEP 4: ATTEND THE MANDATORY ORIENTATION

At orientation, you will be provided with information regarding the installation of your work, gallery policies, and a Gallery Use/Artist Agreement to sign. If you plan to have other students help you install your exhibition, those assisting you in the gallery are encouraged to attend orientation and must sign a Waiver of Liability.

The three gallery space options are as follows:

Marilyn & Cline Duff Gallery (600 sq. ft.)

Leo Freedman Foundation Gallery (600 sq. ft.)

Mark Stan Ryan Gallery (600 sq. ft.)

### **Date breakdown:**

Dates are listed here for your reference. If you receive an approval email for your show, you will receive a link to pick your date and gallery space, which will be first come, first served.

All dates are in Spring 2025.

#### 3 Gallery Availabilities

Orientation: Wednesday, February 26 **OR** Friday, February 28

Installation: Thursday, March 6 – Saturday, March 8

**Exhibition on View: Tuesday, March 11 – Saturday, March 15**

Reception: Wednesday, March 12, 4:00 PM – 6:00 PM

De-Installation: Monday, March 17 – Tuesday March 18

#### 3 Gallery Availabilities

Orientation: Wednesday, February 26 **OR** Friday, February 28

Installation: Thursday, March 20 – Saturday, March 22

**Exhibition on View: Tuesday, March 25 – Saturday, March 29**

Reception: Wednesday, March 26, 4:00 PM – 6:00 PM

De-Installation: Monday, March 31 – Tuesday April 1

#### 3 Gallery Availabilities

Orientation: Wednesday, March 19 **OR** Friday, March 21

Installation: Wednesday, April 2 - Friday, April 4, and Monday, April 7

**Exhibition on View: Tuesday, April 8 - Saturday, April 12**

Reception: Wednesday, April 9, 4:00 PM – 6:00 PM

De-Installation: Monday, April 14 - Tuesday, April 15

#### Gallery Availabilities

Orientation: Wednesday, March 19 **OR** Friday, March 21

Installation: Wednesday, April 16 - Saturday, April 19

**Exhibition on View: Tuesday, April 22 - Saturday, April 26**

Reception: Wednesday, April 23, 4:00 PM – 6:00 PM

De-installation: Monday, April 28 - Tuesday, April 29

#### Gallery Availabilities

Orientation: Wednesday, April 23 **OR** Friday, April 25

Installation: Thursday, May 1 – Saturday, May 3

**Exhibition on View: Tuesday, May 6 – Saturday, May 10**

Reception: Wednesday, May 7, 4:00 PM – 6:00 PM

De-Installation: Monday, May 12 – Tuesday, May 13

If you have any questions regarding this process or would like to view our Gallery Use Agreement, please contact Marie-Andrée Chinchilla, Gallery Operations and Projects Coordinator, <mchinchilla@fullerton.edu>