## Hiration

**Creating Cohorts** 

## **Creating Cohorts**

 To create a Cohort, from the top-level menu items, select: Manage Cohorts

## Manage Cohorts

Choose, Create New Cohort, from the top right button

## + Create New Cohort

- Enter a name for the Cohort you would like to create (e.g., class of students)
- Next, you can either enter individual student emails or add a csv file with student emails
- Next, you can choose a reviewer (in most cases that will be yourself)
- Done. The Cohort has been created.
- NOTE: Cohorts are necessary to create first as they will be required when creating an Interview Assignment