

Tuffy Titan

City, State | Phone Number | Email

EDUCATION

California State University, Fullerton
Bachelor of Science, Human Services
Study Abroad: Barcelona, Spain

Expected: May 20XX

Summer 20XX

RELATED COURSEWORK

- Case Analysis and Intervention Techniques
- Theories and Techniques of Counseling

COURSE PROJECTS

Clothing Drive Fundraiser

Spring 20XX

- Effectively collaborated with three student peers to identify diverse low-income families in need of shoes and clothing, coordinated a clothing drive in partnership with a community nonprofit and other CSUF clubs, and distributed items to families

RELATED EXPERIENCES

T.Y.K.E.S. Community Resources, Santa Ana, CA

January 20XX-Present

Case Management Intern

- Evaluate case files of diverse families to coordinate referrals based on specific needs
- Organize with case managers the facilitations of court mandated parenting classes
- Collaborate with other community agencies and nonprofit organizations to locate available resources for parents in need of social services

G.R.E.A.T. Resource Center, Chino, CA

August 20XX-December 20XX

Community Liaison Intern

- Coordinated services and linked families to community services
- Planned various health workshops for kids and youth to promote physical activity
- Supported families by providing bus and motel vouchers when needed

Orange Youth Educational Center, Anaheim, CA

October 20XX-June 20XX

Volunteer

- Conducted educational workshops and activities aimed in promoting positive self-esteem and leadership skills among diverse adolescents
- Delivered one-on-one mentoring to at risk and troubled teens

OTHER EXPERIENCE

Law Offices of L. Weber, Anaheim Hills, CA

October 20XX-September 20XX

Office Law Clerk

- Translated both in person and in writing for Spanish speaking clients
- Screened prospective workers' compensation clients by phone for relevancy of cases

MEMBERSHIPS

- Human Services Student Association (HSSA), CSUF

Spring 20XX-Present

SKILLS

- Language: Fluent in Spanish
- Computer: MS Office (Word, Excel, Outlook, PowerPoint, and Teams) and Zoom