### Signing In to Your Laptop for the First Time

**Step 1:**
First, select a language and click *Yes*.

**Step 2:**
A. Select **United States** as your region.
B. Then click *Yes*.  

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<td><strong>Signing In to Your Laptop for the First Time</strong></td>
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<tr>
<td><strong>Step 1:</strong> First, select a language and click <em>Yes.</em></td>
<td><img src="image1.png" alt="Screen Shot 1" /></td>
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<tr>
<td><strong>Step 2:</strong></td>
<td><img src="image2.png" alt="Screen Shot 2" /></td>
</tr>
<tr>
<td>A. Select <strong>United States</strong> as your region.</td>
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<tr>
<td>B. Then click <em>Yes.</em></td>
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| **Step 3:**  
  A. Select **US** for the keyboard layout.  
  B. Then click **Yes**. | ![Screenshot of keyboard layout selection](image1.png) |
| **Step 4:**  
  Click **Skip** when asked about adding a second keyboard layout. | ![Screenshot of keyboard layout addition](image2.png) |
### Step 5:
- If you are off-campus, you can select any available (and secure) wireless network.
- If you are on-campus, select the **eduroam** wireless network.
  - Enter your student email address (e.g., `tuffy.titan@csu.fullerton.edu`) and password to connect.
- Once you’re connected, click **Next**.
- Your Laptop will restart.

![Connecting to a network](image)

Remember to check **Connect automatically** so you don’t have to manually connect to this network in the future.

### Step 6:
Enter your student email address (e.g., `tuffy.titan@csu.fullerton.edu`) to sign in to Microsoft.

![Sign in with Microsoft](image)

You must use your CSUF student email account to sign in to your Laptop.

### Step 7:
You will be taken to the CSUF Student Authentication page
A. Enter your student email address and password.
B. Then click **Sign In**.

![CSUF Student Authentication](image)
### Processing Steps

<table>
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<th>Step 8:</th>
<th>You’ll be prompted to authenticate with Duo.</th>
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### Screen Shots

#### CSUF Student Authentication

For security reasons, we require additional information to verify your account (tuffy.titan@csufullerton.edu)

- **Device:** iOS (XXX-XXX-XXX)
- **Send Me a Push**
- **Call Me**
- **Enter a Passcode**
- **Remember me for 5 days**

#### Setting up your device for work

- **Device preparation** Show details Complete
- **Device setup** Show details Complete
- **Account setup** Hide details
- - Working on it...
- - Joining your organization’s network (Complete)
- - Security policies (1/1 applied)
- - Certificates (No setup needed)
- - Network connections (1 of 1 added)
- - Apps (0 of 6 installed)

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#### Step 9:
You’ll see a screen letting you know your device is being set up.

Once it’s done, you’ll see a notification that your Laptop is ready.
What apps are already installed?

A. Click on the Start button to access your apps.
B. Office apps such as Word, Excel, Outlook, PowerPoint, OneNote, OneDrive, and Teams are easily accessible from the Office tile group as well as in the list of apps.
C. Want to see what other apps are available? Click on the CSUF – Student Software shortcut in the app list.
D. Click Dropbox to access your Dropbox account on the web.

Using Microsoft OneNote for note-taking

- If prompted to sign in with a Microsoft account; enter your student email address and password to sign in.
- All of the notes you take on your Laptop will be saved to the cloud. Be sure to keep OneNote open while the sync icon indicates your changes are being saved to the cloud.
Career Coach on Microsoft Teams

Career Coach empowers you to discover your career path, grow real-world skills, and build your network. You’ll get guidance that is personalized to your education, skills, and interests.

To access Career Coach, open the Microsoft Teams app. If prompted, sign in with your student email address and password. You’ll see the Career Coach icon in the left menu.

![Career Coach icon in Teams app](image)

Help & Resources

*Want to learn more about how to use the apps that are available to you?*

Visit the CEDA website at fullerton.edu/CEDA.

*Need technical support?*

Contact the Student IT Help Desk at StudentITHelpDesk@fullerton.edu or 657-278-8888.

мышь Online IT Help  To chat with a tech, click on Online IT Help in your portal.

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Visit the Student Services website at sts.fullerton.edu for additional information on IT services for students.

*Experiencing issues connecting to eduroam? Connect to the CSUF-zGuests wireless network and then visit wireless.fullerton.edu to go through the wireless setup wizard.*

*Questions about Duo? Visit the Student Two-Factor Authentication website at fullerton.edu/it/students/2fa.*