

SERVICE-LEARNING INTEGRATION GRANT

CENTER FOR INTERNSHIPS & COMMUNITY ENGAGEMENT SERVICE-LEARNING GRANTS REQUEST FOR APPLICATIONS

Purpose

To encourage community-engagement and expand experiential learning opportunities for students, the Center for Internships & Community Engagement (CICE) seeks applicants for grant funding who wish to adopt service-learning pedagogy and integrate a service-learning component into a course. Grant recipients will modify the curriculum of an established course or create a new course to include a required service-learning component. Service-learning allows students an alternative mode for exploring the course topic by including 20 to 40 hours of service that meets an identified community need, combined with reflective exercises to connect the service and need to the learning objectives for the course.

Grants are awarded through the Center for Internships & Community Engagement and funded by the CSU Chancellor's Office *Call to Service Initiative* and/or the Student Success Initiative.

Eligibility

Open to current CSUF faculty members and lecturers. Proposals accepted on a rolling basis until funds are depleted.

Amount and Disbursement of Award

\$3,000 funded by the CSU Chancellor's Office Call to Service Initiative, or CSUF Student Success Initiative.
Maximum one award per faculty member/course.

Funds will be disbursed as **Faculty Additional Employment** to compensate the faculty member who develops and implements the grant-funded activity. *Compensation is subject to taxation and tax withholding and will contribute toward your 125% CSU employment maximum.*

Funds will typically be disbursed upon submission of the completed syllabus. Applicants may include a rationale for earlier disbursement in their application for CICE consideration. Precise terms for release of funds will be included in the grant contract.

Disbursements are subject to CSUF prevailing policies and procedures and may be subject to change.

Evaluation Criteria

Applications shall be evaluated taking into consideration some or all of the following:

- Service Integration: How clearly service will be integrated into the course as "text", and not as extra credit, alternative assignment or a side project, such that it augments the student learning experience.
- Civic Learning Goals: Extent that students are exposed to and evaluated on understanding of civic and social implications, particularly in reference to their service.
- Reflection Integration: Evidence that reflection assignments will be consistently integrated into the course and appropriately graded.
- Sustainability: Evidence that the course will be structured, and partnerships developed, such that the course may continue to be offered as a service-learning course for several future semesters.

Deliverables

Grantees will be required to:

- Have their course formally designated as a service-learning course by completing the Community-Engaged Learning Tool (CELT). Refer to the [Service-Learning Faculty Administrative Requirements](#) document for more information.
- Attend a "Service-Learning Fundamentals" FDC workshop (if not already completed). Recommended prior to application.
- Meet with CICE representatives to discuss course design, policy compliance, community partners, risk management, and/or other particulars of accomplishing your project as needed both prior to grant award and during award period.
- Modify your syllabus and curriculum learning objectives and grading to integrate service and reflection.
- Submit a copy of the final syllabus to CICE by the end of the first week that the course is taught.
- Grant CICE the right to share your final syllabus and curriculum with other faculty and staff as an example.
- In conjunction with CICE, establish relationships with and seek approval of sufficient partner organizations and service opportunities to accommodate students.
- Ensure all students enrolled in the course complete the CICE registration prior to engaging in any service.
- Ensure course is offered and operated in accordance with UPS 411.600 CSUF Policy on Service Learning and with any other campus or department protocols governing syllabus proposal or modification.
- Complete a final report due to CICE by the end of the grant period specified in the contract. A template for the report shall be made available to grantees by CICE.
- Make one presentation, at CICEs request, to faculty colleagues, students, staff, and/or administrators as appropriate on your experience integrating service learning.

Application

To apply for this grant please complete the grant application online at:

<http://app.calstates4.com/fullerton/faculty-service-learning-grant-application-form>

Recommendation

We recommend that faculty new to service-learning read the faculty guide, [Service Learning at CSUF](#), prior to applying for a service-learning grant. The document contains a wealth of information about service-learning tenets and principles in addition to practical resources to help you understand and practice service-learning pedagogy.

Additionally, CICE offers complimentary hard copies of *Service-Learning Essentials* (Jacoby, 2015), an excellent introductory text and invaluable guide for faculty seeking to understand and implement service-learning. Contact CICE Assistant Director, Robert Pierce at rpierce@fullerton.edu to request a copy.

We also encourage faculty to attend CICE-sponsored workshops and seminars on service-learning topics. More information on these can be found on the CICE website:

<http://www.fullerton.edu/cice/faculty/servicelearning/workshops/>