

2024-2025 Assessment Report Feedback

Review of Assessed Outcomes

Department: _____

Review Team: _____

Review Period: _____

Step 1: Assessable Outcome

	Review Criteria	Simple Feedback	Comments
1.1	Are the outcomes appropriate?		
1.2	Are the outcomes learner/beneficiary centered?		
1.3	Are the outcomes specific, clear, and concise?		
1.4	Are the outcomes measurable?		

Step 2: Identify Methods & Measures

	Review Criteria	Simple Feedback	Comments
2.1	Is there sufficient description of the methods and measures?		
2.2	Are the outcomes assessed with Embedded Measures?		
2.3	Are the outcomes assessed with Direct Measures?		
2.4	Are the outcomes assessed with Indirect Measures?		
2.5	Are the methods valid (i.e., measure the outcome) and reliable (i.e., produce consistent results over time or across		

Step 3: Criteria for Success

	Review Criteria	Simple Feedback	Comments
3.1	Does every method/measure have a predetermined criterion for success?		
3.2	Are the criteria for success appropriate?		

Step 4: Data Collection and Analysis

	Review Criteria	Simple Feedback	Comments
4.1	Is there sufficient description of the data collection (e.g. student population, sample size, etc.)?		
4.2	Is there sufficient description of the data analysis procedures		
4.3	Is there thoughtful interpretation and reflection on what the results mean to the unit?		
4.4	(If used) Is the rubric calibrated?		

Step 5: Improvement Actions

	Review Criteria	Simple Feedback	Comments
5.1	Are there any planned or implemented improvement actions based on the assessment results?		

Recommended Next Steps

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General Comments

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Highlighted criteria are used to evaluate Universitywide assessment performance of the 6-Step process.

* Outcomes retrieved from AMS X/XX/XXXX