

Students' Career Transferable Skills

Career Center – Student Affairs

Step 1: Student Learning Outcome

Students will develop career transferable skills.

Step 2: Methods and Measures

Annual Survey: Administered at the end of the academic year to students and alumni who utilized Career Center services during the academic year. Survey focuses on collecting information on the student experience and the development of career transferable skills. Career transferable skills include being able to develop a resume, cover letter, conduct internship and job search, prepare for interviews, and understand how students' major is related to their future career. Incentives are used to encourage participation.

Workshop Surveys: Various workshops designed to help build students' career readiness are held throughout the academic year. Workshops range from resume preparation to networking with alumni. A post workshop survey is distributed to attendees with questions designed to capture student experience and perceptions about their learning and feeling of career readiness.

Step 3: Criteria for Success

Annual Survey: 85% of students “agree” the career center “helped in their career related skills and abilities”.

Workshop Surveys: 85% of students respond that they “plan to apply what they learned from workshops in their career development”, and 85% of students respond that they “feel more career ready”.

Step 4: Results

Annual Survey: Administered online spring 2019 to 6,713 students with 2,035 (30%) responses. 86% of students “agreed” the Career Center helped in their career-related skills and abilities which meets the criteria for success.

Workshop Surveys: In 2018-19 academic year, 172 workshops were hosted with approximately 1,790 students in attendance. A total of 820 (46%) responses were collected with results as follows;

- 99% of students “plan to apply what they learned from workshops in their career development”.
- 96% of students “feel more career ready”.

Results indicated that the information students receive during workshops provides the tools that they need to be successful and meets the criteria for success.

Step 5: Improvement Actions

Although this feedback is positive, further exploration is needed to determine if students can articulate the skills they are learning outside of the Career Center, including asking what their definition of career ready is which will assist with creating intentional programming. Creating collateral that defines career readiness, as well as embedding career readiness competencies through a badging system is the next step in this process.