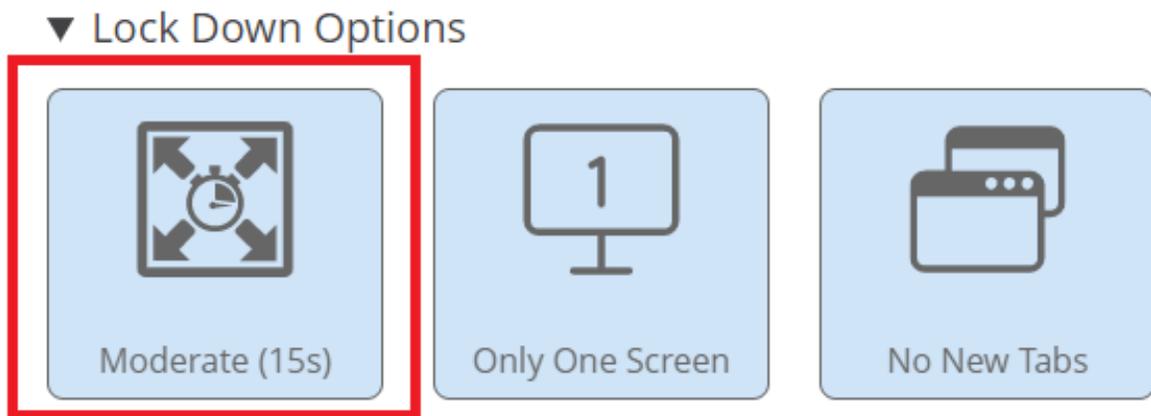


Proctorio: How to Adjust settings for K3000 exam Accommodation

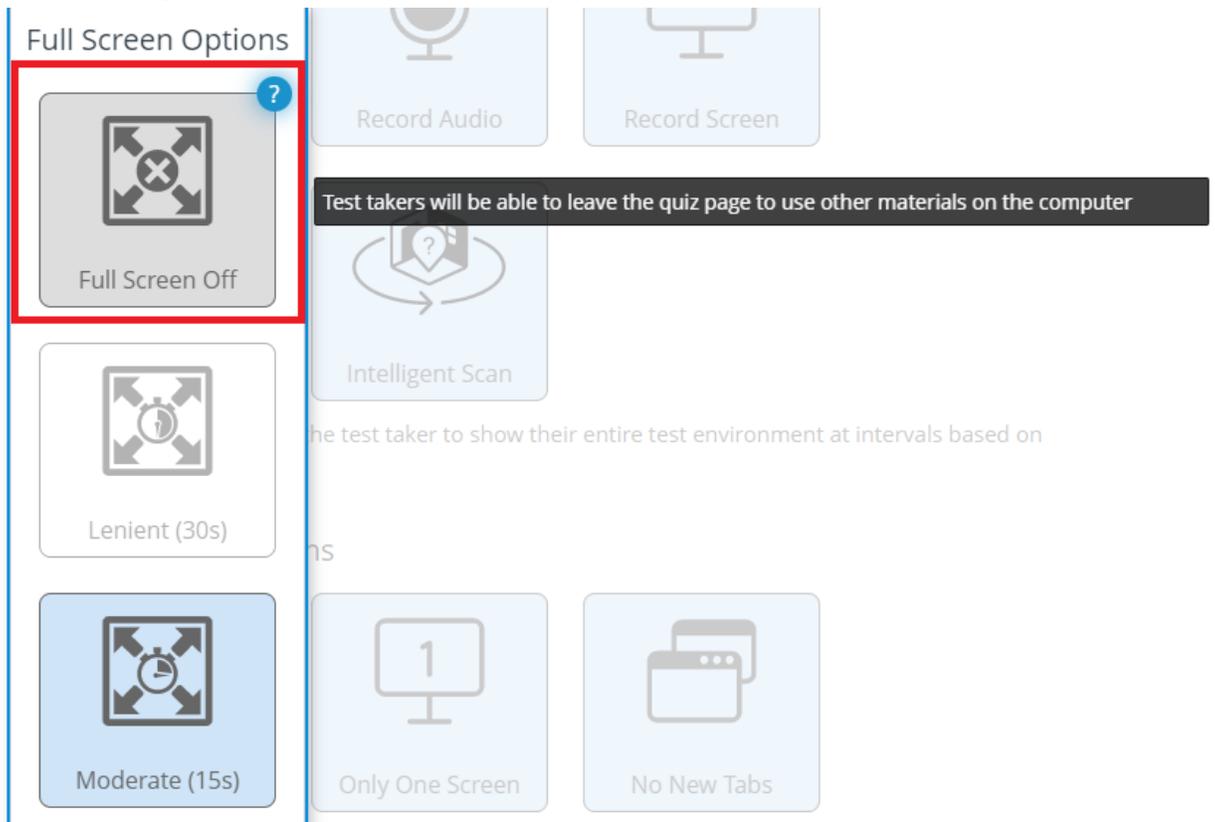
Students who have the K3000 exam accommodation will need to access the Kurzweil 3000 Read the Web extension in their google chrome browser. [Kurzweil 3000 Read the Web](#) is a text-to-speech browser extension that can read aloud on-screen text. To allow this extension to be used by students in Proctorio you will need to make sure that the "Full Screen Setting" in Proctorio is turned OFF.

This tutorial will walk you through how turn off the full screen setting in Proctorio. *NOTE: This setting will need to be configured BEFORE any student takes the quiz. Once any student takes the quiz this setting will become locked and you will need to create a new quiz with "Full Screen Setting" turned off.

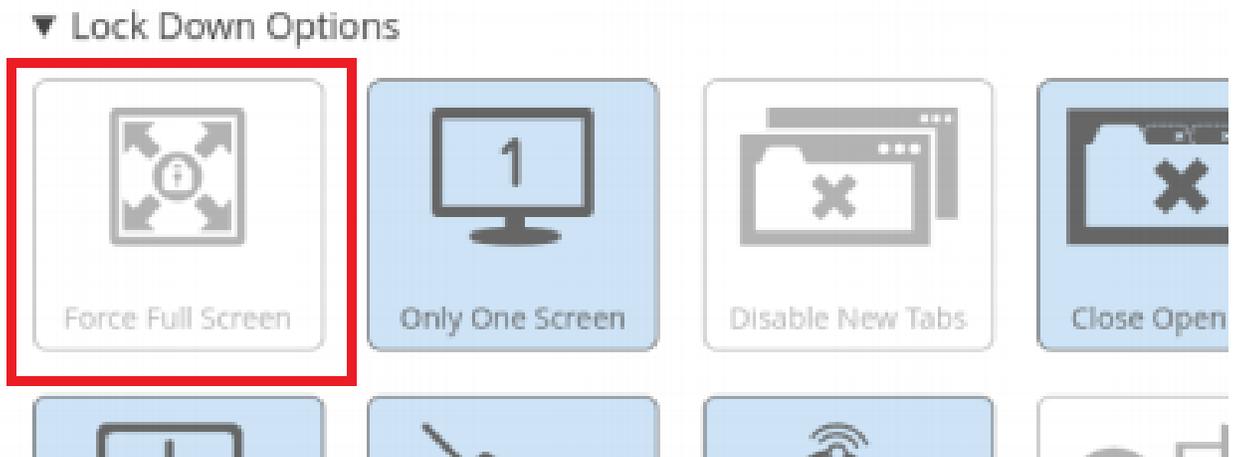
1. Log-in to [CSUF Canvas](#) and navigate to the quiz and select the "edit" option.
2. Naviagate to the "Proctorio Exam Settings". (If you are using Titanium, you will need to select the "Proctorio Settings" dropdown. If you are using Canvas you will need to click the "Proctorio Settings" tab.)
3. Under "Proctorio Exam Settings" and then "Lock Down Options" make sure the you have selected "Full Screen off" option. To do this click on the Full Screen Options button, it will be the first icon under lock down options. (It is the one with a square and arrows pointing to each of the square's corners. Depending on the option that is already selected it may say: Lenient, Moderate or Severe.)



4. After clicking the Full Screen Options button, select the "Full Screen Off" option.



5. If you have correctly selected the "Full Screen Off" option, the Full Screen options button will be grayed out and read "Force Full Screen".



6. Scroll to the bottom of the page and select the "Save" button.