

# Interfolio Section Summary Post-Tenure Reviews

## [Interfolio Login Info](#)

### **PTR Meeting Choice**

Fill out questions on the form within Interfolio

### **Curriculum Vitae**

An updated Curriculum Vitae that includes information about teaching (or the equivalent area of evaluation for Librarians and Counselors), scholarly/creative activities, and service. The CV should indicate activities completed during the periodic evaluation period. Activities should be listed in reverse chronological order. (Section II.J.1)

### **Summary of Achievements Towards Tenure**

A maximum of two pages that outlines the most significant achievements during the period of review and future goals for teaching

### **SOQ Statistical Summary Reports**

SOQ Statistical Summary Reports are available for download from the [Faculty Student Success Dashboard \(FSSD\)](#). The SOQ Statistical Summary Report for each class taught during the period of review will need to be uploaded here. Please use a consistent file naming convention that includes the course number and term taught.

### **Student Opinion Questionnaire Comment Reports**

SOQ Comment Reports are available for download from the [Faculty Student Success Dashboard \(FSSD\)](#). Please use a consistent file naming convention that includes the course number and term taught.

### **Narrative Summary**

A summary (**1000** words maximum) that outlines the faculty member's most significant achievements during the period of review and the faculty member's goals regarding teaching, scholarly/creative activities, and service for the next 5 years.