2023-2024 RTP Timetables: Important Changes for Faculty Evaluation

WPAF Organization
WPAF labels and names and some sections have changed.

→ See section II.B.4 in UPS 210.000. Note that Interfolio cases now will use the new section organization, including letters (instead of numbers) and section labels.

→ There is an increase in the allowed words for the narratives. The old version of the policy allowed for only 1000 words per narrative; the new version allows for up to 1500 words per narrative.

→ The appendices have been eliminated with the newly reorganized WPAF. Documents that would have gone into appendices now have their own sections in the WPAF. See the list starts on page 10 of the new version of the policy.

Full-time, Non-instructional Assignments
Faculty members with full-time non-instructional assignments during a review period can submit a form to request non-review of teaching assignments during the non-instructional assignment (UPS 210.002, section III.A.2)

→ Use the online FAR form and place the form + attachments in section f. List of Classes Taught.

Eligibility of Chairs to Review
Chairs with a spring leave ARE NOW eligible to serve as a reviewer.

→ This is a change from recent past practice due to changes in UPS 210.000.

Administration of the First Rebuttal Period
The DPC now runs the first rebuttal period.

→ This is new, due to a change in UPS 210.000.

Digital Signatures in PDF Documents
Secure, digital signatures added to documents will not upload correctly into Interfolio portfolios.

→ Please convert the signed PDFs to JPEGs and upload the JPEGs. if you need an accessible version, contact FAR (FAR@fullerton.edu).
The conditions for FPC involvement have changed.

→ The new conditions under which the FPC gets involved are in the accompanying figure. Note that the Provost is the President’s designee for AY 2023-2024.

When Does FPC Get Involved?

• FPC makes an evaluation & recommendation when
  – One or more reviews are negative
  – The President/designee requests FPC eval and rec
  – There are no DPS
  – The faculty member or a review level request it
  – If President/designee considering negative decision and all earlier levels are positive

• FPC meets with President/designee
  – If requested
  – When President/designee considering an action contrary to majority vote of the FPC (including a tie vote)

(UPS 210.000, 5-8-23 version)