



# CALIFORNIA STATE UNIVERSITY, FULLERTON

College of Natural Sciences and Mathematics

Department of Geological Sciences

800 N. State College Blvd., Fullerton, CA 92831 / T 657-278-3882 / F 657-278-7266

## Course Approval Form - GEOL498 Undergraduate Thesis (updated 01/07/2021)

<input type="checkbox"/>	Check this box if taking your 1 <sup>st</sup> GEOL 498 unit. Thesis proposal will be due at the end of semester. See general grading scheme below.	<input type="checkbox"/>	Check this box if taking your 2 <sup>nd</sup> or 3 <sup>rd</sup> GEOL 498 unit. You must attach a copy of your thesis proposal to this form (unless submitted with prior 498 course approval form)
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To register for GEOL 498, you must (in order):

1. If taking your first unit of GEOL 498, discuss a thesis topic with your advisor. Your thesis proposal will be due at the completion of your first 498 unit.
2. Student: Complete this form with proper semester, schedule number, number of units.
3. Attach your BS Thesis Proposal (unless it was submitted with prior 498 approval form, or this is your 1<sup>st</sup> unit of 498)
4. Student: Email form to faculty advisor
5. Faculty advisor: Email **unsigned** form to Leslie - lhargrove@Fullerton.edu
6. Leslie will send form through AdobeSign to gather all signatures
7. Once signatures are gathered, student will receive confirmation email and then can register for class

<b>Semester:</b>	<b>Date:</b>	<b>Number of units: 1 2 3</b>		
Student Name:				
CWID #:	Student Email:			
Faculty adviser:	Schedule #			
Undergraduate Thesis Title (if known):				

<p><b>To register for your 1<sup>st</sup> unit of GEOL 498 ONLY</b></p> <ol style="list-style-type: none"> <li>1) Discuss a thesis topic with your advisor</li> <li>2) Complete this form with required signatures.</li> <li>3) Submit this form to the office staff. They will remove the registration block.</li> <li>4) Register for the class.</li> </ol> <p><i>Your thesis proposal will be due at the end of the semester. (see next page for grade rubric)</i></p>	<p><i>Required signatures</i></p> <p>_____</p> <p>Student signature <span style="float: right;">Date</span></p> <p>_____</p> <p>Faculty Advisor signature <span style="float: right;">Date</span></p>
<p><b>To register for your 2<sup>nd</sup> or 3<sup>rd</sup> unit (or both) of GEOL 498</b></p> <ol style="list-style-type: none"> <li>1) Attach a copy of your completed thesis proposal to this form (unless submitted with prior 498 course approval form) and submit to the office staff. They will remove the registration hold.</li> <li>2) Attach grade rubric if 2<sup>nd</sup> unit only</li> <li>3) Register for the class.</li> </ol> <p><i>(see next page for grade rubrics)</i></p>	<p><i>Required signatures</i></p> <p>_____</p> <p>Student signature <span style="float: right;">Date</span></p> <p>_____</p> <p>Faculty Advisor signature <span style="float: right;">Date</span></p> <p>_____</p> <p>Undergraduate Advisor signature <span style="float: right;">Date</span></p> <p>_____</p> <p>Department Chair signature <span style="float: right;">Date</span></p>

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**Grading Guidelines:** Specifics of your final grade should be discussed with your advisor. In general, grade guidelines for GEOL498 are:

**GRADING GUIDELINES FOR GEOL 498 (1<sup>st</sup> unit only):**

- A Proposal Completed. Proposal text and figures reviewed and approved with no revisions.
- B Proposal Incomplete. Draft of text and figures reviewed, but minor revisions pending.
- C Proposal Submitted. Draft of text and figures reviewed with major revisions pending.
- D Proposal Started. Draft of figures and text begun, but not submitted for review.
- F Proposal Not Started.

Plus/minus grades will be evaluated within the framework of the grade outline above.

**GRADING GUIDELINES FOR GEOL 498 (2<sup>nd</sup> unit only):**

In this case, you have already taken one unit and have finished your proposal, but will still have one unit after this semester. Your grade will be evaluated based on grading scheme/rubric agreed upon by you and your advisor – PLEASE ATTACH GRADE EVALUATION RUBRIC – This rubric should outline expectations and how grade will be determined.

**GRADING GUIDELINES FOR GEOL 498 (3<sup>rd</sup> unit only, 2<sup>nd</sup> and 3<sup>rd</sup> units only, or ALL 3 units):**

In this case, you have either already taken one and/or two units of your 498 course or you plan on completing all requirements in one semester. Specifics related to your final grade should be discussed with your advisor. In general, grade guidelines for GEOL498 will be evaluated as follows:

- A Thesis Completed. Final text and figures with no revisions.
- B Thesis Incomplete. Draft of text and figures submitted with minor revisions required.
- C Data Collection Complete. Data collected and submitted in a transferable format; thesis text and figures outlined or requiring major revisions.
- D Data Collection Started. Incomplete data set collected; thesis text and figures not outlined.
- F Data Collection Insufficient.

Plus/minus grades will be evaluated within the framework of the grade outline above.

**Note that 3 units of GEOL498 fulfills the CSUF upper-division writing requirement for the BS in Geology or BA in Earth Science, thus it is expected that extensive writing and feedback on writing will occur over the course of the 3 units of GEOL498.**