

CSUF Thesis/Dissertation Quick Start

<https://www.fullerton.edu/graduate/current/thesis.html>

Submission Procedure

Writing & Defense	1. Getting Started Download the latest Template and Manual directly from our website and read them carefully. Familiarize yourself with your committee's preferred Style Guide , which is used for citations and references.	2. Defense & Edits Upon finishing writing, defend your paper and make all committee-requested edits. Defenses are managed by committees, and Grad Studies is not involved. We recommend defending at least two weeks ahead of the submission deadline.
	3. Formatting Before submitting, download the latest Template from our website and paste your work directly into it for final formatting. Format your paper to the best of your ability. To ensure it is the latest version, please only use the Template file from our website.	4. Submission Submit your paper using the Submission Form on our website. This is the only form for submission and includes all paper info and an upload of the final paper. Your committee will then be automatically contacted via email to confirm your paper is ready for review and publication.
Formatting & Submission		
Review & Publication	5. Review & Revision The University Reader will review your work against the formatting, accessibility, and citation/reference requirements laid out in the Template and Style Guide . You will be contacted only via your CSUF email address with instructions for revision. Papers are reviewed in the order in which they are received.	6. Approval & Publication Once all revisions have been made, you will be given a final PDF to approve for publication. This will then be published on Zenodo and ScholarWorks , and Graduate Studies will be alerted that you have completed all requirements.

Support Materials

Thesis/Dissertation Manual

The Manual covers submission and publishing requirements. It is available on our [website](#).

Thesis/Dissertation Template

The Template covers formatting requirements. Your work must be pasted directly into the Template and formatted to the best of your abilities prior to submission. The Template always takes precedence over your Style Guide. The Template is available on our [website](#).

Style Guide

Your committee will select a Style Guide (IEEE, APA, Chicago, etc.) for your citations/references. Any well-documented style guide is acceptable, but the latest version is always required.

Thesis/Dissertation Online Submission Form

The Submission Form is used for final submission prior to Reader review. Papers will not be accepted any other way and must be submitted by 11:59 PM on that semester’s deadline. The Submission Form and upcoming deadlines are available on our [website](#).