

# IF YOU ARE APPROACHED BY AN IMMIGRATION OFFICER

- 1 Remember to remain calm if the interaction causes concern – Safety is our top priority.
- 2 Ask the officer for their name, identification number, agency affiliation, and contact information.
- 3 Inform the officer that you are not obstructing their process and do not have the authority to respond to the request.
- 4 Direct the officer to visit the HRDI lobby in College Park 700 during business hours (M-F: 8 a.m.–5 p.m.) and ask for Anne Grogan, John Beisner or Michael Coughlin (designated campus officials). If the contact occurs outside of business hours, call Risk Management at 657-278-7475 or the CSUF Police Department at 657-278-2515.
- 5 Contact CSUF Police Department at 657-278-2515 if the officer does not leave. Call 911 if you are concerned about your physical safety.
- 6 Within one business day: Submit the [Immigration On Campus Smartsheet Form](#) or call 657-278-7475 to report the visit.

*Updated: 01/31/2025*

## Know Your Rights Resources:

For guidance and answers to frequently asked questions related to immigration, visit the [CSU system resources website](#).