SSL VPN Setup for Windows

SSL VPN allows you to connect from off campus to access campus resources such as Outlook email client, file sharing and remote desktop. These instructions will guide you through the following:

- Logging into the VPN Server through the web
- Accessing Outlook Web Access
- Accessing your campus hard drive and creating bookmarks
- Creating a bookmark for your Remote Desktop connection
- Logging out of Remote Desktop and VPN

Logging into the VPN Server through the Web

1. To log in, please open internet explorer and type in the following site to the address line.

   https://csufvpns.fullerton.edu
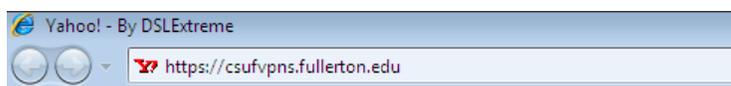
2. You will be redirected to the "Secure Access SSL VPN" login page. This would be a good time to add this web page into your favorites.
3. Enter your campus username and password and click the "Sign In" button.

4. It will take a few minutes to load the page. The Secure Access SSL VPN will look like the picture below.

Accessing Outlook Web Access
To access your email from the web, click on the "Outlook Web Access" link.
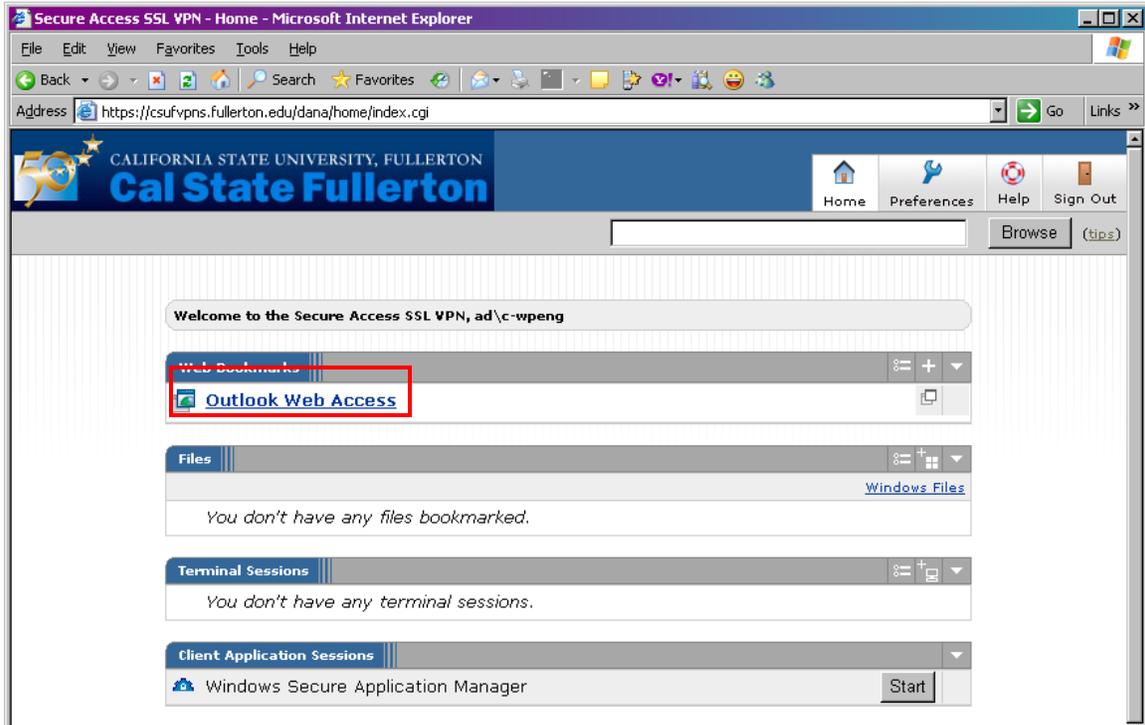
Accessing your campus hard drive and creating bookmarks
Get your desktop computer name (**Done at your campus workstation**): If you already know your desktop computer name, please skip to step5.

1. On your desktop computer, right-click on **My Computer** icon.
2. Left-click on **Properties** option.

3. Click on the **Computer Name** tab
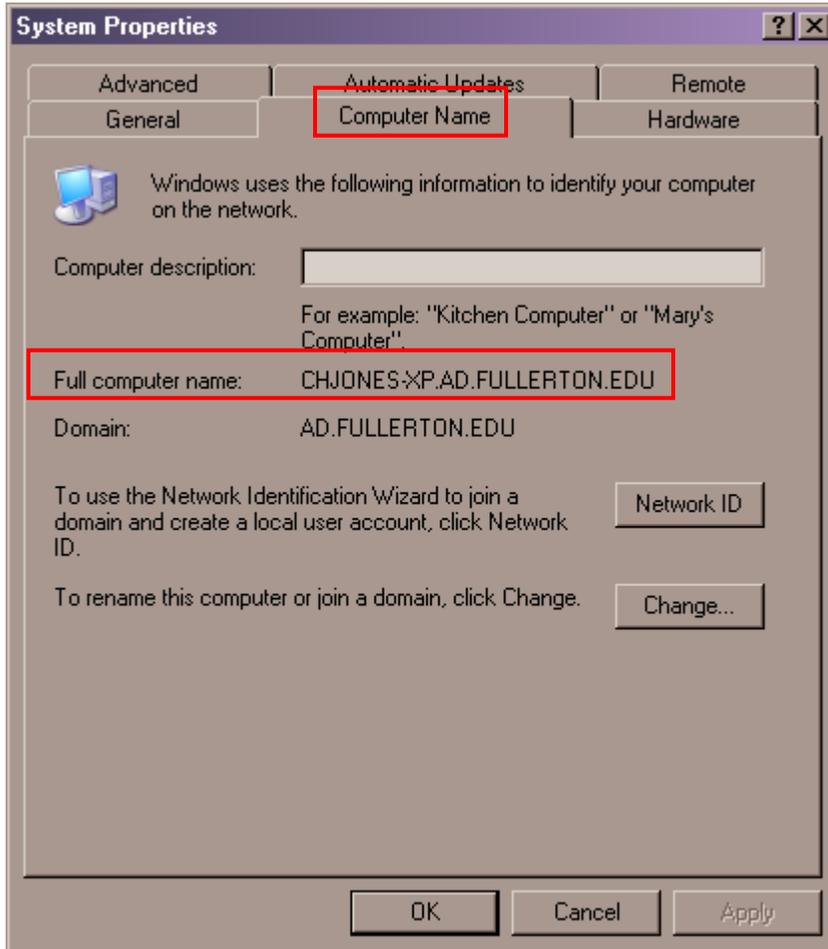
4. Make note of the Full Computer Name.

(**Perform these steps on the computer you are setting up SSL VPN**)
5. In the text box next to the Browse button, type the following command.
   \\computername\c$ (note: you do not have to include .ad.fullerton.edu portion of the computer name.) (example: \\janedoe-xp\c$)
6. Click the "Browse" button after typing in the command.
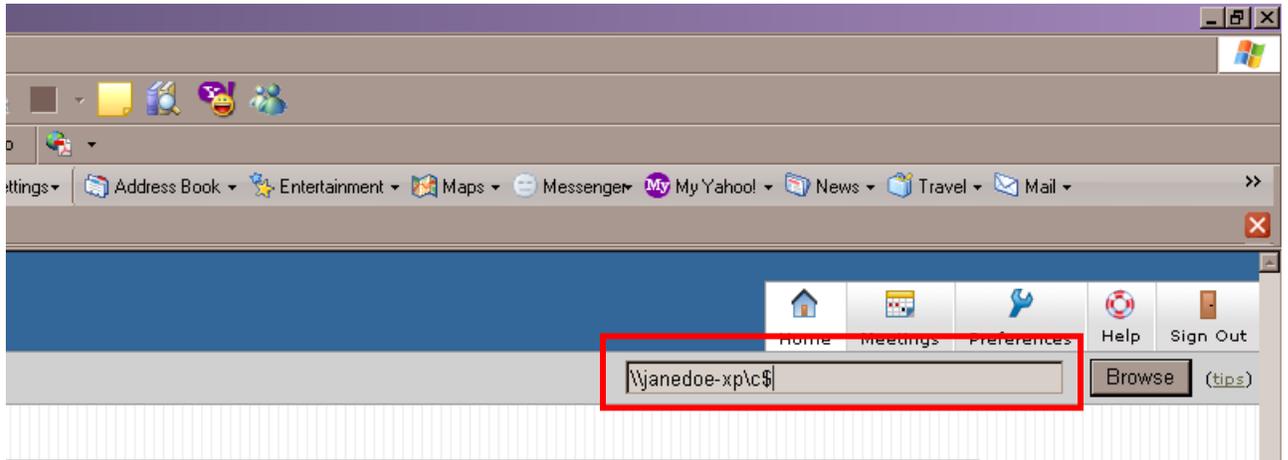
You will now see the files and folders that are on your desktop computer in your office. The next steps will show you how to bookmark your desktop folder.

7. Click the **Documents and Settings** folder.

8. Click on your "username" folder (example: my username is chjones so I'm going to select the "chjones" folder
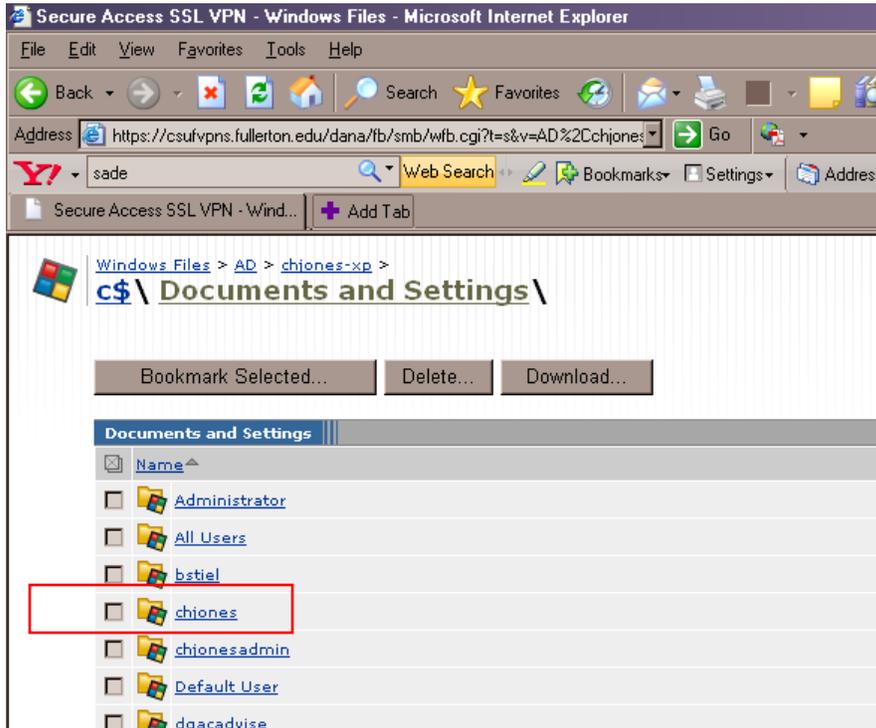
9. Put a check next to the "My Documents" folder and click the **Bookmark Selected** button.
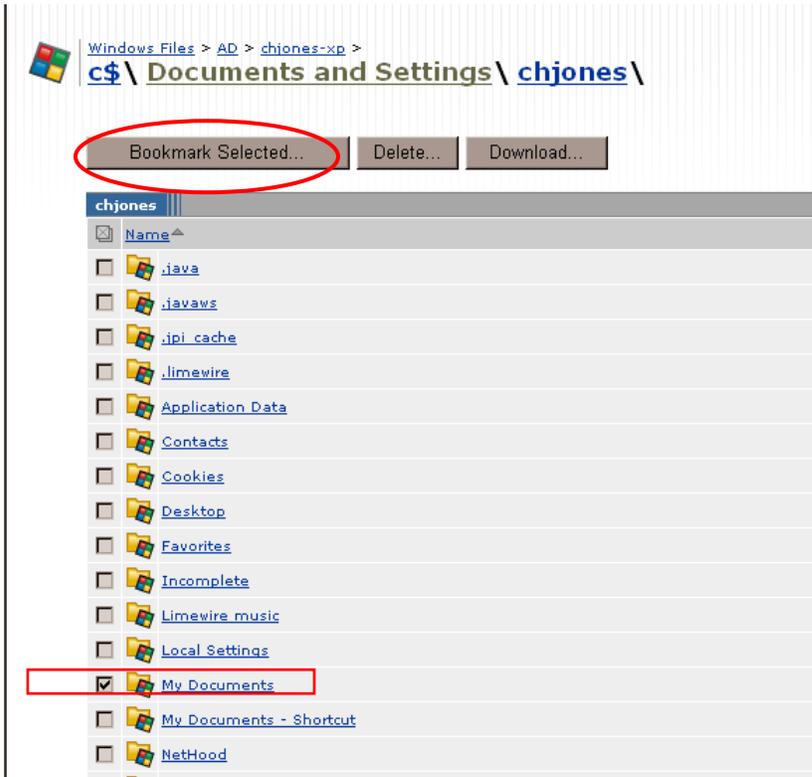
10. The "Add Windows Bookmark" page will appear. You will then type in a name for your bookmark. I chose to type in "My Documents folder on chjones-xp" for the Bookmark Name.
11. Click the **Add Bookmark** button.
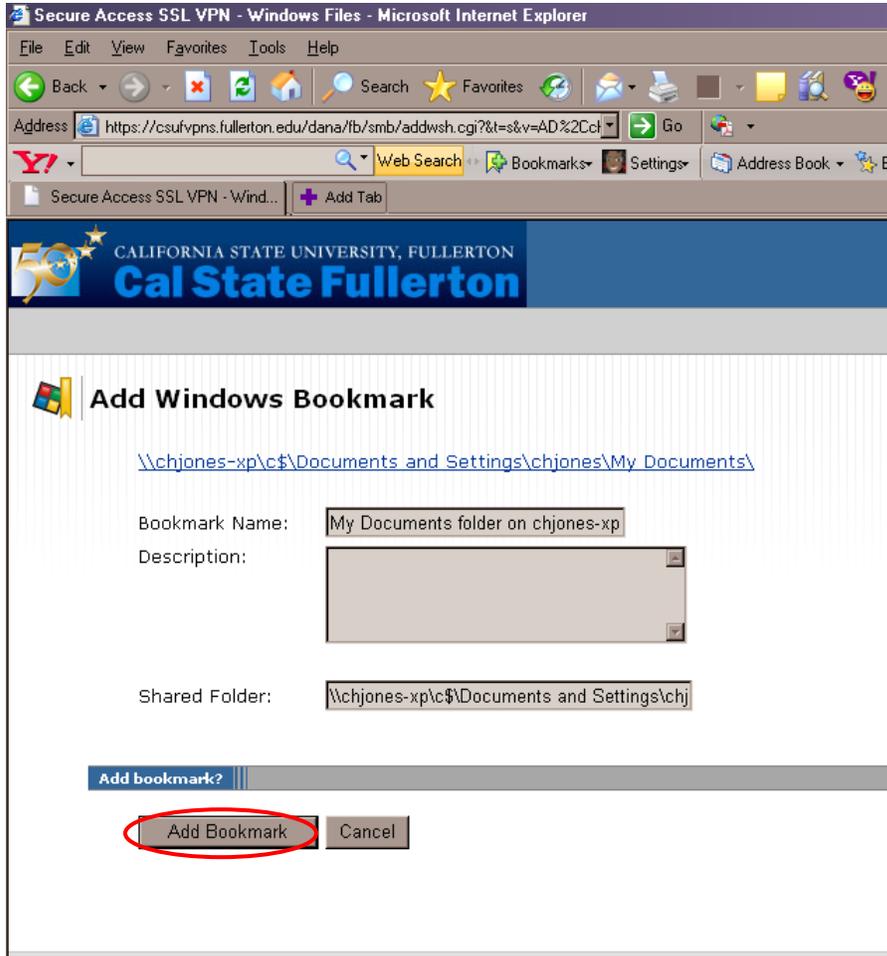
12. You have just created your first bookmark and you will go back to your main screen and you will see that your bookmark has been added. In my case, the "My Documents folder on chjones-xp" bookmark has been added.
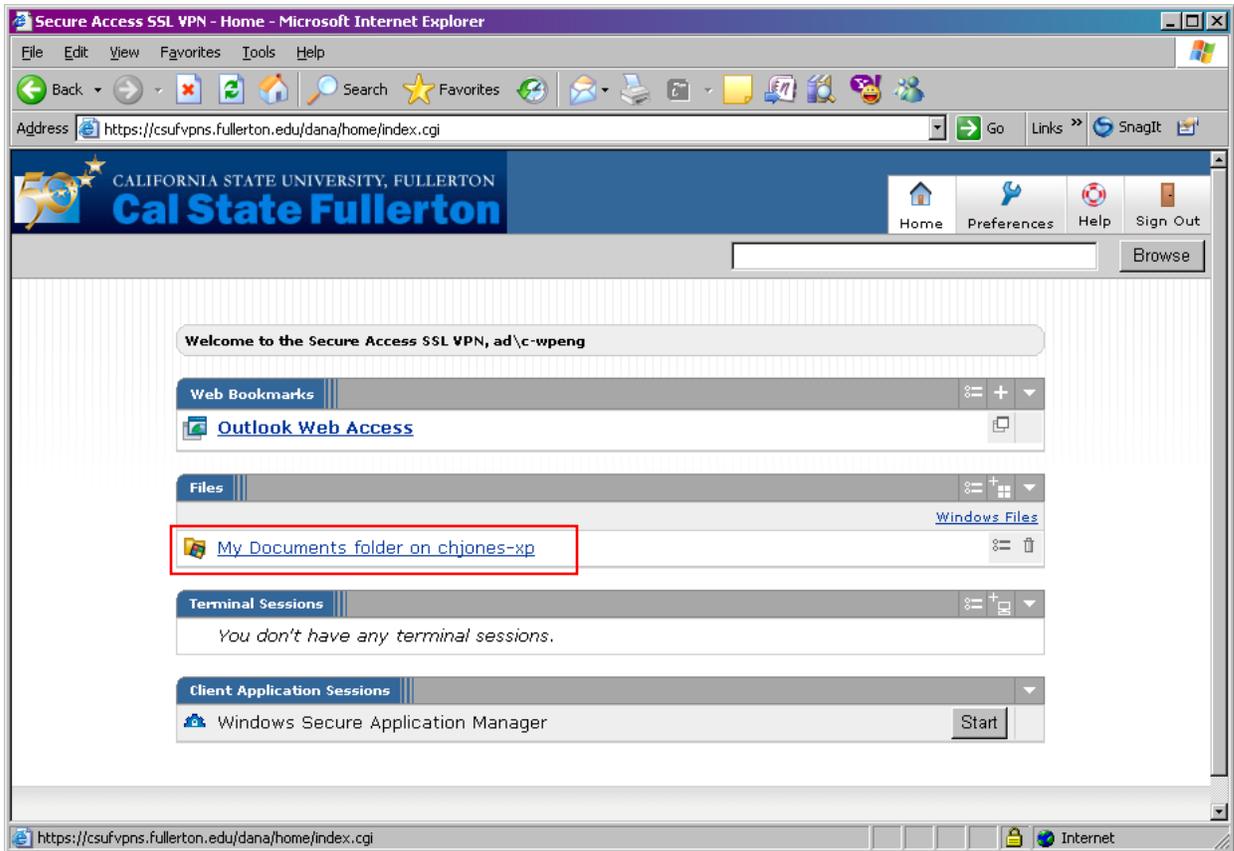
Creating a bookmark for your Remote Desktop connection

These steps below will show you how to create a bookmark for remote desktop connection.

Setting up your Campus Desktop Computer for Remote Access

1. Configure your campus desktop computer in your office. **This is done on your office computer.** If you have already completed these steps, please skip to Step #2.
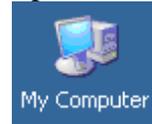
    a. Right-click on the My Computer icon on your desktop.
    b. Left-click on Properties.

c. Click the "Remote" Tab

System Properties

Advanced	Automatic Updates	Remote
General	Computer Name	Hardware

Windows uses the following information to identify your computer on the network.

Computer description: [   ]

For example: "Kitchen Computer" or "Mary's Computer".

Full computer name: CHJONES-XP.AD.FULLERTON.EDU

Domain: AD.FULLERTON.EDU

To use the Network Identification Wizard to join a domain and create a local user account, click Network ID.   [Network ID]

To rename this computer or join a domain, click Change.   [Change...]

[OK]   [Cancel]   [Apply]

d. Click the checkbox next to "Allow users to connect remotely to this computer" and then click the OK button.
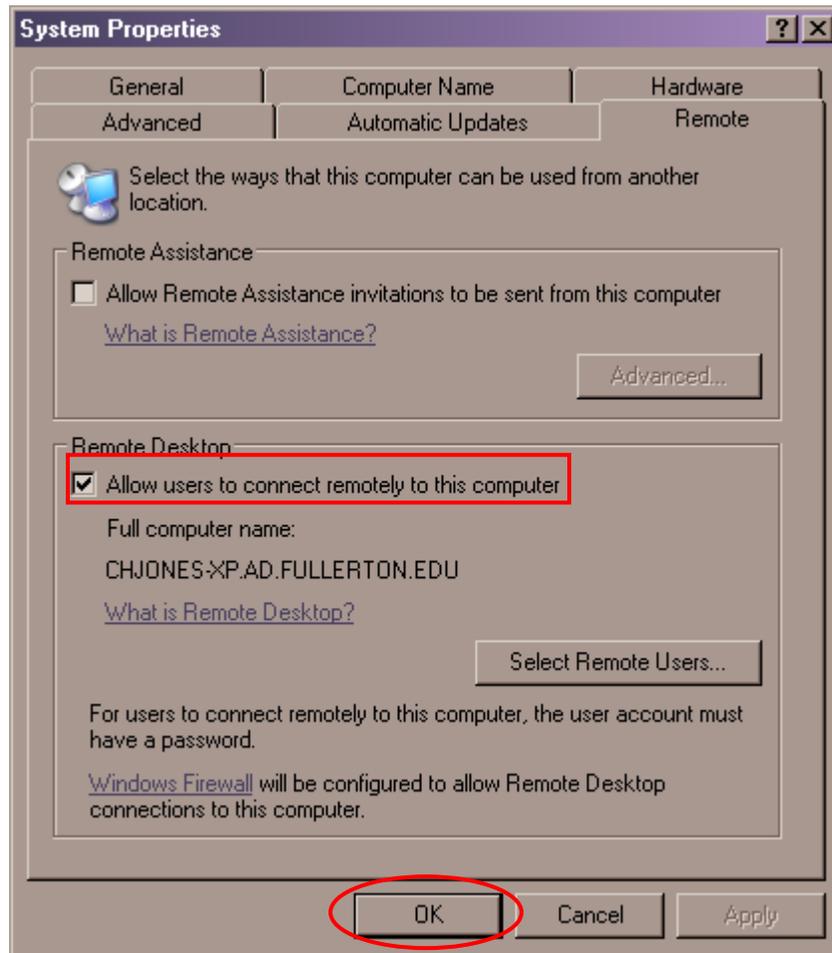
2. Click the middle button on right hand side of the Terminal session bar (see the pop up shows "Add a Terminal Session")
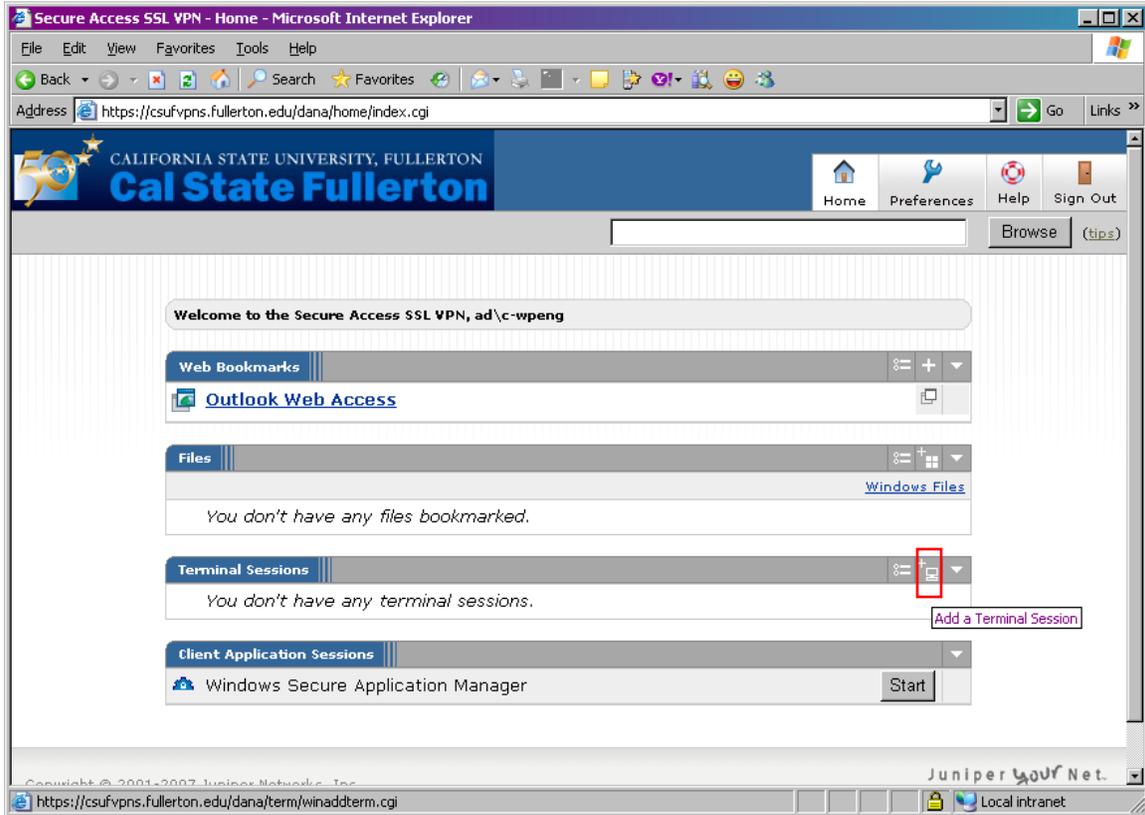
3. Under the "Add Terminal Services Session",
   a. Make sure the Session Type is set to "Windows Terminal Services"
   b. Provide a friendly name under Bookmark Name field
      (example: your office computer name janedoe-xp)
4. Under *Host:,
   c. type in the fully qualify domain name with ad.fullerton.edu suffix
      (example: janedoe-xp.ad.fullerton.edu)
   d. leave Client Port blank
   e. fill in the Server Port with 3389
   f. If you have a fast connection, you can switch the color dept to 24-bit or higher.

5. Scroll down to the bottom of the page and click "Add"
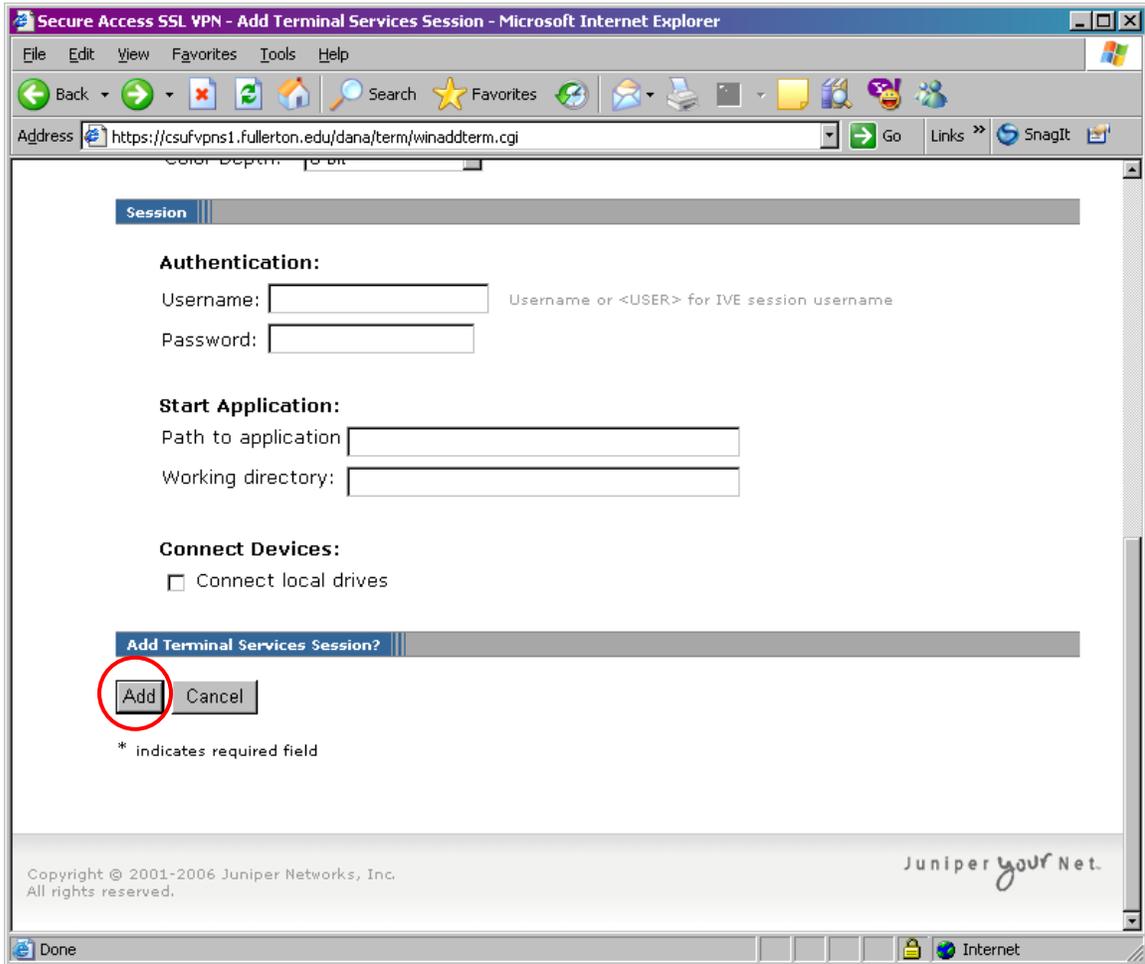
6. Now you can click on icon that says "username-xp" in the Terminal Sessions box to launch remote desktop client. (example: janedoe-xp)
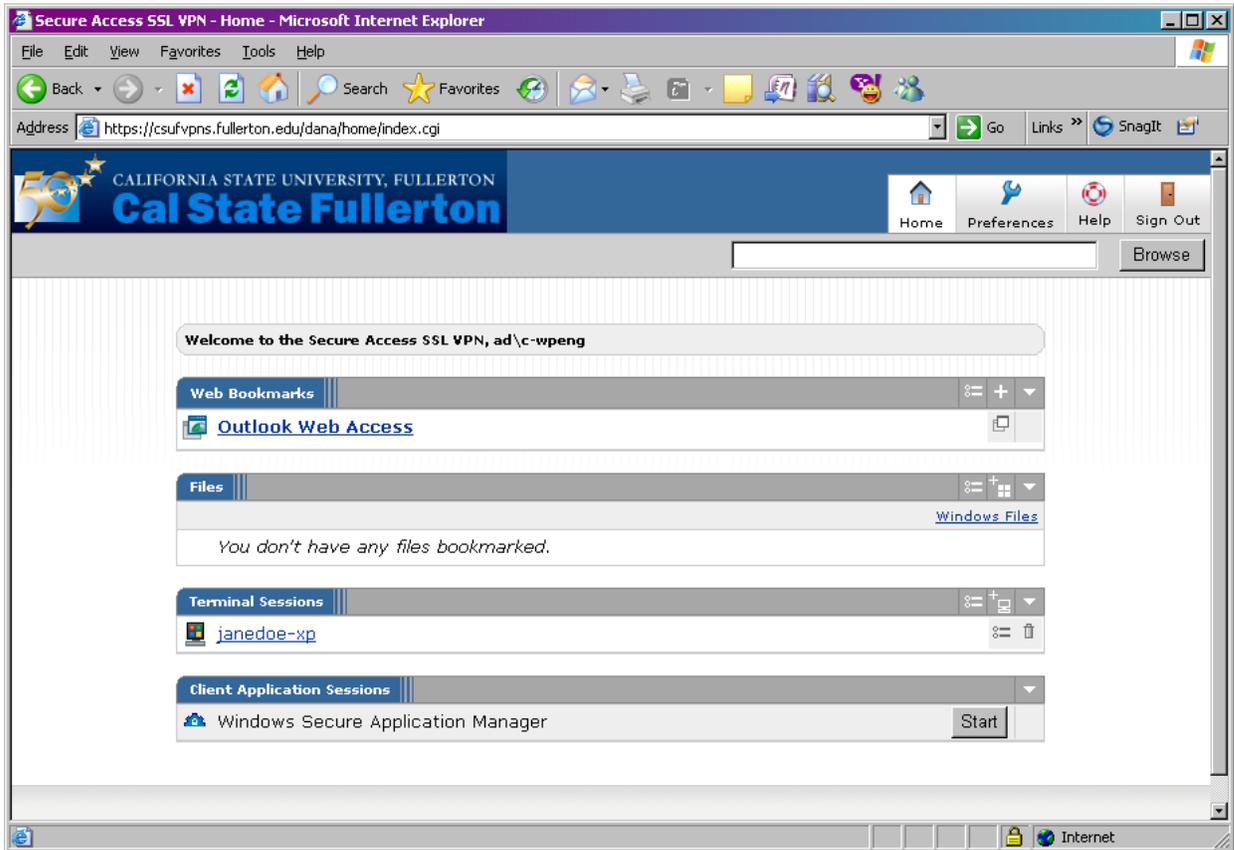
7. Enter your campus username and password
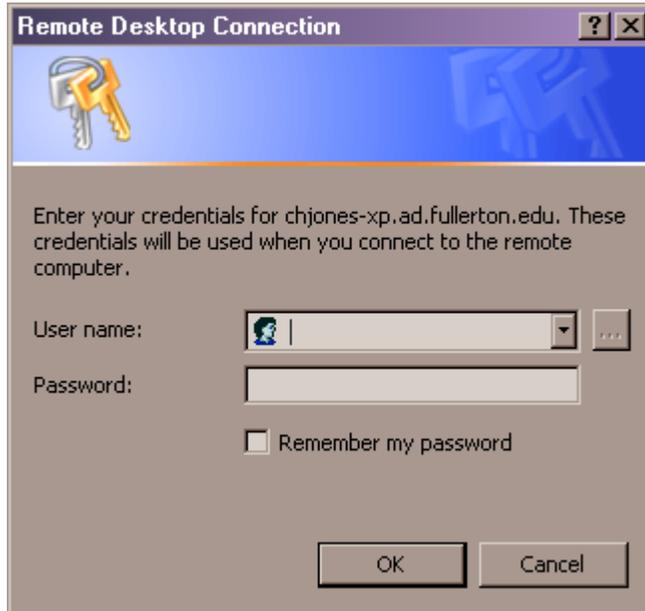
8. You should now see your office computer desktop.

Logging out of Remote Desktop and VPN

1. To disconnect from the Remote Desktop, you need to click on the x that's located on the top center of your screen.
2. To log off of the VPN Secure Access, click the "Sign Out" button.