



# CALIFORNIA STATE UNIVERSITY, FULLERTON

College of Natural Science and Mathematics

*Department of Mathematics*

800 N. State College Blvd., Fullerton, CA 92831 / T 657-278-3631 / F 657-278-3972

## Mathematics Department, CSUF Part Time Lecturer Position Application Information

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### Job Description

Part-time appointment, usually to teach credit-bearing mathematics courses at the lower division level. Responsibility for a course will be vested in the lecturer, sometimes under the direct supervision of an appropriate faculty member. Teaching assignments may include multi-section coordinated courses, in which instructors must abide by all coordinated course policies, including the conditions contained in the general syllabi. Salary will be commensurate with rank, experience and qualifications.

Duties will include the following:

- Providing classroom instruction.
- Preparing course materials and administering assignments to students.
- Administering examinations, grading student work and otherwise assessing student performance, and determining course grades.
- Holding scheduled office hours.
- Annual evaluations will be required.

### Eligibility

Applicants for a Part-time Lecturer position must have a Master's Degree in Mathematics, Statistics or similar area.

Applicants for Math Education courses (MAED) will be considered with a Bachelor's Degree and a Secondary Teaching Credential in Mathematics and significant high school teaching experience.

### Application Process

Submit the following documentation via Mathjobs at <https://www.mathjobs.org/jobs/list/17289>

- A letter of interest highlighting experience in or potential for teaching
- A current resume
- Three (3) letters of recommendation highlighting experience in or potential for teaching. Letters must be signed and on professional letterhead stationery.
- Undergraduate and Graduate degree transcript(s) showing your degrees awarded.

Questions about the application process may be referred to Renee Bennett at [rbennett@fullerton.edu](mailto:rbennett@fullerton.edu)

### Hiring Process

Completed applications will be reviewed on an on-going/as need basis. Qualified applicants will be contacted when positions are available.

The successful application will show strong evidence of:

- Mathematics content knowledge
- Spoken English communication skills
- Written English communication skills
- Professional presentation and demeanor

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**Additional questions should be addressed to Dr. Todd CadwalladerOlsker at [tcadwall@fullerton.edu](mailto:tcadwall@fullerton.edu)**