SCOTT JEWETT INFORMATION SESSIONS
Scott Jewett Success Fund

Basics

• Complete the online application
• Submit a 1000-word (or less) abstract, budget and timeline. Each should be its own document
• Students applying must be affiliated with an existing campus-sanctioned club or organization, or they must have a staff/faculty member be named as a co-requester. Faculty members requesting with students must assume responsibility for account holding.
• Requests for time release for faculty must have a letter of approval from the department chair/dean.
• Each submission can request up to $150,000. All proposals will be weighted equally, no matter the amount requested.
• Your project can be over several years
What are we looking for?

- Your proposal should clearly state
  - Purpose
  - Audience (Student/Alumni should be primary audience)
  - How it benefits the audience
  - Desired outcome
- The focus of the project/program must be related to the Guiding Principles of Social Justice. Some examples are:
  - Should provide service or opportunities for students who historically have not been able to participate
  - Create cultural understandings, breakdown barriers
Budget Considerations

- Provide a line in your budget for all items, services or personnel.
- It is helpful to develop a budget per year of the project.
- If you have a multi-year project, factor in inflation.
- Add 10% payroll tax for all hired positions, all students and staff/faculty must be paid via payroll.
- Even if students are only at a 5% rate go head and budget for 10%.
- Anyone from off campus working for the project/program must be under contract.