



ACADEMIC SENATE MINUTES MAY 10, 2012

ASD 12-100

Approved 8-30-12

11:30 AM - 1:00 PM

ACADEMIC SENATE CHAMBERS

Present: Armstrong, Balderas, Bedell, Bonney, Buck, Canchola, Carroll, Chavis, Congalton, Dabirian, Evanow, Fidalgo, Fisher, Fitch, Gradilla, Gratton-Lavoie, Guerin, Hagan, Hickok, Knutson Miller, Matz, McConnell, Mead, Meyer, Michalopoulos, Murray, Myck-Wayne, Nyaggah, Pasternack, Puri, Randall, Rhodes, Rhoten, Ruiz-Velasco, Stambough, Stang, Stein, Walicki, Walk, Walker, Williams, Yang

Absent: Huizinga, Jones, Manriquez, Martinez, Rast, Taylor

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

None.

III. ANNOUNCEMENTS

3.1 (Bedell)

- Dr. Guerin was elected (80% margin) as the 2012-13 Chair of the Statewide Academic Senate. She is the 5th Cal State Fullerton ASCSU Chair.
- All University Elections, Spring 2012, will end at 4:00 PM this afternoon (May 7-10, 2012). Results will be announced on Friday, May 11th.
- Next week's marathon and electoral meetings will be held in Pollak Library North 130.

IV. TIMES APPROXIMATE

11:40 AM

Topic: Planning, Resource & Budget Committee – Update

Presenter: Kari Knutson Miller, Chair – PRBC

Dr. Knutson Miller highlighted the context and activities of PRBC over the 2011-12 academic year.

- Reviewed and forwarded UPS documents,
- Reviewed and approved proposals for new programs,
- Provided UMGI timeline/process recommendations to President Gordon/Interim President Hagan,
- Received and reviewed Division budget reports and initiative proposals,
- Received and reviewed CSUF budget status updates,
- Participated in development and ongoing processes of the Integrated Strategic Plan (including proposed objectives)

There have been unprecedented administrative transitions during 2011-12. The budget outlook is grim. The CSU will feel cuts in 2012-13, but even deeper cuts in 2013-14. Strategies are in place for planning, budgeting and carry-forward. This past year, PRBC has focused on "Planning. The strongest recommendation from PRBC is for the campus to engage in completion of the Integrated Strategic Plan. The articulated themes and goals should include (measurable) objectives and strategies. Ongoing consultation and involvement across campus is needed to finalize Integrated Strategic Plan recommendations.

Chair Bedell thanked Senator Knutson Miller for her comprehensive report. He also reported that three topics were discussed last week with President Designee García: 1) completion of our Strategic Plan; 2) building external community relations; 3) student advising.

12:00 Noon

Topic: Interlibrary Loan - \$25 Fee for Far Overdue Books – 1 Year Assessment of Policy

Presenter: Christopher Peterson, Chair – Library Committee – [per 11-18-10] A.S. Approved Minutes]

Chair Bedell welcomed Dr. Christopher Peterson, Chair of the Library Committee of the Academic Senate. Dr. Peterson gave an update on the 11-18-10 Academic Senate approval of Pollack Library proposal to institute a \$25 fine for Interlibrary Loans on books considered "far overdue". This assessment report accompanied the document approved by the Academic Senate in 2010.

A fine is imposed following the third notice to the borrower in order to reduce the growing number of delinquent books and the subsequent blocks placed on Cal State Fullerton from reciprocal services by the Library of Congress and other libraries throughout the country. The policy has been in place for 1 ½ years, beginning spring 2011. The A.S. Library Committee was given a report December 2011, and there has been a 57% reduction in far overdue interlibrary loan books to date, and numbers are continuing to improve. Statistics were given through fall 2011. \$3,825 was collected for overdue fines, and \$1,300 was waived or refunded for first-time overdue accounts under the new policy until system glitches were worked out. The Academic Senate had asked that the following areas be looked into:

1. Portal notification when students/faculty/staff log in;
 2. Online payments for fines;
 3. Placing a hold on the borrowers' interlibrary loans at an earlier stage.
- 1) Portal notification has been delayed while investigation continues for how to integrate library and other CSUF software systems. The Interlibrary Loan staff has revised book straps, bookmarks and email reminders.
 - 2) Online payments have not yet been implemented. Further investigation is needed and will be pursued using Cashnet system.
 - 3) Interlibrary Loan staff have chosen not to place holds because the system is working well and continues to improve. A *hold* would affect a borrower's library privileges, (students) registering for classes, and cause transcript delays.

A small number of students have determined that paying \$25.00 in fines is preferable to buying the required textbook. A small number of individuals repeatedly keep interlibrary books beyond due date. Overdue materials statistics are: 41% undergraduate students, 33 graduate students, 17% faculty.

On 2/27/12, the A.S. Library Committee passed a motion to keep the current policy in place over the next two years, given its success.

SPECIAL PRESENTATION

12:15 PM

Honoree: Pamela Hillman, Vice President for University Advancement

Chair Bedell read a resolution in honor of Ms. Hillman's tenure at CSUF. She thanked the Academic Senate for support through collegial governance and was given a standing ovation by the body.

V. CONSENT CALENDAR

M/S/P (Pasternack/Dabirian) passed unanimously.

- 5.1 ASD 12-89 New Course Proposals – Undergraduate [Source: UCC]
- 5.2 ASD 12-90 New Course Proposals – General Education [Source: GE Com]

VI. CHAIR'S REPORT (Bedell)

An electronic report will be sent next week. Following last week's GE Committee report, the Academic Senate will appoint a special committee to review recommendations from the GE Committee as it also relates to the WASC report. There was little support for extending the current 2-year appointed terms to 3-years on GE Committee; however, this committee will work over the summer with Dr. Gerald Patton to bring clarity to the Academic Senate's role on assessment.

VII. STATEWIDE ACADEMIC SENATE REPORT

Senators Pasternack, Fidalgo, Guerin spoke to the 8-page report forwarded to CSUF Academic Senators prior to this meeting. The most significant item was the election of Senator Guerin as the AS 2012-13 ASCSU Chair. [Statewide Academic Senate Website](#)

VIII. NEW BUSINESS

- 8.1 ASD 12-91 Proposed Revisions to [UPS 320.102](#) International Education Policy [7-6-09] [Source: IEC]
M/S/P (Rhodes/Hickok) Moved the document for approval.
(Pasternack) Lines 207-211 Followed up the question raised by the International Education Committee regarding whether the practice of administering student opinion questionnaires was routinely adhered to. UPS 320.102 states this is the responsibility of the Office of Extended Education. Senator Knutson Miller stated SOQs were administered in her summer courses but not done in during fall/spring terms. Perhaps this should be the responsibility of the Office of Vice President for International Programs which did not exist when this UPS was written. Senator Rhodes stated he believes this section of the policy will be adhered to in the future.

VOTE by voice: ASD 12-91 UPS 320.102 International Education Policy, as revised, passed unanimously.

- 8.2 ASD 12-92 Proposed Revisions to [UPS 320.020](#) University Writing Requirements [6-24-05] [Source: ASC] M/S (Walker/Fitch) Moved revised UPS 320.020 for approval. Senator Walker yielded to Academic Standards Committee Chair, Mark Filowitz, who spoke on behalf of ASC. Members voted to eliminate the English Writing Proficiency examination and to rely on departmental upper division writing requirements (vetted by the University Board on Writing Proficiency for undergraduate students and the University Graduate Education Committee for graduate students) to demonstrate English writing proficiency at college level standards.

Dr. Trotter presented data regarding EWP test results and questioned the efficacy of maintaining a test that does not accomplish the intended goal to assess and improve student writing skills, charging every student for the process. There is a 71% failure rate within the English as a second language student group. Data gathered from EWP give statistics that we can already predict who needs help.

(Stang) Line 51 *friendly* amendment to add letter "R".to **R**requirement.

There needs to be an integration of the writing skill-building process beginning as a freshmen student throughout the college career. We need to figure out how to address an earlier assessment, what and best way of assessment beyond the one particular writing skill in EWP...timed writing of 5 paragraph essays.

Need a replacement assessment tool for student writing. This is the beginning conversation toward that end. Faculty should look for opportunities for students to write and should engage in assessment of student writing.

ASD 12-92 will be continued under Unfinished Business 5-17-12.

8.3 Will Continue under NEW BUSINESS next agenda.

- 8.3 ASD 12-93 Proposed Revisions to [UPS 300.015](#) Repetition of Courses [9-27-04] [Source: ASC]

IX. ADJOURNMENT

M/S/P (Hickok/Fidalgo) Meeting adjourned 12:55 PM.