



**ACADEMIC SENATE
MINUTES
NOVEMBER 7, 2013**

ASD 13-168

Approved 11-21-13

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Balderas, Basil, Bedell, Bonney, Botsford, Brusckhe, Buck, Carroll, Chavis, Cruz, Dabirian, Fidalgo, Filowitz, Fitch, Fontaine, Gradilla, Hassan, Jarvis, Jones, Kanel, Kwok, Knutson Miller, Lartey, Matz, Mead, Michalopoulos, Myck-Wayne, Navarro, Perez, Puri, Randall, Rhodes, Rhoten, Rodriguez, Stambough, Stang, Walker, Watson, Weismuller, Yang

Absent: Armstrong, Evanow, García, Guerin, Pasternack, Stein, Walicki, Walk, Westgate

I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

III. ANNOUNCEMENTS

3.1 In Memoriam – a moment of silence was observed for former CSUF colleague

- David W. Keirse, Ph.D., Emeritus Professor of Counseling, College of Health & Human Development (7-30-13, age 91)

3.2 Other Announcements

- (Gradilla) Thank you for participating in the annual CSUF event, *Day of the Dead*, hosted by the Department of Chicana/Chicano Studies on W/R, 11/6-7/13. Goals were met, thanks to the support of students, faculty, and HSS Dean.
- (Carroll) Mark your calendars for the annual Department of Geography event "All Points of the Compass" to be held 11-22-13, where students, faculty, alumni research is showcased. Key note speaker will be Ken Martis, an electoral geography specialist. Reminder information will contain details.
- (Walker) 2012-2013 Outstanding Professor Lecture will be held in TSU A on W, November 20th 2:00 PM. Dr. Sora Tanjasiri's will discuss "Achieving Health Equity Through Community-Based Participatory Research".

IV. APPROVAL OF MINUTES

4.1 ASD 13-161 Academic Senate Minutes 10-24-13 (Draft)

M/S/P (Stang/Matz) ASD 13-161 A.S. draft minutes from 10-24-13 were approved as submitted.

V. CONSENT CALENDAR

M/S/P (Fitch/Weismuller) Consent Calendar was approved.

5.1 ASD 13-162 UPS 300.004 Policy on Course Outlines [Source: EC]

5.2 Nominees to Committees

NOMINEES TO STANDING COMMITTEES

ASSESSMENT AND EDUCATIONAL EFFECTIVENESS COMMITTEE

Nominee: Arnold Holland (ARTS) *Forthcoming*

Continuing: Chris Westgate (HUM); Barbara Gonzalez (NSM); Jochen Burgtorf (SOC SCI); Kiran George (ECS); Teeanna Rizkallah

VI. CHAIR'S REPORT (Walker) no formal report.

A survey will be sent in the near future regarding *Statements-of-Opinion* for the ballot in the All University Elections, Spring 2014. The Executive Committee is beginning to work on this agenda item and want feedback and comments from the entire A.S.

VII. PROVOST UPDATE (Senator/Provost Cruz)

Provost Cruz gave updates as follows:

Organizational Update: On 10-30-13 an announcement went out that Interim Deputy Provost Dr. Angela Della Volpe will temporarily assume the responsibilities of the office of Associate Vice President of Academic Affairs. Provost Cruz has both publicly and privately thanked Dr. Jennifer Faust for her service and contributions to our University and has wished her well in her future endeavors as she joins her faculty.

Executive Searches for Month of November:

- Today the first of four candidates for Dean of Natural Sciences and Mathematics will be visiting for on campus interviews. The entire campus community is urged to participate in open forums and other interview venues and be part of this consultative process. Even if folks are not directly involved in NSM, it is important that they participate, because this college is instrumental to the ability of our university to live its mission and advance its strategic goals and objectives – everything from bottleneck courses to general education, teacher preparation, research, high-impact practices.
- Candidates and information for position of Vice President for Administration and Finance has been posted on our Website. Beginning 11-18-13, three finalists will visit for on campus interviews with open forums and interview schedules. Campus community is urged to be involved in this important process. The successful candidate will be an important part of our administrative team, responsible for facilities improvements, deferred maintenance, diversifying revenue streams, and address performance-based funding efforts from state and federal levels.

VIII. STATEWIDE ACADEMIC SENATE REPORT

(Stambough) reported highlights on behalf of CSUF's three Statewide Academic Senators from the 10/31-11/1/13 A.S. Committees & Plenary Sessions. Two major topics of discussion: 1) CalState Online may be the platform used to meet the legal requirements of AB 386- cross-enrollment online education whereby students across the CSU system can enroll as space is available; 2) movement toward performance-based funding. Faculty input is being sought for ideas, metrics, guidelines for this atypical funding model.

Dr. Stephen Stepanek (Cal State Northridge) has been appointed by Governor Brown as the faculty trustee. Resolutions passed by many statewide Academic Senates, including Cal State Fullerton, were sent directly to the governor asking for an appointment of a faculty member to the Board of Trustees.

Specific agendas, reports, first readings, resolutions can be found on the [ASCSU Website](#).

IX. ASI REPORT (Senators Carlos Navarro/Jonathan Kwok)

(Navarro) Reported on ASI committee activities. The ASI strategic plan continues toward completion with current focus on strategies and implementation, and a projected showcase of the plan on 12-3-13. Multiple task forces are working on technology, facilities resources, and partnerships with the campus community. Per our strategic plan, ASI will always send a delegation to all Board of Trustees meetings to stay active and well informed. Five students from CSUF attended this past BoT meeting. Our ASI is part of the California Statewide Student Association (CSSA) which meets once a month for discussion and organization of student positions on current CA legislation.

(Kwok) Reported on ASI local campus-wide activities. Senator Kwok enumerated the following events, which can also be found on the ASI Website.

- ASI Toy Drive has begun. Toys or monetary donations are being accepted through 12-12-13 at the SRC or TSU.
- "Rally Against Hate: Rape Culture" will be held in the campus central plaza on W, 11-13-13. The 10:00 AM – 2:00 PM event will feature clotheslines with T-shirts that carry messages about the issue of hate.
- All Night Study begins on December 8-20, 2013. TSU will be open 24 hours to help students prepare for final exams.
- ASI Cookout will be held on T, 11-12-13.
- Hunger Coalition. ASI is advocating *giving back* and *giving thanks*. There will be a collection booth for canned goods.
- College of Arts event: F, 11-8-13 – Frederica von Stade, world renowned mezzo-soprano, will perform in Meng Concert Hall, 8:00 PM.
- Student Recreational Center is currently available to faculty and staff at prorated SRC membership rates. On behalf of the TSU Governing Board and the SRC an invitation is extended to check out our great facilities.
- ASI Leadership will be attending next week's ACUI Conference in Hawaii.

X. CFA REPORT (Senator Mahamood Hassan)

Senator Hassan gave a bargaining update: "Sunshine Proposals" were exchanged between CFA and CSU (Chancellor's Office). Information can be found at www.calfac.org Other reports were: The CFA sponsored two events during Campus Equity Week on 10-29-13 and on 10-30-13 were well attended and focused CSUF's large number of contingent (temporary) faculty. The 134 CSUF administration-authorized faculty

searches over the next two years are very welcome, but there is a long way to go before we reach a more favorable balance between tenured/tenure-track faculty and lecturers. CFA has some concerns about the reorganization of Faculty Affairs & Records and the Office of the Vice-President for Academic Affairs and the Division of Human Resources, Diversity & Inclusion. Senator Hassan received numerous enquiries from faculty members regarding the \$80 per month salary increase. The \$80 per month increase should be in the end of November 2013 paycheck and every month thereafter. The \$80 is a General Salary Increase (GSI) which is approximately 1% of a faculty member's current monthly salary. Faculty will also receive a separate check for \$320 (4 X \$80) in December 2013 because the increase is retroactive to July 1, 2013. The payments are processed by the CSU Administration and CFA has no control over it.

XI. FIRST READING

11.1 ASD 13-158 NEW UPS 300.xxx Credit by Examination (Challenge Exams) [Source: ASC]

Chair Walker introduced this piece of proposed legislation for the purpose of discussion, comments, and concerns on the impact of a new written policy for the process of administering challenge exams. Feedback will be heard and forwarded to the Academic Standards Committee so when document ASD 13-158 returns to the A.S. in the future, it should address items from our discussion and be a more useful university policy statement.

Chair Filowitz spoke to this proposed document from Academic Standards Committee, which used language taken directly from the Chancellor's Executive Order. Senator Filowitz asked for comments to share with ASC. Highlights from the conversation:

- Course description in the catalog for challenge exams to be changed from "shall" to "should".
- Make policy more student and faculty friendly regarding timing issues during the two weeks prior to the semester and three weeks into the semester when a student may decide to take the exam. If the exam is not passed, the student remains in the class for a grade since the proposed policy mirrors current A&R practice of students being required to register for the pertinent class when requesting a challenge exam.
- List of approved external exams is generated from CO; however, respective departments/disciplines have the option to offer their own challenge exams.
- Add language into policy to ensure that departments have authority to offer and accept results of challenge exams, along with process details.
- Timing at the beginning of semester is questionable for students who may not know of challenge exam possibility. If they fail exam they stay in the course to complete it.
- Detail and clarification is needed for the phrase "credit for documented prior learning" (lines 61-64). May need separate UPS to address this complex issue.
- Possible decoupling challenge of the course and actually being enrolled in it.
- Look into possibility of changing the 2-week prior to class beginning for the challenge exam period -The EO states that a 'reasonable time' is needed so this can be more flexible.
- Add into policy the timing for when and how passing challenge exam is reported to A&R to incorporate grade reports.

Senator Filowitz will meet with Executive Committee to discuss today's first reading comments and suggestions.

XII. UNFINISHED BUSINESS

121 ASD 13-101 Reaffirmation of Commitment to Shared Governance, Spring 2013 – Returning from Postponement – A.S. agenda 5-16-13

Chair Walker reviewed the history of this postponed document that was proposed and written by Executive Committee to reaffirm that committees should follow the rules set forth. Out of concern this document might be misinterpreted, it was postponed until the Provost and Executive Committee would work to strengthen collegial governance, bringing back to the A.S. a joint document no later than 11-1-13.

The following (one) motion ties together ASD 13-101 and ASD 13-163 and will complete closure on both documents after May 2014 when Executive Committee brings back ASD 13-101 for a 1-year follow-up on committee activities of their charge/functions and scope of responsibilities under applicable university policies.

M/S/P (Bedell/Mead) motion to postpone consideration of resolution document, ASD 13-101, until May 2014, and move forward to endorse ASD 13-163 joint memorandum signed by Provost Cruz and Sean Walker, Chair of Academic Senate,

12.2 ASD 13-163 Shared Governance Memo re Follow-up to ASD 13-101 [Source: Collaboration]

VOTE (by voice) ASD 13-101 postponed until May 2014, and endorsement of ASD 13-163 memo was approved unanimously

XIII. NEW BUSINESS

13.1 ASD 13-166 Resolution Commending Dr. Jennifer Faust [Source: Academic Senate]

M/S/P (Bonney/Mead) Motion to approve this resolution commending Dr. Faust. Senator Bonney spoke highly of Dr. Faust’s contributions to our institution. Senator Mead, motion seconder, spoke in support of this resolution highlighting his work with her on the campus strategic plan. Chair Walker asked for the indulgence of the body to speak in support of Dr. Faust’s resolution.

M/S/P (Bedell/Stang) Motion to add an additional “whereas” clause to this resolution as follows:

WHEREAS: Dr. Faust provided exemplary leadership and direction as the ex officio member of the Academic Senate’s Faculty Affairs Committee helping that Committee in the developing of a new faculty office hours policy, a new emeritus faculty policy, a new visiting scholars policy, a new distinguished scholars policy, a new sabbatical guidelines policy, a new lecturers policy, a new policy for staffing graduate courses, and a new online instruction policy to name just a few; and be it therefore

Senator Bedell spoke to the rationale for this amendment. He pointed out the significance of this resolution as it came from “grass roots” within the university expressing the broad support Dr. Faust has across CSUF, and the additional paragraph also links her contributions to the Academic Senate.

VOTE (by voice) on amendment for additional clause within ASD 13-166 was approved with 1 abstention.

Many senators as well as guests from the gallery spoke with overwhelming support of the resolution commending Dr. Faust.

(Mead) Line 9 *friendly amendment* to correct the number of goals from ~~five~~ to “four overarching, aspirational goals, and”

VOTE (by voice) ASD 13-166 Resolution Commending Dr. Jennifer Faust passed without dissent with 4 abstentions.

Chair Walker stated that Dr. Faust will be invited to attend a future A.S. meeting for a formal presentation of this resolution along with an Academic Senate keychain.

13.2 ASD 13-156 UPS 300.020 Grading Practices [7-11-11] [Source: ASC]

M/S/P (Kanel/Fitch) motion to approve ASD 13-156 revised UPS 300 020. Following brief discussion of revisions to this document from Academic Standards Committee, a vote was taken.

VOTE (by voice) ASD 13-156 UPS 300.020 was approved unanimously.

Item 13.3 will be moved to the next A.S. agenda 11-21-13

13.3 ASD 13-157 UPS 300.023 Grade Changes [6-17-05] [Source: ASC]

XIV. ADJOURNMENT

M/S/P (Dabirian/Bonney) Meeting was adjourned at 12:58 PM.

**CALENDAR of remaining meetings: Thursdays, 11:30 – 1:00, PLN-130
ACADEMIC SENATE 2013-2014**

FALL 2013	SPRING 2014
November 21	January 23 cancelled
December 12	February 6 <i>if needed</i>
December 19	February 13
	February 27
	March 6
	March 27
	April 17
	April 24 <i>if needed</i>
	May 1
	May 8
	May 15 Marathon/Electoral