



## ACADEMIC SENATE MINUTES FEBRUARY 6, 2014

ASD 14-06

*Approved 2-27-14*

11:30 AM - 1:00 PM

Pollak Library North 130

Present: Armstrong, Balderas, Basil, Bedell, Bonney, Brusckhe, Buck, Carroll, Chavis, Cruz, Dabirian, Evanow, Fidalgo, Filowitz, Fitch, Fontaine, Gradilla, Guerin, Hassan, Jarvis, Jones, Kanel, Knutson Miller, Matz, Mead, Michalopoulos, Myck-Wayne, Navarro, Perez, Puri, Randall, Rhoten, Rodriguez, Smith, Stambough, Stang, Stein, Walicki, Walk, Walker, Watson, Westgate, Yang

Absent: Botsford, García, Lartey, Pasternack, Rhodes, Weismuller

### I. CALL TO ORDER

Chair Walker called the meeting to order at 11:30 AM.

### II. URGENT BUSINESS

### III. ANNOUNCEMENTS

#### 3.1 In Memoriam

A moment of silence was observed for the following CSUF colleagues.

➤	Giles T. Brown, Ph.D., Professor Emeritus – History, and Former Associate Vice President for Academic Programs & Graduate Studies (12-28-13, age 97)
➤	Marvin J. “Jerry” Rosen, Ph.D., Professor Emeritus – Communications (1-16-14, age 84)
➤	Dorothy Young, Retired Educator and longtime supporter of the arts and CSUF, and wife of James D. Young, Emeritus Faculty Member of Theater & Dance [1-7-14]

#### 3.2 Update on University Advancement – Greg Saks, Vice President for University Advancement

VP Saks provided the body with philanthropic commitments since fiscal year 2010-11. The current fiscal year (2013-14) is off to a great year through the work of many academic and other leaders and development staff.

2010-11 = \$8.4M	2011-12 = \$7.3M	2012-13 = \$8.5M	As of 1-20-14 = \$10.6M
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At next week’s University Advancement Committee, members will be given more detailed information on the development piece and the broader range of the work of external relations of University Advancement.

#### 3.3 The 3<sup>rd</sup> Annual CSUF **C@SA Symposium** will be held in the TSU on Saturday, March 1, 2014, 8:30–5:00 PM, for Undergraduate & Graduate Students. Call for Papers – 250 word abstracts due 2-16-14. “Decolonizing Knowledge: Culture, Society, and Institutions” sponsored by Dept. of Chicana/Chicano Studies.

Senator Gradilla and undergraduate student/organizer, Christina Acosta, highlighted and expanded on the information above. The purpose of the conference is to prepare students for National Association of Chicana/Chicano Studies conference the following month.

Note: February is African-American History Month. Today’s African-American Cultural Fair event will be held in Humanities 222.

#### 3.4 University Award Program

Chair Walker and VP Gentles jointly announced information regarding a revitalized University Awards Program to celebrate a spirit of excellence among faculty, staff, and administrators and to recognize movement toward strategic goals.

The original annual Staff Appreciation Program has been expanded and enhanced to include all campus community members who will be recognized for years of service as well as three (3) new categories. 1) Leadership Award; 2) Diversity, Equity & Inclusion (DEI) Award; 3) University Teamwork & Collaboration Award. Nominations are encouraged within each award category – criteria are listed respectively.

A committee has been formed with faculty & staff from each campus constituency area.

- ✓ Full breakfast provided on a date to be determined

- ✓ Monetary awards to winners for each category
- ✓ The number of awards to be given in each category will depend on the number and quality of the nominees.

### 3.5 Other Announcements

#### 3.5.1 (Walicki) Announced upcoming College of the Arts events.

- Saturday, 2-8-14, 8:00 PM in Meng Hall: a special recital will honor former professors who have taught piano at CSUF. Dr. Robert Watson and Alison Edwards will perform a duo recital.
- Sunday, 2-9-14, 4:00 PM in Meng Hall: Ernest Salem will perform a piano trio – violin/ cello/piano.
- Wednesday evening, 2-12-14, Divan Consort will host a CD release party and Valentine's Day concert. Senator Walicki's music will be performed.
- Friday, 2-21-14, in Clayes Performing Arts Center, the theater production "Dollhouse" will open for three weekends, directed by Jim Taulli and highlights Senator Walicki's music.

#### 3.5.2 (Stambough) Announced an opportunity to attend the Women's Basketball team event Saturday, 2-8-14. The team will be playing to raise money for cancer research and awareness. A fund has been set up by Politics, Administration & Justice faculty in honor of the late Roger Albers, husband of former A.S. Chair, Sandra Sutphen, who have been huge women's basketball fans over the years. There is still time to contribute to the special fund, and come out to enjoy the game.

#### 3.5.3 (Walker/Stambough/Walicki) There was discussion regarding faculty-student sports and game-playing- opportunities. A basketball game is being organized between HSS faculty and students for a half-time basketball event. Senator Walicki appealed to any faculty who would be willing to play softball with College of the Arts students.

#### 3.5.4 (Walker) Encouraged written announcements to be sent to A.S. office to add to the A.S. agenda, which is distributed to all faculty the week prior to a meeting.

#### 3.5.5 (Perez) **Mark your calendar for Tuesday, February 18<sup>th</sup>** at noon for a softball faculty appreciation event. More information is forthcoming. Senator Perez gave an announcement that he has been named the Faculty Athletic representative as of October 2013. In keeping with Goal #4 of the SP, he is hoping to further bridge areas of athletics with academics and co-curricular activities. Announcements will be forthcoming to inform and engage faculty in athletics.

## IV. SPECIAL INTRODUCTIONS

### **Welcome: Mr. Danny Chiyong Kim, Vice President for Administration & Finance / CFO**

Chair Walker invited Mr. Kim to the podium to be introduced and given an A.S. green sustainable bag as a welcome gift.

### **Welcome: Dr. Peter Nwosu, Associate Vice President for Academic Programs**

Dr. Nwosu was invited to the podium, introduced and given an A.S. green sustainable bag.

### **Welcome: Dr. Roger Sorochty, Interim Associate Vice President for Student Retention**

Dr. Sorochty was invited to the podium, introduced and given an A.S. green sustainable bag.

### **Welcome: Dr. James Rodríguez, Interim Associate Vice President for Student Transition**

Dr. Rodriguez, a faculty member from Child & Adolescent Study, was invited to the podium, introduced and welcomed in his new interim position. He was given an A.S. green sustainable bag.

### **Welcome: Dr. Su Swarat, Director of Assessment**

Chair Walker introduced and welcomed Dr. Swarat as the Director of Assessment as of 2-3-14.

## V. TIME CERTAIN

**11:50 AM**

**Subject: Student Success Initiative**

**Presenter: Dr. Berenecea Johnson Eanes, Vice President for Student Affairs**

Dr. Eanes made introductory remarks to frame the context of this conversation and the consultative process regarding the Student Success Initiative. The Student Fee Advisory Committee is comprised of 13 members; 7 students appointed by ASI and 6 faculty-staff-administrators appointed by the President. Senators Walker

and Stambough serve as faculty members, and the chair of this committee is the Vice President for Student Affairs as designated by the University President. On 1-13-14, the Student Fee Advisory Committee voted to formally begin the campus consultation process. Two marketing brochures were distributed. 60 campus conversations have been planned over the next 3-week period in a variety of times, locations and designations, including open forums that highlight student success as a complex, complete and comprehensive idea. It is a fee discussion regarding how to infuse another revenue stream into the reality of our students' resources. We are clear about CSUF being a public institution focusing on access, success, empowerment and an excellent opportunity for students. This campus conversation and consultation process is absolutely paramount in its importance. The concept is for discussion of all the facts in order to get to an end goal, making sure that the entire campus is involved and has been given the facts.

Dr. Lea Jarnagin, AVPSA, continued to underscore the conversation and consultation process of this *proposal* moving forward. Information in the proposal will be shared with 60 student groups with a survey to gather information from students to help shape further discussions. A [website](http://success.fulleton.edu) "success.fulleton.edu" is also available to give opportunity to students who may not be able to attend group presentations. Student surveys are critical to obtain feedback and questions asked. Online survey can be completed by the entire campus community. At the end of the consultative process, Student Fee Advisory Committee begins the difficult work of reviewing all the collected data -- to analyze data to find themes and the will of students. This work is what will drive recommendation from the committee to President Garcia who then makes a recommendation to the Chancellor who ultimately has authority to decide whether a *student success initiative* will be implemented at CSUF.

Dr. Jarnagin introduced two Titan Ambassadors, Leah Espinoza and Emily Spicer, undergraduate students with impressive student credentials, who presented a comprehensive 4-part PowerPoint presentation.

1. The Problems – need for investment
2. The Proposed Solutions – 7 areas of improvements
3. The Process – how much it costs
4. Implementation strategy – funding support/accountability

The goal is for this information to be disseminated to as many of the 38,000 students as possible with feedback to be received through 60 face-to-face presentations as well as access to the presentation online via a button on the students' Titanium portal. Survey completion/feedback is vital for the Student Fee Advisory Committee to make a judicious final proposal decision (vote) in the best interest of all students. Q/A period followed the two student's presentation, which was applauded for its content and execution. A limited list of conversation topics included:

- Agreement that the State of California should pay their commitments to educate California students.
- CSUF Administration continues to advocate for increased state funding, and Chancellor White has committed to give CSUF a differential allocation of new monies received.
- Administration is seeking to diversify revenue streams, including performance based allocations to ensure students receive needed services.
- Student Success Initiative will help pay for faculty salaries (more sections, smaller sections, eliminating bottlenecks)
- Student Fee Advisory Committee will monitor work and oversight of this initiative, *if passed*. Students have also asked for additional report card modalities – efforts and good faith measures and efficiencies in place to make sure students have ongoing monitoring and notification of how funds are being spent.
- *Titan pride* should be expanded beyond athletics (i.e. Performing Arts, etc.).
- Q: if students decide they do not want this fee, does the top-level administration have the right to override their voice and implement it anyway?  
A: No, there will be no proposal presented to the President.

Student Senator Navarro asked faculty members to inform their students about the need for student feedback. This was reiterated by Chair Walker.

ASI President Rohullah Latif stated that the Student Fee Advisory Committees needs a bylaw system for guidelines to ensure oversight accountability. A group of stakeholders is working on creating bylaws for the CSU. President Latif asked that judgment be withheld until the consultation process is completed. Advocacy for students should depend upon student voices.

## VI. APPROVAL OF MINUTES

- 6.1 ASD 13-184 Academic Senate Minutes 12-19-13 (Draft)  
M/S/P (Bedell/Dabirian) Motion to approve draft minutes as submitted.

**VII. CONSENT CALENDAR**

M/S/P (Bonney/Mead) motion to approve Consent Calendar.

VOTE (by voice) Consent Calendar was approved unanimously.

7.1 Nominees to Committees

**NOMINEES TO SEARCH COMMITTEES**

**VPAA SEARCH: DEPUTY PROVOST** [5 faculty]

A.S. Chair Designee: John W. Bedell

Nominees: Stephen Mexal (HUM); Shawn Wang (ECS); Mira Farka (MCBE); Rebekah Smart (HHD); Zair Ibragimov (NSM)

**VPAA SEARCH: ASSOCIATE VICE PRESIDENT OF RESEARCH, CREATIVE ACTIVITIES, & TECHNOLOGY TRANSFER** [5 faculty]

A.S. Chair Designee: Sheryl Fontaine

Nominees: Terri Patchen (EDUC); Binod Tiwari (ECS); John Gleaves (HHD); Merri Lynn Casem (NSM); Gayle Brunelle (SOC SCI)

**VPSA SEARCH: ASSOCIATE VICE PRESIDENT FOR STUDENT RETENTION** [3 faculty]

A.S. Chair Designee: Steve Walk

Nominees: Jason Shepard (COMM); John Hoffman (EDUC); Christina Carroll-Pavia (L/A/C/E)

**VIII. CHAIR’S REPORT** Electronically distributed 1-31-14 + 2-5-14

Dear Colleagues,

The Academic Senate was busy during the fall semester. I wanted to give you an update on policies that have been revised by the Academic Senate and signed by President García. I would like to thank the President for her quick response to documents sent to her office by the Academic Senate.

UPS Number	Title	Date Signed
210.000	<a href="#">Faculty Personnel Policy and Procedures</a>	10/9/13
260.102	<a href="#">Sabbatical Leaves</a>	10/9/13
261.000	<a href="#">Faculty Emeritus Status</a>	10/9/13
300.004	<a href="#">Policy on Course Outlines</a>	12/2/13
300.020	<a href="#">Grading Practices</a>	12/2/13
300.023	<a href="#">Grade Changes</a>	12/23/13
411.100	<a href="#">Curriculum Guidelines and Procedures: Courses</a>	12/2/13
411.102	<a href="#">General Education Guidelines and Procedures: Academic Jurisdiction</a>	1/17/14
411.104	<a href="#">Policy on Online Instruction</a>	1/17/14
411.200	<a href="#">General Education Guidelines and Procedures: New and Existing Courses</a>	12/5/13

The Academic Senate modified UPS 210.000 to fix issues with the ‘gap’ period to facilitate submission of additional materials. Changes in UPS 411.100, 411.102, 411.104, and 411.200 were related to our streamlining the curriculum approval process. The revised Sabbatical Leaves and Faculty Emeritus policies clarify and improve those processes. We rescinded UPS 240.000 – Nondiscrimination Policy: A Commitment to Valuing Diversity and UPS 240.100 – Sexual Harassment Policy because Executive Orders [1089](#) and [1074](#) *supersede those policies*. In addition, 18 new courses and two new general education courses were approved.

**Ongoing Policy/Committee Work**

Here are a few highlights of what Academic Senate Committees are working on.

- 1) The Faculty Affairs Committee (FAC) continues its work on policies related to faculty recruitment and evaluation. In light of an arbitrator’s decision at Fresno State, an *ad hoc* committee comprised of Michele Barr, Emily Bonney, Pete Evanow, Matt Jarvis, Barry Pasternak and Sean Walker will work on revisions to UPS 211.100 – Appointment of Department Chairs and Vice-Chairs and will propose the revised policy to FAC. FAC will also be working on revisions to UPS 210.000 that will ensure the document is consistent with the CBA.
- 2) The Academic Standards Committee continues development of a challenge exam policy. Many faculty members have asked about how final exams are scheduled for online courses. We are working with Academic Programs and the Academic Standards Committee to clarify this and to revise the final exam policy.

- 3) The Information Technology Committee has updated the policy on Audio Recording and Transcription of Content (330.230) in light of changes in technology, and this will come to the Academic Senate for approval soon.
- 4) The Student Academic Life Committee and the Graduate Education Committee are working together to revise the Academic Advising policy – UPS 300.002.
- 5) The Campus Facilities and Beautification Committee continues to work on its excellent projects from last year and has proposed an outstanding Cleanliness Initiative Project. They also are examining class scheduling issues.
- 6) High impact practices play a large role in the student experience at CSUF. The University Curriculum Committee is examining and updating UPS documents associated with Independent Studies and Student-to-Student tutorials. In addition, the Internships and Service Learning Committee is updating our policies in light of [Executive Order 1064](#) associated with Student Internships.
- 7) The Outstanding Professor Committee has revised all the award policies except the Outstanding Professor Award. These will make their way to the Academic Senate floor in the near future.
- 8) The Planning, Resource, and Budget Committee (PRBC) is working diligently to revise the UPS and bylaws associated with budgeting. PRBC continues to prioritize and evaluate initiatives and will be sending recommendations to the President at the end of the spring semester.
- 9) The Assessment and Educational Effectiveness Committee has revised the UPS on Assessment, and the Academic Senate will and will consider that document in the near future.
- 10) The General Education Committee has developed a set of programmatic learning goals for the CSUF General Education program. We will be discussing these at the February 7<sup>th</sup> Academic Affairs/Academic Senate Retreat.
- 11) The Faculty Development Center Board is updating its bylaws. The Board has also been working alongside Dr. Ed Fink in his role as FDC Director.

### ***New Searches***

The search committees for the Associate Vice President of Information Technology, Dean of the College of Humanities and Social Sciences, and Dean of the College of the Arts will begin their work soon. The Academic Senate will be appointing faculty for the following administrative searches: Deputy Provost, Associate Vice President of Research, Creative Activities, and Technology Transfer, and Associate Vice President for Student Retention in Student Affairs.

### ***Awards***

We are entering awards season, and I know you are all expectantly awaiting the announcement of the Faculty Leadership in Collegial Governance Award, the Carol Barnes Excellence in Teaching Award, the L. Donald Shields Excellence in Scholarship and Creative Activity and the Outstanding Professor Award which will occur later this spring. In addition, a new university awards program to celebrate the achievements of faculty, staff, and administrators has been developed by Vice President Gentles (<http://news.fullerton.edu/2014sp/new-university-awards.asp>). There will be three categories: Leadership; Diversity, Equity, and Inclusion; and University Teamwork and Collaboration. Please nominate your colleagues for an award!

### ***Shared Governance***

Senate Executive Committee continues to work with the university community. We aim to increase communication and collaboration among the various constituencies and to continue discussions on a broad range of topics linked to the University's Mission. As an example of this collaboration, I have included in this update report a letter signed by Provost Cruz and myself, which was unanimously endorsed by the Academic Senate 11-7-13. We also maintain our policy of being inclusive in seeking feedback from the campus community on both proposals for new policies and revisions to existing policy statements. Technology is sometimes wonderful! The responses from campus members on the revised Assessment UPS (300.022) and the proposed new UPS on Evaluation of Temporary Faculty (ASD 13-167) have been sent to the respective committees and will guide our work. In addition, we are asking for nominees for search committees from the campus community. Finally, I thank very much the many members of our campus community who spend (your) time and energy working to improve university policies and especially those serving on standing or general committees. We will soon be having elections for the Academic Senate and appointing faculty to committees. Please consider running for a seat on the Academic Senate and/or serving on a committee. Based on my experiences, I think you will find such service extraordinarily worthwhile and educational. Feel free to contact me if you're interested in service on the Academic Senate or on one of our many committees ([swalker@fullerton.edu](mailto:swalker@fullerton.edu)).

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### **Announcements & Save the Dates**

**Strategic Plan Implementation Task Force Town Hall** – Tuesday February 4

**Spring Retreat** – Learning Outcomes and Assessment of General Education – Friday February 7

**SafeSpace Training** Dates and Registration Information:

Faculty and staff can register by contacting the ASI LGBT/Queer Resource Center at x4218 or [asilgbtqcenter@fullerton.edu](mailto:asilgbtqcenter@fullerton.edu).  
 The dates and times of training are:  
 Wednesday, February 5- 11am-1pm in TSU Hetebrink  
 Thursday, February 20 - 1pm-3pm in TSU Hetebrink  
 Thursday, March 6 - 11am-1pm in TSU 250  
 Tuesday, March 18 - 11am-1pm in TSU Hetebrink  
 Monday, April 14 - 1pm-3pm in TSU Hetebrink  
 Wednesday, April 30 - 1pm-3pm in TSU Hetebrink

**Items IX through XIII will be moved to A.S. Agenda 2-13-14**

- IX. PROVOST UPDATE**
- X. STATEWIDE ACADEMIC SENATE REPORT**
- XI. ASI REPORT**
- XII. CFA REPORT**
- XIII. NEW BUSINESS**

**XIV. ADJOURNMENT**

M/S/P (Dabirian/Kanel) Meeting was adjourned at 1:00 PM.

**CALENDAR - ACADEMIC SENATE**

**Thursdays, 11:30 – 1:00**

**PLN-130**

February 13	February 27	
March 6	March 27	
April 17	April 24 *	
May 1	May 8	May 15 <b>Marathon</b> 8:30 – 11:15; <b>Electoral</b> 11:30 - Noon

\* if needed



# CALIFORNIA STATE UNIVERSITY, FULLERTON

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ASD 13-163

A.S. Approved Unanimously 11-7-13

Dear Colleagues,

Like other universities in our system, CSU Fullerton faces significant challenges and opportunities. Demands for accountability and improvements in retention and graduation rates, debates about the effectiveness of online education as opposed to more traditional models, and proposals that would move public higher education towards privatization and a decreased reliance on state funds loom. Beyond these overarching issues CSUF, like most colleges and universities, is being asked to respond in multiple ways to the complex needs of students from diverse backgrounds. Within this dynamic landscape we have initiated implementation of our five-year strategic plan, an undertaking that requires the engagement and support of the entire CSUF community. Thus, more than ever we must understand and participate in shared governance, and work together to ensure the success of students, staff, faculty and administrators.

Shared governance, an essential component of academic life, is the means by which the university community charts its direction, effects change, and reflects on successes and failures. In Spring 2013, the Academic Senate Executive Committee prepared and submitted to the Academic Senate (AS) a resolution regarding shared governance and adherence to the policies and procedures articulated in our University Policy Statements (UPS). This resulted in a discussion on the Senate floor between then-Chair Bedell and Provost Cruz and an agreement to continue conversations with the members of the Executive Committee and present a report to the Academic Senate by November 1<sup>st</sup>. This is the report.

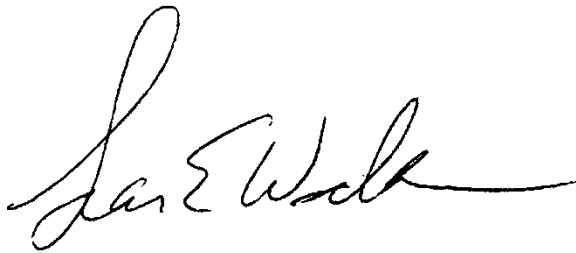
Mindful of the urgency of implementing the Strategic Plan, the Office of the Provost and the Academic Senate Executive Committee already are prioritizing work, streamlining processes, and collaborating to build trust among the constituencies and facilitate communication among all the stakeholders. Examples of our work to date include:

- The Academic Senate Executive Committee through its liaisons seeks to improve the information and training of standing committee chairs.
- The AS and AS Executive Committee receive regular reports from the Provost, and the AS Chair meets with the ASI President and Vice President on a regular basis.
- The AS Chair continues to meet regularly with President García, the President's Advisory Board, and the Provost. The Provost and the AS Chair work to increase communication and collaboration between the AS and the Council of Deans.
- The AS Executive Committee continues to initiate appropriate revisions of University Policy Statements (UPS) documents. Through this work, we explore how best to address

instances where our academic policies are in conflict with our academic and administrative practices- either by revising the former or adjusting the latter- as seems best suited to advance the mission of the University.

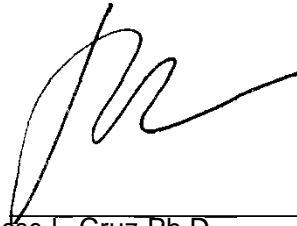
In addition to these specific measures all parties continue to look for opportunities to engage in constructive dialogue and to create new channels of communication. We look forward to continued, fruitful university-wide discussions, both large and small, formal and informal, as we move toward the future.

Best Regards,



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Sean Walker, Ph.D.  
Chair, Academic Senate



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Jose L. Cruz, Ph.D.  
Provost and  
Vice President for Academic Affairs