



ACADEMIC SENATE
Marathon Meeting
MINUTES
MAY 14, 2015

ASD 15-120

Approved 8-27-15

8:30 AM - 11:15 AM

Pollak Library North 130

Present: Ansari, Armstrong, Balderas, Basil, Bonney, Botsford, Bruschke, Buck, Carroll, Casem, Chavis, Cruz, Dabirian, Dries, Eanes, Fidalgo, Filowitz, Fischer, Fitch, Fontaine, Gradilla, Green, Jarvis, Kanel, Knutson Miller, Mead, Mouttapa, Myck-Wayne, Oliver, Perez, Puri, Randall, Rhoten, Rodriguez, Sargeant, Stang, Stein, Walicki, Walk, Walker, Yang

Absent: García, Guerin, Hassan, Lartey, Michalopoulos, Miller, Watson

I. CALL TO ORDER

Chair Walker called the meeting to order at 8:30 AM. He thanked Provost Cruz for providing the morning repast for attending senators and guests. Other acknowledgements and thanks were extended as follows:

Name	Position	Recognition
David Sullivan	Information Technology Division	eVoting support
Vince Hernandez	Classroom Technology / IT	Microphone set-up & recordings for each A.S. meeting
Sid Patel / Tony Lynch Frank Mumford, Kim Ball	OC Choice / Food Services ASC & Titan Shops	Cookies / beverages @ each A.S. meeting
Pollak Library Administration	PLS-260 / X 2714	A.S. Support
Sean Brown	Leader – Library Support Team	PLN-130 – room setup 2014-15
Matt Gush, Pam McLaren	Strategic Communications	A.S. Photographs / Support Stories
Marilyn Miller, Sheretha Benjamin	A.S. Office	Efforts / accomplishments

II. URGENT BUSINESS

2.1 Senator Bruschke asked for recognition to offer appreciation for service of the AS Chair over the past two years. He reminded the body of Chair Walker's penchant for everything *Star Wars* as he introduced magician and *Jedi Master Obi Ben Kenobi* who proceeded to entertain with focus and precision to present various *Star War* mementos to our outgoing chair.

Senator Jarvis was introduced to present a first-ever graphically-enhanced resolution to Chair Walker. Said resolution was read by Vice Chair Bonney.

III. ANNOUNCEMENTS

- 3.1 VP-IT/Senator Dabirian reminded the body that all campus users must change their password by 5-31-15.
- 3.2 Chair Walker announced that *7-times* past Academic Senate chair Dr. John W. (Jack) Bedell is administering his *last* final exam today after 98 semesters of teaching at CSUF! He will be missed around campus as he enjoys retirement.

IV. SPECIAL INTRODUCTION

María Osorio, Interim Director of Faculty Labor Relations

John Beisner introduced Ms. Osorio. She was welcomed and given an AS sustainable green bag.

V. TIMES APPROXIMATE

9:00 AM New Student Orientation Update

**Presenters: Deanna Merino Contino, Interim Director, Outreach and New Student Programs
Jessica Wagoner, Director of Admissions**

Chair Walker welcomed these two colleagues who shared a 13-slide PowerPoint presentation regarding exciting changes to New Student Orientation (NSO), which has been restructured with a partnership between Admissions and Records and University Outreach - New Student Programs. Information regarding the registration component of NSO was shared. This very large PeopleSoft integration project was developed within a short amount of time for this summer's NSO and is now operational whereby students access the New Student and Transfer Student Orientation registration system through Titan Online, and is in *real-time*. Reports can be generated immediately so data may be used for decision-making as well as needed immediate changes in the system. This system improves integration processes and enables information to be

shared with both departments and students. This new system has the potential for integration with multiple integration systems next year and into the future to continue to support student success.

A Q/A session followed a guided demonstration of this new PeopleSoft system for NSO. Valuable feedback from the body was given was to the NSO team.

9:15 AM Recognition of Outgoing Academic Senators 2014-15
Senators: Ansari, Botsford, Brusckhe, Green, Jarvis, Knutson Miller, Lartey, Michalopoulos, Walk, Watson, Yang

9:20 AM Recognition of Standing Committee Chairs 2014-15

ASC	Mark Filowitz	FAC	John Patton	ITC	Chuck Grieb
AEEC	Teeanna Rizkallah	FDCB	Jie Tian	Library	John Breskey
CF&B	Dennis Siebenaler	GE	Greg Childers	PRBC	Robert Mead
UCC	Mark Fischer	Grad Ed	Paul Stapp	SALC	Joe Albert Garcia
Elections	Adolfo Prieto	IEC	Dean Kazoleas	UAC	Joshua Yang
EEC	Binod Tiwari	ISLC	Tyler McMillen		

Recognized each of these committee chairs and those in attendance were given a certificate and with the body's thanks for a job well done over the past A/Y.

9:25 AM Recognition of General Committee Chairs 2014-15

Faculty Personnel – Kim Norman	Professional Leaves – Ying-Chiao Tsao	Faculty Research – Terri Patchen
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General committee chairs were recognized and given an AS certificate and thanks from the body.

9:30 - 9:45 AM

Topic: CSUF Response to CA Drought
Presenter: Willem van der Pol
Interim Assistant Vice President of Facilities Operations and Management

Chair Walker welcomed Willem van der Pol to deliver his 28 slide PowerPoint presentation, which has also been provided to several other groups on campus. Water reduction mandates have been given through the Governor's EO, a state senate bill, the water district and the City of Fullerton as well as the Chancellor's Office Sustainability Policy. The city of Fullerton must reduce water consumption by 28%. CSUF plans a reduction of 28% by 2-28-16 (to reduce by 50,000,000 gallons based on 2013 usage, which was 181,000,000 gallons / 25% individuals/10% air conditioning/65% landscape). Landscaping changes have begun during the past A/Y, and new mandates will shorten the timeline significantly. Statistics and strategies were shared as part of the Campus Master Plan. Auxiliary water usage falls under 1) campus housing, 2) ASI; 3) Parking; 4) Auxiliary Services Corp; 5) Arboretum. The arboretum leads the way in conservation efforts. The CO has committed monies to change and/or install meters, valves, fixtures, restrooms, etc.

A campus-wide committee will be formed to include faculty, students, and staff for this long-term master landscape plan and strategies. Members will meet regularly and collectively plan how we want to change the look of the campus in our conservation effort. Conversations within Facilities Operations will begin over summer with fall serving as a time for the committee and campus to move forward. Communication with campus members will be important as campus culture changes to align with water conservation efforts. Q/A session followed.

9:50 AM ADDITIONAL RECOGNITION
Topic: 2014-15 Executive Committee

Chair Walker recognized each member of his Executive Committee with a certificate and his gratitude for their commitment, energy, and support throughout the A/Y to accomplish university business.

EXEC COM	2014-15
Exec Com Position	Elected Member
Chair	Sean Walker
Vice-Chair	Emily Bonney
Secretary	Steve Walk
Treasurer	Amir Dabirian
At-Large #1	Lynn Sargeant
At-Large #2	Sheryl Fontaine
At-Large #3	Ken Walicki
CSU Senator	Matt Jarvis (2015)
CSU Senator	Diana W. Guerin (2016)
CSU Senator	Sean Walker (2017)

VI. APPROVAL OF MINUTES

- 6.1 ASD 15-77 Academic Senate Minutes 4-23-15 (Draft)
M/S/P (Walk/Bonney) ASD 15-77 AS Minutes of 4-23-15 were approved as submitted.
- 6.2 ASD 15-113 Academic Senate Minutes 5-7-15 (Draft)
M/S/P (Dabirian/Randall) ASD 15-113 AS Minutes of 5-7-15 were approved as submitted.

VII. CONSENT CALENDAR

M/S/P (Kanel/Oliver) Consent Calendar was unanimously approved.

- 7.1 ASD 15-110 General Education Course Proposals, Spring 2015 [Source: GE Com]
- 7.2 ASD 15-111 Revised UPS 330.231 Policy Regarding the Use of Drugs by Students [8-17-09] [Source: SALC]

VIII. AS CHAIR'S REPORT (Chair Walker)

Chair Walker gave a short verbal end-of-the-year report that included many *thank yous*. He thanked the many faculty members and senators involved over the past several years with countless search committees, AS committee service, the policy documents revised, and the volume of work accomplished – it is amazing and appreciated by the entire university. As we celebrate with our students graduating this weekend, we can all be proud of the collegial conduct and community we share as we teach and educate.

5-14-15 written Chair's Report
Colleagues:

We've almost made it through the final part of the spring semester, and we are at the last senate meeting of the 2014/15 AY. We started the year with several initiatives, including a review of policies, dealing with new executive orders, drafting new items, and a veritable cornucopia of searches. Our work, the work of the Academic Senate, is a product of the CSUF community. That community includes faculty, staff, administrators, and students working together to make CSUF a better place to work, learn, and be.

I will send a more formal report with updates and details regarding changes made to existing UPS documents as well as newly-written policies throughout the AY. Needless to say, I am extraordinarily grateful to the Executive Committee, the senators, and committee members who do the hard work before documents get to the floor of the senate. You have done wonderful work, and it is appreciated! I'd also like to take a moment to thank Provost Cruz who has attended many senate meetings and executive committee meetings, which has helped me as A.S. chair to keep our campus community informed.

One of the best things about the senate and living an academic life is realizing how fortunate we are to have the freedom to dissent. Our campus does this! While I'd be lying if I didn't say it wasn't frustrating at times, it can be healthy, productive, and enlightening. Our discussions on UPS 300.018 Unauthorized Withdrawal – Issuance of WU Grade brought to light a number of other issues that must be examined. When we get through those discussions, policies will be improved and CSUF will be a better place.

Please celebrate commencement and enjoy the summer.

IX. PROVOST REPORT (Provost Cruz)

Provost Cruz gave an update as follows:

Faculty Recruitment

32 new faculty members have been hired as 4-30-15, with a total of 40 expected by 5-15-15. Approximately 22 offers are in the negotiation phase. It is likely we will end the month of May with 60-62 new faculty hires.

Campus Conversation Updates

A written report will be sent to the campus community (email) tomorrow that will include updates on topics:

- Academic Master Plan
- Enrollment management
- Outcomes-based funding
- Irvine Campus
- Establishment of Student Success teams
- Pollak Library
- High-Impact Practices (HIPs).

X. STATEWIDE ACADEMIC SENATE REPORT

Chair Walker announced the ASCSU meetings are taking place today and tomorrow at the CO in Long Beach. Ongoing conversations will continue regarding the proposed community college baccalaureate degree programs.

XI. ASI REPORT

Senator Ansari reported on the following items:

- ✓ Finalized and approved the 2015-16 ASI budget 5-12-15.
- ✓ Dr. David Edwards has been appointed our ASI Executive Director. Dr. Edwards comes from CSULB and will begin June 29, 2015.
- ✓ Thanked the body for a great year of support for ASI.

Senator Green also thanked the body for support and encouragement throughout the A/Y. Two new students will serve as senators representing ASI as well as many continuing students who will be appointed to serve on the many AS committees for 2015-16. Senators Ansari and Green were given applause for a job well done.

XII. CFA REPORT (Senator Hassan) No Report

ITEM ADDED: Resolution of Commendation for Marilyn Miller. The resolution (ASD 15-118) was written and read by Senator Mead for Marilyn's 7-31-15 retirement from CSUF. She has been part of the Academic Senate office staff since 2000 and an employee of CSUF since 1994.

XIII. UNFINISHED BUSINESS

- 13.1 ASD 14-173 Proposed New UPS 4xx.xxx [411.203] GE: Programmatic Student Learning Goals and Learning Outcomes [Source: GE Com]

From approved 4-23-15 AS Minutes: ASD 15-77

M/S (Bonney/Lartey) Motion to approve ASD 14-173 proposed new UPS [MAIN MOTION]

Senator Perez asked that ASD 14-173 be tabled until next meeting when more time will be available for further discussion. The body agreed. Continuing discussion from 4-23-15.

M/S/P (Perez/Gradilla) Goal 5, Line 51: Motion to add two words in opening statement – add “critical reflection” following the word skills. Sentence to read: “Students will develop self-awareness, knowledge, ~~and~~ intercultural skills, and critical reflection to participate ethically and effectively in local communities and global contexts.”

VOTE (by Voice) Motion to revise sentence was unanimously approved.

M/S (Perez/Myck-Wayne) Goal 5, Outcomes: #1, Line 55: Motion to add “a critical” before word “understanding.....”. Motion considered *friendly*. Sentence will read: “1. Students will demonstrate ~~an~~ a critical understanding of how the intersections of power, privilege, and

(Perez) Goal 5, Outcomes: #2, Line 58: there was discussion regarding vagueness of intention/ interpretation of *diverse cultures*. More specific articulation of meaning is needed; however, no action was taken.

M/S (Perez/Fitch) Goal 5, Outcomes: #4, Line 60: Motion to add “and transformative” following the word “ethical”. Line 60 will read: “4. Students will describe and understand how to enact ethical and transformative...”

VOTE (by Voice) motion to add “and transformative” was approved.

M/S (Fischer/Perez) Goal 5, Outcomes: #4, Line 61: Motion to add “rights,” following the word “promote”. Motion considered *friendly*. Line 61 will read: “...frameworks and modes of exchange and communication that promote rights, social ...”

Return to main motion [4-23-15 Bonney/Lartey] to approve ASD 14-173 document.

VOTE (by Voice) revised ASD 14-173 New UPS 4xx.xxx [411.203] was approved without dissent (1 abstention).

XIV. DISCUSSION ITEMS

Chair Walker framed discussion on items 14.1 and 14.2 that was spurred on by ASD 14-84, Resolution re Double-Counting in Majors, Minors, and General Education, approved at last year's electoral meeting on 5-15-14. This is an information-gathering session only. Both UPS 410.103 (ASD 14-193) and Proposed New UPS (ASD 15-107) will return to curriculum committees for continuing discussion in 2015-16.

Detailed notes from this discussion will be transcribed for dialogue and consideration by UCC and GE committees.

- 14.1 ASD 14-193 UPS 410.103 Curriculum Guidelines & Procedures: New Programs & Program Changes [Source: GE/UCC]

Fontaine Line 50, the relationship between majors and ge. word change to articulation. Gradilla suggested info and data. Emperical process.

- 14.2 ASD 15-107 Proposed New UPS 3xx.xxx Declaration and Change of Majors and Minors [Source: UCC]

XV. NEW BUSINESS

- 15.1 ASD 14-178 rev. 4-24-15 UPS 411.201 General Education: Goals for Student Learning [6-20-11] [Source: GE] M/S/P (Bonney/Fitch) Motion to approve revised, renamed 14-page document UPS 411.201 General Education: Breadth Objectives and Course Development. Senator Bonney spoke to changes approved by General Education Committee to clarify and align GE objectives covered in two separate documents as follows:

- 1) ASD 14-173 Proposed New UPS 4xx.xxx [411.203] GE: Programmatic Student Learning Goals and Learning Outcomes (item 13.1 approved above) will be used for assessment of student learning outcomes;
- 2) ASD 14-178 rev. 4-24-15, UPS 411.201 will be used for the development of courses and admittance into the GE curriculum and for the GE recertification process.

Document revisions were explained by Senator Bonney and GE Chair Childers with screen scrolling visual through UPS 411.201. Area Z [p 14, line 444] was noted as significantly rewritten to map more clearly the learning outcomes to strengthen Cultural Diversity section utilizing requested comments/input over 2014-15 from faculty affiliated with race. GE Chair Childers suggested insertion of the word "rights" on page 14, Section Z, Line 467, to align with friendly amendment added in UPS 411.203 (see Item 13.1 above). Line 467 will read: "...of exchange and communication that promote rights, social justice, equity, and"

VOTE (by Voice) ASD 14-178 rev. 4-24-15 was approved unanimously with a friendly amendment.

- 15.2 ASD 15-61 Proposed New UPS 411.202 GE Program: Unit Requirements, Academic Standards, and Exceptions [Source: GE Com] M/S/P (Bonney/Stang) Motion to approve ASD 15-61 Proposed new UPS 411.202 codifies CSUF catalog text aligning language taken directly from the Executive Order to create a CSUF policy outlining procedural information within GE framework.

GE Committee Chair Childers spoke to distribution requirements in Section II. g., Lines 55-57.

VOTE (by Voice) Motion to approve ASD 15-61 NEW UPS 411.202 was approved unanimously.

- 15.3 ASD 15-73 UPS 210.000 Faculty Personnel Policy and Procedures [6-5-14] [Source: FAC] M/S/P (Jarvis/Fidalgo) Motion to approve revised document ASD 15-73 that adds language in Section IV, G. Responsibilities of the Faculty Personnel Committee (p. 18, #7) affecting Department Personnel Standards within UPS 210.000. There was debate on the vagueness of the revision and larger issues that need to be addressed within UPS 210.000. The underscored sentence was approved to be added to #7.

7. To review and comment on proposed Departmental Personnel Standards, or revisions thereto, and recommend approval, disapproval, or amendments to the appropriate Vice President. If a department states that the requested change is due to a typographical error or a needed clarification in the standards, and if the FPC agrees with this, the standards will be sent to the appropriate Vice President for approval without any further review by the FPC. Notation will be made in the standards giving the date the change was made, but the original date the standards were approved will not change.

VOTE (by Voice) Motion to approve ASD 15-73 revisions to 210.000 was approved.

The incoming Executive Committee of the Academic Senate was charged with review of the 23-page UPS 210.000 document for possible revisions in 2015-16.

- 15.4 ASD 15-78 Revised UPS 100.900 Procedures for Establishing Schools at CSUF [8-29-00] [Source: PRBC] M/S/P (Mead/Rhoten) Motion to approve revised ASD 15-78 UPS 100.900. Senator Mead spoke to revisions offered by PRBC. Page 1, Section E, Lines 23-24, composition of ad hoc committee – *friendly* amendment to add and one student appointed by ASI.

VOTE (by Voice) ASD 15-78 revised UPS 100.900 was approved unanimously.

- 15.5 ASD 15-109 Ad Hoc Research Committee Report and Recommendations

M/S/P (Bonney/Jarvis) Motion to receive the report for action in fall 2015. Senator Bonney presented the background on the ad hoc committee put together fall 2014 to review the various research policies. Review and debate suggested actions:

- ✓ UPS 100.005 Patent Policy, effective date 11-7-79, needs revision. The last attempt to revise was 2005, which failed.
- ✓ Amendments to UPS 100.000 AS Constitution – to propose functions of Faculty Research Committee (FRC) to oversee faculty intermural grant proposals.
- ✓ Amendment to UPS 100.001 AS Bylaws – to add a standing committee for oversight of research policy process.

Chair Walker informed the body that the Chancellor's Office is currently working on an intellectual policy to cover 23 campuses. These proposed research policy changes will also involve input from CFA, University Counsel, and Auxiliary Services Corporation.

VOTE (by Voice) Motion to receive ASD 15-109 report was unanimously approved for action in fall 2015.

15.6 ASD 15-114 UPS 103.005 World Wide Web Policy [6-7-12] [Source: ITC]

M/S/P (Dabirian/Fischer) Motion to approve ASD 15-114 as reviewed and minimally revised by Information Technology Committee spring 2015.

Senator Dabirian asked the body to approve a *friendly* amendment on Page 1, Section II. 3. Lines 28-29: to spell out WASC acronym to Western Association of Schools and Colleges, since in IT/Web terminology, WASC could be confused with Web Application Security Consortium.

(Jarvis) Page, 1, Section II. 3. Line 29: change capital letters to lower case for “F federal R requirements for I institutional websites.”

Senator Dabirian encouraged Web administrators to read this policy for compliance.

VOTE (by Voice) Motion to approve ASD 15-114 revised UPS 103.005 was approved unanimously.

XIII. ADJOURNMENT

Senator Jarvis announced *late breaking news*. The Governor's May Budget Revise has just been announced to the ASCSU. Precise information will be forthcoming, but it looks like the CSU funding has been increased from the January budget by a total of \$123M. In a brief breakdown overview, it appears that \$38M in unrestricted general (discretionary) funds intended for the classroom; \$35M in one-time funds for energy efficiency; \$25M for infrastructure maintenance; \$25M in one-time money for innovation awards.

M/S/P (Fitch/Mead) Meeting adjourned at 11:17 AM.