



## ACADEMIC SENATE MINUTES FEBRUARY 12, 2015

ASD 15-23

*Approved 3-12-15*

**11:30 AM - 1:00 PM**

**Pollak Library North 130**

Present: Ansari, Balderas, Basil, Bonney, Buck, Carroll, Casem, Chavis, Cruz, Dabirian, Dries, Fidalgo, Filowitz, Fischer, Fitch, Gradilla, Green, Guerin, Hassan, Jarvis, Kanel, Lartey, Mead, Michalopoulos, Myck-Wayne, Oliver, Puri, Randall, Rhoten, Rodriguez, Sargeant, Stang, Stein, Walicki, Walk, Walker, Yang

Absent: Armstrong, Botsford, Brusckhe, Eanes, Fontaine, García, Knutson Miller, Miller, Mouttapa, Perez, Watson

### I. CALL TO ORDER

Chair Walker called the meeting to order at 11:32 AM.

#### IN MEMORIAM

- John G. "Greg" Pierce, Professor Emeritus of Mathematics [died 1-28-15, age 73]
- Wilma J. Traber, Professor Emeritus of Nursing [died 1-6-15, age 88]

### II. URGENT BUSINESS

- ❖ Senator Kanel asked IT to speak to the issue that printers are no longer being provided for faculty and administrative support staff. Senator Dabirian spoke to the concerns that were addressed three years ago when printer support began to diminish due to budget cutbacks. Division of IT considers need and efficiency when replacing printers. Departments should ask IT when a replacement printer is needed. Requests are considered on a case-by-case basis. Let Senator Dabirian know directly when intervention may be needed. Faculty and staff are important.
- ❖ Senator Fitch brought up the issue of campus parking, which has become difficult. VPAF Kim spoke to concerns. His office is actively seeking how to increase spaces and efficiency, especially during mid-day. Another parking structure will be needed in the future. Also, CSUF is working with the City of Fullerton on peripheral lighting, which will provide more safety for people parking in lots farther away from mid-campus.
- ❖ Senator Randall stated that the paid (metered) parking row at College Park is mostly unused. Those areas could be better utilized or repurposed. More handicapped spaces are needed at College Park.
- ❖ Senator Gradilla suggested some modifications to recent announcements/notifications sent to the campus community regarding sexual assaults on campus. The campus is finally being notified of these incidents now so there is a perception that they have increased. There is work to be done regarding education without perceived judgment to the victims. VPAF Kim reminded the body of the need to comply with Title 9 as well as The Cleary Act, which requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. The format of police bulletins is governed by the Cleary act, which must include tips on how to avoid being victimized. Title IX crosses all divisions. There is a campus committee (AF, SA, HRDI) working with a national consultant dealing with Title 9 and The Clery Act. In future communication alerts/bulletins, attention will be given to language format to meet governmental requirements with sensitivity toward the victims.

### III. SPECIAL RECOGNITIONS

**Sora Park Tanjasiri, DrPH, MPH, Professor and Chair, Department of Health Science  
Director, Health Promotion Research Institute**

**Recipient: CSU – THE WANG FAMILY EXCELLENCE AWARD 2015**

Dr. Tanjasiri was invited to the podium for this special recognition that brings added respect and admiration to Cal State Fullerton. Chair Walker gave background on this prestigious award. Dr. Tanjasiri was presented with the AS keychain, and given a standing ovation. Everyone was invited to this afternoon's reception for Dr. Tanjasiri hosted by Academic Affairs and the College of HHD.

**Dawn Macy, Director of Center for Internships and Community Engagement  
Kathleen Costello, Associate Director of Center for Internships and Community Engagement  
Laura Chandler, DrPH, MCHES, Department of Health Science  
Sara Johnson, Ph.D., Professor of Anthropology**

- **2015 Community Engagement Classification – from Carnegie Foundation [Renewed Jan. 2015 thru 2025]**
- **The Washington Center Higher Education Civic Engagement Award [Awarded September 2014]**
- **U.S. President's Higher Education Community Service Honor Roll 2014**

**7<sup>th</sup> Consecutive Year (4<sup>th</sup> time “with distinction”) for this Federal Recognition**

Chair Walker invited the team for introduction and congratulations for these very special national recognitions for Cal State Fullerton. These acknowledgements showcase and represent the ongoing work of our faculty and students with support of the campus community. AS green bags were given to Dawn Macy, Kathleen Costello, Laura Chandler, and Sara Johnson.

**IV. ANNOUNCEMENTS**

➤	Attention: F-T Faculty, F-T Lecturers, Coaches, Counselors, Librarians. Call for Proposals: Junior/Senior Faculty Grants 2015-16: Research, Scholarship & Creative Activity. Contact: <a href="mailto:ORD@fullerton.edu">ORD@fullerton.edu</a> or X 7482 <a href="http://www.fullerton.edu/research/faculty-resources/funding-opportunities.asp">http://www.fullerton.edu/research/faculty-resources/funding-opportunities.asp</a>	Application Deadline: Friday, February 13 <sup>th</sup> Noon
➤	<b>SMASH</b> 2015 Faculty Theater Event. 2:00 PM – Clays Performing Arts Center Order <i>reserved</i> tickets (1 or 2 for this special event) thru Arts Box Office (657) 278-3371. Register for complimentary reception – call FAR, X 2125 or email: <a href="mailto:kmarconi@fullerton.edu">kmarconi@fullerton.edu</a> Co-Sponsored by: Provost/VPAA, Auxiliary Services Corporation, Academic Senate, Faculty Development Center, and CSUF Emeriti Association.	Sunday, March 8 <sup>th</sup> 2:00 PM, Clays Performing Arts Center <u>Limited # of tickets</u> Register for comp reception
➤	<b>3<sup>rd</sup> Annual Sustainability Symposium</b> – 9:00-Noon, 1:00-4:00, 6:00-8:30 To participate-Presenter Registration Form: <a href="http://goo.gl/forms/GCOFjUXkag">http://goo.gl/forms/GCOFjUXkag</a> Deadline for presenter registration: F, 3-6-15, 5:00 pm. Student Sustainability Contest – Deadline for submission: F, 3-20-15, 5:00 pm Student Sustainability Contest Rules and Guidelines: <a href="https://docs.google.com/document/d/18Z1mmL_h9GcWW2vvj9T3zDd5yqFloVKIZUoELCC_6w0/edit?pli=1">https://docs.google.com/document/d/18Z1mmL_h9GcWW2vvj9T3zDd5yqFloVKIZUoELCC_6w0/edit?pli=1</a>	Symposium: Thursday, April 16 <sup>th</sup> TSU Pavilions B&C  Email: <a href="mailto:jbock@fullerton.edu">jbock@fullerton.edu</a> <a href="mailto:shewitt@fullerton.edu">shewitt@fullerton.edu</a> <a href="mailto:vwanderpol@fullerton.edu">vwanderpol@fullerton.edu</a>
➤	Spring Faculty Athletics Appreciation Event – CSUF Men’s Basketball Team vs. Cal Poly SLO. <b>Half-time game: CSUF faculty vs. students.</b> Complimentary tickets, food, door prizes provided by Athletics, Office of the Provost/VPAA, FDC and Auxiliary Services Corporation. Register for event: <a href="https://events.fullerton.edu/rsvp.aspx?Event_sk=118">https://events.fullerton.edu/rsvp.aspx?Event_sk=118</a>	Thursday, February 19 <sup>th</sup> Titan Gymnasium  Register by F, 2-13-15, 5:00 pm
➤	2014/2015 University Award Program Celebrating the Spirit of Excellence. All faculty, staff and administrators are invited to participate in the morning program. Call for Nominations – due Friday, 2-27-15, 5:00 PM. HRDI Website: <a href="http://hr.fullerton.edu/forms/">http://hr.fullerton.edu/forms/</a>	Event: Thursday, April 16 <sup>th</sup> 10:00 AM in Titan Gymnasium  Continental Breakfast: 9:30 AM
➤	New Position: Call for application/nomination - Director, Online Education & Training 12-month, FT faculty appointment (time base negotiable). Reports to Deputy Provost – interacts closely with FDC and ATC. <i>Qualified faculty members from all discipline are encouraged to apply.</i>	Email: <a href="mailto:bkerr@fullerton.edu">bkerr@fullerton.edu</a>

Other Announcements:

- ❖ Dr. Pasternack reminded the body:
  - RSVP for [bullet #4] basketball game Thursday, 2-19-15.
  - New program is coming in March. “Exploring the Hidden Campus”. Jay Bond and Willem van der Pol will lead tours of McCarthy Hall, Langsdorf Hall, and support facilities for MH and LH. “Exploring the Hidden Campus” tour of the theater and arts will be led by Bill Meyer. RSVPs for tours will be required.
- ❖ Senator Stein announced the reading group at CSUF is called “the University Club Campus Book Group. This group was formed in 2007, the year of our 50th anniversary. Meetings are held once a month with a mixture of faculty, staff and emeriti who enjoy reading and sharing mostly fiction. With hopes to recruit new members for this social/educational monthly gathering, a sign-up sheet was passed around.
- ❖ Chair Walker reminded Senators to sign the greeting card being passed around to send to President Gordon.

**V. APPROVAL OF MINUTES**

- 7.1 ASD 14-17 Academic Senate Minutes 1-29-15 (Draft)  
M/S/P (Fidalgo/Kanel) AS draft minutes of 1-29-15 were approved unanimously as submitted.

**VI. CHAIR’S REPORT (Chair Walker)**

Chair’s Report was sent electronically this morning and is attached to these minutes (ASD 15-23).

Additional remarks:

- There will be a *time approximate* at the next AS meeting of 2-26-15 for presentation regarding the completed GE Program Performance Review. There will be opportunity for discussion of recommendations from the PPR as well as work done by attendees of the Integrated Learning Institute last summer.
- Information on the procedure to obtain data from the Campus Climate Survey is in the Chair’s Report (attached to these minutes).

**VII. PROVOST REPORT (Provost Cruz)**

- WASC Interim Report: Thanked all who submitted comments to date, and reminded everyone today is the deadline to submit feedback. Your comments will help strengthen the final interim report to be electronically submitted to WASC 2-25-15. The WASC deadline for this report is March 1<sup>st</sup>.
- Academic Master Plan (AMP). President García is moving the campus forward on this PRBC recommendation for an AMP. A proposed framework for how we will conduct conversations will be shared in the next several weeks with the campus community.
- Hosting Personnel from the State of California Department of Finance, Friday, 2-13-15. We were notified this week that visitors from Sacramento will be on campus to obtain a sense of how Cal State Fullerton deals with the following areas:

Internal budget allocations	Enrollment planning	Student transfer issues
Online education	Capital outlay & facilities maintenance	Financial aid
Teacher education	Extended education	Student success

A report on the meeting will be given at the next AS meeting.

**VIII. STATEWIDE ACADEMIC SENATE REPORT**

Senators Guerin, Jarvis, and Walker reported on various aspects of the AS Committees and Plenary Sessions held at the Chancellor's Office 1/22-23/15. The meeting notes can be found at the CSU AS Website <http://www.calstate.edu/AcadSen/>

**IX. ASI REPORT**

Senator Green reported:

- Successful homecoming week that culminated in the highest student attendance at a basketball game!
- Next big event will be Magic Johnson at CSUF on March 4<sup>th</sup>. Tickets are available now in the TSU.
- Applications for next year's ASI leadership positions will be open through ASI Elections, March 17-19.

Senator Ansari reported:

- Renewing the Operating Agreement and Lease Renewal for ASI in the State of CA. A vote will be taken on that at our BOD meeting next Tuesday, 2-17-15.

**X. CFA REPORT (Senator Hassan)**

Specific salary details known at this time for Unit 3 faculty within the complex CFA contract were reported (4 types to be paid and the dates of payment). Because of the complexities, this has taken time for Administration to work through. President García has committed to negotiating a Campus Based Equity Program which will affect primarily tenured and tenure-track faculty. Criteria will be negotiated between President García's Administration and the Fullerton Board of CFA.

**XI. UNFINISHED BUSINESS**

- 11.1 ASD 15-02 Review of Revised UPS 100.001 AS Bylaws in Outline Format [Source: Exec Com]  
Chair Walker framed the continuing discussion from 1-29-15 regarding revision within the Bylaws to conform to current practice for how constituencies defined and elected to seats on the Academic Senate. Document ASD 15-21 was reviewed by the body. Document will return for a vote on 2-26-15.

**XII. NEW BUSINESS**

- 12.1 ASD 14-194 UPS 100.605 Policy on Administrative Restructuring of Academic Programs [7-11-11]  
[Source: PRBC]  
M/S/P (Mead/Ansari) Motion to approve ASD 14-194. PRBC reviewed and recommended revisions to UPS 100.605 to create continuity and consistency in the process of administrative restructuring of academic programs.  
(Jarvis) Line 37, determined *friendly amendment* to read "...which shall make a recommendation to the Academic Senate."  
VOTE (by Voice) ASD 14-194, revised UPS 100.605 was approved with friendly amendment.

Chair Walker asked Senator Fischer to speak to UCC memo (ASD 14-191) pertaining to items 12.2, 12.3, and 12.4 prior to AS action.

- 12.2 ASD 14-99 New UPS 4XX.XXX Undergraduate Project and Thesis [Source: UCC/ASC]

M/S/P (Fischer/Sargeant) Motion to approve ASD 14-191, new UPS for Undergraduate Project and Thesis.

M/S/F (Fidalgo/Michalopoulos) Line 15, revise sentence to remove 7 words as follows. Sentence would read "...consists of individual research done by a student ~~under the supervision of a CSUF instructor,~~ " Debate.

VOTE (by Voice) on proposed amendment - motion failed.

Back to main motion.

VOTE (by Voice) Motion to approve ASD 14-99 – passed without dissent (2 abstentions).

- 12.3 ASD 14-191 Memo re Standardization of 495-498 Courses [Source: UCC]  
 Senator Fischer, Chair of University Curriculum Committee, framed the discussions for item 12.2 (ASD 14-99) and item 12.4 (ASD 14-191). Ensuing conversation focused on ASD 14-191 UCC memo outline of explanation to standardize courses 495, 496 497 498. The question to be answered: Is it worth the effort for both Academic Programs and all departments affected to go through these aligning changes for numbering. Senator Sargeant stated standardization would improve High-Impact Practice accountability to be able track student enrollment. Currently Internships are under various numbers within departments, so enrollment counts must be done manually. The effort of time and energy would mean important curricular clean-up for the benefit and clarity for departments and students.
- 12.4 ASD 14-192 UPS 411.601 Policy on Academic Internships [7-21-14] [Source: UCC]  
 M/S/P (Fischer/Fidalgo) Motion to approve ASD 14-192 UPS 411.601 as revised.  
 (Fisher) Line 30, determined *friendly amendment* to add ~~395~~ or 495. Sentence would read: "Any course that meets the above definition shall be numbered "395" or "495" at the upper-division undergraduate level and "595" at the graduate level."  
 Senator Myck-Wayne affirmed that adding "395" would give protection to students to work through the Center for Internships and Community Engagement and would be included under II. 2. – Office of Risk Management oversight.  
 M/S/F (Bonney/Casem) Line 68, II.5. motion to change under #II. 5, from six units to nine units. Sentence would read: "5. No more than ~~six~~ nine units of internship credit shall be among..."  
 Debate.  
 VOTE (by Voice) Motion fails to change the number of internship units from six to nine (2 abstentions).  
 Back to main motion.  
 VOTE (by Voice) Motion to approve ASD 14-192 UPS 411.601 as amended was approved.

Items below will be moved to the next Academic Senate Agenda, 2-26-15.

- 12.5 ASD 15-06 UPS 450.000 Goals, Scope, and Policy Regulation for Extended Education [12-3-04] [Source: EEC]
- 12.6 ASD 15-07 UPS 450.100 Policy on ~~Extension Program~~ Extended Education [12-3-04] [Source: EEC]
- 12.7 ASD 15-08 UPS 450.200 Policy on Special **Sessions** [6-18-03] [Source: EEC]
- 12.8 ASD 15-09 UPS 450.400 Open University Enrollment Policy [6-14-05] [Source: EEC]
- 12.9 ASD 15-10 UPS 450.500 Policy for Implementation and Awarding of the Continuing Education Unit [6-18-03] Name Change to Incorporate UPS 450.501 [Source: EEC]
- 12.10 ASD 15-11 UPS 501 Non-Academic Credit/CEU/Certificate Programs [6-24-05] [Source: EEC] – Recommend Rescission
- 12.11 ASD 15-12 UPS 410.115 Academic Credit Certificate Programs [6-24-05] [Source: EEC] – No change recommended

### XIII. ADJOURNMENT

M/S/P (Javis/Rhoten) Motion to adjourn at 12:53 PM.



## **Outstanding Professor Award**

It is that time again! So, please consider nominating a colleague for the Outstanding Professor Award 2015. Files are due on Monday March 9 at 5 pm. Please bring materials to PLN-120. Click on the [UPS 290.000](#) link for further details.

## **University Awards**

The University Award program is on again. Please save the following date: Thursday April 16. Breakfast starts at 9:30 AM! The call for nominations and information about the awards is available here - <http://hr.fullerton.edu/forms/> (click on awards).

## **Committee Interest & General Committee Vacancies**

We will be sending out the link to the online **Committee Interest Form** this week. Please consider serving on an AS Standing Committee. The current list of committee members is here <http://www.fullerton.edu/senate/members/Academic%20Senate%20Committee%20List.pdf> and you can find out what committees do by looking at the AS Bylaws. (<http://www.fullerton.edu/senate/documents/PDF/100/UPS100.001.pdf>). If you are currently serving on a standing committee, your term is up, and you wish to continue PLEASE fill out the committee interest form and indicate high interest.

The general committees will have the following vacancies:

Faculty Personnel Committee - 3 3-year term: EDUC; HHD; MCBE

Professional Leaves Committee - 4 3-year term: ARTS; COMM; HHD; LIBRARY

Faculty Research Committee - 5 2-year term: ECS; EDUC; HUM; SS; LIBRARY

## **Statements of Opinion**

We have started AS Executive Committee's favorite time of year! From our bylaws: "In order to encourage debate on issues affecting the University, and facilitate the expression of Academic Senate electorate opinion, the Executive Committee may prepare one or more statements of opinion on matters within the Academic Senate's area of responsibility. These shall be **submitted to the Academic Senate by March 20.**" If you have an idea for a statement of opinion, please send it to [swalker@fullerton.edu](mailto:swalker@fullerton.edu).

## **General Education Program Performance Review (Teaser!)**

Many thanks and congratulations to the General Education (GE) committees (past and present) and Academic Programs for completing CSUF's first GE program performance review. At our February 26<sup>th</sup> Academic Senate (AS) meeting we will be reviewing these recommendations and sharing work done at the AAC&U Integrative Learning and the Department Institute.

## **Campus Senate Chair's Meeting**

The campus senate chairs will be meeting on February 19. Items of discussion currently include: Academic Freedom and a Comprehensive CSU policy (see ASCSU resolution - <http://calstate.edu/acadsen/Records/Resolutions/2014-2015/documents/3197.shtml>), Assigned Time for Exceptional Service, Course Match and Upper Division General Education, Equity Program, and there will likely be a quite lively discussion about the proposals for Community College B.A. Degrees.

## **Accessing Data from the 2014 Campus Climate Survey**

Many thanks to Vice-President Gentles and Deputy Provost McMahan for providing the following information: Faculty interested in accessing raw data from the 2014 climate survey must complete an IRB application. Upon approval of the IRB, please scan and send the approved copy with research questions to James Hershey, [jrhershey@fullerton.edu](mailto:jrhershey@fullerton.edu), Associate Director of Institutional Research and Analytical Services and copy to Lori Gentles, [lgentles@fullerton.edu](mailto:lgentles@fullerton.edu), Vice President of Human Resources, Diversity and Inclusion. Please note that raw data written comments may not be provided as confidentiality may be breached.

**Update on Engineering Exceptions/Deferments/Compliance with 120/180 Title 5 Requirement**

I was asked to give an update on the 120/180 exception requests. The following campuses are in compliance with the 120/180 requirement: Bakersfield, Channel Islands, Fullerton, Humboldt, Long Beach, Monterey Bay, San Jose, San Marcos, Sonoma, and Stanislaus.

CSU Los Angeles and Cal Poly Pomona have been given deferments because they are converting from quarters to semesters.

With the exception of the Maritime Academy, which has several high unit programs ranging from 153 – 183 semester units, the average number of units of programs granted an exception were 125 (median 125, minimum 121, maximum 131) semester units. Programs that were 'deferred' and asked to consider ways to reduce further the average number of units of programs given a deferral were 129 (median 129, minimum 127, maximum 132). The details are on the next two pages of this report.

Campus/Program	Exception	Quarters/Semester	All Units Converted to Semester Units	Action Suggested by CO
California Maritime Academy Facilities Engineering Technology	Yes	Semester	153	None
California Maritime Academy Marine Engineering Technology	Yes	Semester	158	None
California Maritime Academy Marine Transportation	Yes	Semester	159	None
California Maritime Academy Mechanical Engineering, Mechanical Engineering Option	Yes	Semester	157	None
California Maritime Academy Mechanical Engineering, USCG 3rd Asst. Option	Yes	Semester	183	None
Chico Civil Engineering	Yes	Semester	128	None
Chico Computer Engineering	Yes	Semester	127	None
Chico Electrical & Electronic Engineering	Yes	Semester	127	None
Chico Mechanical Engineering	Yes	Semester	127	None
Chico Mechatronic Engineering	Yes	Semester	128	None
Dominguez Hills Chemistry	Yes	Semester	124	None
Dominguez Hills Physics Electrical Engineering Option	Yes	Semester	125	None
Dominguez Hills Physics General Option	Yes	Semester	124	None
East Bay Computer Engineering	Yes	Quarters	127	None
East Bay Industrial Engineering	Yes	Quarters	125	None
Fresno Civil Engineering	Yes	Semester	124	None
Fresno Comp Engineering	Yes	Semester	124	None
Fresno Electrical Engineering	Yes	Semester	124	None
Fresno Mechanical Engineering	Yes	Semester	123	None
Northridge Civil Engineering	Yes	Semester	126	None
Northridge Comp Engineering	Yes	Semester	123	None
Northridge Construction Engineering	Yes	Semester	127	None
Northridge Electrical Engineering	Yes	Semester	126	None
Northridge Manufacturing Engineering	Yes	Semester	121	None
Northridge Mechanical Engineering	Yes	Semester	126	None
Northridge Radiologic Sciences	Yes	Semester	126	None
Sacramento Civil Engineering	Yes	Semester	124	None
Sacramento Comp Engineering	Yes	Semester	125	None
Sacramento Construction Management Engineering	Yes	Semester	123	None
Sacramento Electrical and Electronic Engineering	Yes	Semester	122	None
Sacramento Mechanical Engineering	Yes	Semester	122	None
San Diego Aerospace Engineering	Yes	Semester	126	None
San Diego Civil Engineering	Yes	Semester	125	None
San Diego Computer Engineering	Yes	Semester	126	None

Campus/Program	Exception	Quarters/Semester	All Units Converted to Semester Units	Action Suggested by CO
San Diego Electrical Engineering	Yes	Semester	127	None
San Diego Environmental Engineering	Yes	Semester	127	None
San Diego Mechanical Engineering	Yes	Semester	128	None
SLO Aerospace Engineering	Yes	Quarters	127	None
SLO Architectural Engineering	Yes	Quarters	131	None
SLO Biomedical Engineering	Yes	Quarters	128	None
SLO Bio resource & Agricultural Engineering	Yes	Quarters	125	None
SLO Forestry and Natural Resources	Yes	Quarters	123	None
SLO General Engineering	Yes	Quarters	124	None
SLO Software Engineering	Yes	Quarters	125	None
Dominguez Hills Music Performance	Deferred	Semester	129	Consider Further Ways to Reduce
San Bernardino Business Admin-Cyber Security	Deferred	Quarters	132	Consider Further Ways to Reduce
San Bernardino Computer Engineering	Deferred	Quarters	130	Consider Further Ways to Reduce
San Bernardino Computer Science	Deferred	Quarters	127	Consider Further Ways to Reduce
San Diego International Business (12 concentrations)	Deferred	Semester	131	Consider Further Ways to Reduce
San Francisco Civil Engineering	Deferred	Semester	127	Consider Further Ways to Reduce
San Francisco Computer Engineering	Deferred	Semester	128	Consider Further Ways to Reduce
San Francisco Electrical Engineering	Deferred	Semester	129	Consider Further Ways to Reduce
San Francisco Mechanical Engineering	Deferred	Semester	129	Consider Further Ways to Reduce