



ACADEMIC SENATE

MINUTES

MAY 3, 2018

ASD 18-94

Approved 5-17-18

11:30 AM - 12:50 PM

PLN-120

Present: Badal, Basil, Bonney, Brown, Brunelle, Brusckhe, Buck, Casem, Chandler, Childers, Dabirian, Fidalgo, Filowitz, Fitch, Fujita-Rony, Garcia, Gradilla, Heiner, Holland, Jakel, Kanel, Knutson Miller, Matz, Mead, Meyer, Myck-Wayne, Patton, Perez, Rodriguez (James), Self, Shahi, Stambough, Stohs, Sun, Taulli, Tiwari, Tsang, Virjee, Wagner, Walk, Walker, Wood

Absent: Dries, Evanow, Jarvis, Oliver, Powers, Rodriguez (Jesse), Tavakolian, Walicki

I. CALL TO ORDER

Chair Stambough called the meeting to order at 11:30 AM.

A moment of silence was observed.

➤ **In Memoriam**

- Arden Thorum, Professor Emeritus of Communicative Disorders Program

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

- ASI leadership positions are still open. We hope that faculty will relay these opportunities to students in their classes and student clubs.

Positions that are still open:

1. Communications Commission (3 positions)
2. Community Engagement Commission (3 positions)
3. Presidential Appointee Commission Lead (1 position)
4. Environmental Sustainability Commission (3 positions)

Summaries of these positions and applications are available on asi.fullerton.edu under "Student Government."

- (The Campus Physical Master Plan Open House is taking place today, May 3, from 11:00 a.m. - 4:00 p.m. in the lobby of the Clayes Performing Arts Center. The purpose of this event is to understand the current conditions, identify areas for improvement and envision new opportunities. There will be several 'information stations' that will provide context for discussion and prompt dialogue and feedback. Individuals are welcome to attend at any time during the duration of the event. Bring your thoughts and ideas!
- (Casem) Today is National Password Day.
- (Dabirian) This is password month for us; please change your password.
- (Fitch) Tomorrow from 8:30 am –3:45 pm in PLS-360, the History students are putting on a conference where they are presenting the results of their senior research papers.
- (VP Eanes) This is Foster Care Awareness Month, and I wanted to bring that to everyone's attention because we have The Inaugural Guardian Scholars Program at our campus and we have been celebrating with those students.
- It is the season of celebration! Please check out our website; our Cultural Recognition Graduations are starting this weekend.
 - If you are not aware, Titan Athletics is on fire!
 - I want to recognize all of our students in the School of ARTS who are culminating their year with fantastic performances.

- (Matz) I would like to celebrate Jon Brusckhe for a fantastic and very successful Homeless Symposium last Friday. He had people from United Way, The Water Company, City Representatives, and a gentleman named Mohammad Ali (who was not the boxer). He had over 200 people in attendance. He organized it, put it together, it was seamless, and we celebrate him.
 - (Bruschke) We had space for 146, and we had 240 people register. Senator Brusckhe recognized the people listed below who were also responsible for putting the event together and showed support:
 - Brenda Bowser, Dawn Macy, Gary Ruud contributed the food.
 - Rashidi Waleed donated all the space.
 - Sheryl Fontaine & Ed Fink for Dean support.
 - Ariana Caravallo and Blanca Munoz, two of our grad students, did almost all of the pre-event work.
 - President Virjee who showed up and gave great closing remarks.

IV. TIMES APPROXIMATE

11:45 AM - 12:15 PM

Subject: Fiscal State of the University - Spring 2018

Presenter: Danny Kim, Vice President for Administration and Finance/CFO

President Virjee gave an observation/overview before VP Kim's presentation.

Vice President Kim gave his Fiscal State of the University Spring report to the Academic Senate; VP Kim acknowledged his team who helped put together this presentation. The budget update and specific details of allocation for FY 2018-19 and multi-year funding from the state were discussed as each slide was presented. Charts, bars, and graphs indicated both CSU and specific CSUF overview for the following areas:

- | | | |
|--|--|-----------------------------------|
| ➤ Governor's Multi-Year Budget Plan | ➤ FY 2017-18 Operating Fund Expenditure Budget | ➤ FY 2017-18 Budget Consolidated |
| ➤ FY 2017-18 New Funds | ➤ FY 2017-18 Q3 Financial Performance | ➤ FY 2017-18 Core Operating Funds |
| ➤ FY 2017-18 and 2016-17 Expenditures | ➤ Budget Update FY 2019-19 | ➤ CSU 2018-19 Preliminary Budget |
| ➤ CSU 2018-19 Budget Shortfall Preliminary Budget Memo | ➤ Initiatives | |

Q&A:

Q: (Matz) Do you know where the new parking structure will be located?

A: Yes, we have designed an approval for it to be right next to the current east parking structure by the 57 freeway.

Q: (Kanel) I thought that faculty permits were ok in student parking lots, is that not the case?

A: Yes they are allowed, but not for this new parking structure.

Q: (Fidalgo) In the student housing expansion, is the expansion based only on the housing of the old building or will it be using new land?

A: Right now the current plan is the existing footprint, we are still designing and looking at the footprint required. Let me mention the housing parking structure in the back that is also considered not very safe, and we will eventually have to address that, so we are looking at ways to address all of that through this expansion plan.

Q: (Fidalgo) Will any expansion use the Arboretum land?

A: For the time being no. We are still going through our master planning process, so through that process, we will determine the ultimate configuration of the Arboretum. But as it stands now, we are looking at the existing footprint.

Q: (Bruschke) How is the budget going to impact our ability to offer classes and the quality of education we can deliver? How big does an item of expenditure have to be before we are going to feel it in something we can't do, but want too?

A: From a numerical standpoint a two percent reduction, given the size of the campus, we can absorb it. When it starts hitting four or five percent, that is when we require a more differentiated approach.

Regarding instructional cost, our target is to keep the enrollment flat for next year and new enrollment; there will be funding for the other instructional expenditures.

Q: (Bruschke) This isn't likely to show up in restrictions on the number of photocopies that can be made, or cuts to the travel budgets going from insufficient at \$600, inadequate at \$400?

A: I'm going to leave those for colleges to determine, those are local decisions. The colleges working with all the department will determine how they are going to implement the reductions.

Q: (Tiwari) Were the faculty and staff that work on that side of the campus and park on that side of campus consulted? Is there a trend to consult with the faculty who will be affected? Is there a process in the system on campus when we plan construction?

A: It's hard for us to address the needs of a specific segment of the campus because there are going to be "pushes and pulls." We are more concerned about the overall impact and benefits to the campus.

- (Casem) The Parking Advisory Board does have faculty representation on it, so there was some consultation.

Q: (Kanel) Why can't you use the far corner of State College and Yorba Linda that would affect faculty very much.

A: That's a great question. If I wanted to make life easy for my staff and myself, we would put a structure in that far corner. You all know that most people don't like to park back there and if I get 3,000 of you willing to park back there, we will put a structure back there. But we need to put it in the right core place where it will be most valuable to people. So even though it's a more difficult project, that's why we decided to put it there.

Q: (Buck) Have you given any thought to moving student housing over to that State College/Yorba Linda corner in the future?

A: Actually, that may be a potential expansion area.

12:15 PM - 12:25 PM

Subject: Planning, Resource, & Budget Committee Update - Spring 2018

Presenter: Dave Mickey, PRBC Chair

Dave Mickey's PowerPoint presentation covered PRBC activities over the entire academic year (including programs that were approved). Budget recommendations and future items to prepare for were discussed as each slide was presented for the areas listed below. Stacy Mallicoat will be the chair of PRBC for AY 2018-19.

- | | | |
|---|-------------------------------|---|
| ➤ Fiscal Environment | ➤ Ten Major Budget Categories | ➤ What could we accomplish if CSU was funded at a level comparable to a similar sized CSU campus? |
| ➤ If budget reductions are necessary to balance the budget? | ➤ Priorities | |

Ten Major Budget Categories:

- Capital and Facilities Infrastructure Projects
- Core Operations Critical to Advancing our Institutional Mission
- Faculty and Staff Hiring, Retention, and Tenure Track Density
- *Graduation Initiative 2025*
- Mission Critical and Compliance Initiatives
- Operationalizing the University's Strategic Plan
- Reinvesting in Instructional & Support Infrastructure
- Strategically Addressing Structural Deficits
- Student needs (Mental Health, Food and Housing Insecurity)
- *WASC Accreditation*

Q&A:

Q: (Stohs) Is the list of ten major budget categories in any order?

A: They are in alpha order. These are what we feel are our top priorities and we didn't want to list them in numerical order.

Q: (Stohs) Are there any dollar amounts attached to them?

A: Unfortunately none of them is the two percent, so we can't just cut one of them. All of them are important to our University, and we cannot cut any of these that is why PRBC is recommending to send it to the divisions to look at the reduction of the two percent.

Q: (Kanel) Does anybody know exactly how many searches will be authorized?

A: (Knutson Miller) The Deans have put in requests based on anticipated separations this week. Next week Council of Deans will look at the relationship between those requests, actual separations verified, and budget implications so colleges and departments can make decisions. We were anticipating in the context of the PRBC dialogue that there would likely be a possible minimum of 30 based on the past separation and replacement rates.

Q: (Kanel) Does anybody know if any of the candidates for Governor are more funding of the Cal States than others?

A: (Virjee) What I can tell you is that Lieutenant Governor Newsom and Antonio Villaraigosa have articulated their support for the CSU and full funding for the CSU. Lieutenant Governor Newsom who sits on our Board of Trustees has regularly at our Board, counseled and cajoled CSU not to do a tuition increase with the idea that lets the Legislature and Governor off the hook and has criticized the Governor for not adequately funding the CSU. Now after they are elected, we have no idea what they will do when faced with the full budget priorities of the State.

- (Brown) The CFA has endorsed Lieutenant Governor Newsom.

Q: (Bruschke) The Faculty Trustee just released his trustee report two days ago and had this sentence in it:

"I get the strong impression that our collective voice is being heard and I have high expectations for much-improved budget allocation in the May Revise."

If the trustee is right and we do get money back, how do we handle the faculty line question? If we are making a decision next week, but we don't know what the May Revise is going to say and if it has good news, are we going to have the opportunity to go back and reconsider the number of lines we have?

A: (Virjee) What I asked that we did when we began thinking about this budget process when it came in January, was to be practical and think about how we were going to make these cuts if we have to make cuts we should also be strategic. And let's also remember about if we have to make fewer cuts we know what the priorities are and how those cuts would be restored.

Q: (Mead) When and where do we selectively choose to come up short to make the point that if you don't fund the system if you don't support us if you don't give us the resources we need this is going to be a big failure?

A: (Virjee) This is the conversation we are having more generally at the Chancellor's office and as a system.

12:35 PM - 12:45 PM

Subject: First Reading, New UPS 210.XXX - Nepotism & Conflict of Interest in Employment
Presenter: Dr. Sean Walker, FAC Chair

Senator Walker gave an overview of the document. This UPS document addresses the rules associated with conflict of interest in employment. The FAC took input from a variety of places including the Conflict of Interest Manual, the CSU Conflict of Interest Policy, and policies from various campuses.

- (Mead) Several comments:

- On line 29 where it mentions intense personal friendships, I was wondering how that be defined?
- It is missing regarding a failure to comply or if somebody does not disclose a relationship.
- Even if it is not in this policy, we should reference the other policies on power differential, subordinates, and many other types of relationships.
- There is also the relationship between employees and students which is not the same, but probably should be mentioned because people often go to one UPS and not all the relevant UPS's.

A: (Walker) This document explicitly deals with employment and the evaluation of employment. The intense personal friendships came from Northridge.

- (Perez) Mentor/mentee relationship is very vague and is the foundation of our department, and it needs to be worked out.

A: (Walker) We will try to see if we can define that in a more precise way.

- (Patton) Line 34 add the word "or" the sentence would read "...determined by considerations of personal or financial gain."

A: (Walker) Yes we will add the word "or."

- (Tiwari) I have a question on mentor/mentee, are we talking about the mentor/mentee that we get after a faculty join as a tenure-track faculty or are we talking about students who attend Cal State Fullerton as an undergraduate or graduate student?

A: (Walker) We would be talking about both because in both cases you could have a stake in that person's success that also benefits your professional status.

(Walker) If you have any additional comments on this document, email them to me.

V. APPROVAL OF MINUTES

5.1 ASD 18-51 Academic Senate Minutes 4-5-18 (Draft)

M/S/P (Walker/Kanel) Minutes were approved unanimously.

5.2 ASD 18-83 Academic Senate Minutes 4-19-18 (Draft)

M/S/P (Walker/Kanel) Minutes were approved unanimously.

VI. CONSENT CALENDAR

M/S/P (Patton/Gradilla) Consent Calendar was approved unanimously

6.1 ASD 18-84 GE New Course Proposals - Spring 2018

6.2 ASD 18-85 PRBC New Program Proposals - Spring 2018

6.3 ASD 18-91 Revisions to UPS 106.100 - The President's Medallion

VII. CHAIR'S REPORT - written report distributed 4-30-18.

Greetings to the final month of the semester. While it is easy to be caught up in the rush of the end of the semester, sometimes the best thing to do is to take a break and enjoy the theater, concert, and athletic events on campus. Also, a big thanks goes to Mara in our main office and our Elections committee chaired by Senator Evanow for the successful completion of another election season. We congratulate and look forward to working with the new senators elected this year, which is the first year under our new system. Thanks to all for their work on this.

As we march towards the end of the semester, we have several items moving forward on the agenda and a few end-of-the-year reports. This week we have the annual Fiscal State of the University report and presentation by the PRBC Chair. In addition, we have a first reading item that is a new policy on Nepotism and Conflict of Interest. We will have a short discussion on this at this meeting and then it will be brought up as a regular agenda item at of the remaining future meetings.

On Consent Calendar, you will notice several course proposals and program proposals. I want to thank the committees for their tremendous work this year when there were so many changes to the curriculum. Making sure courses are in the right category, properly certified, and moving through the pipeline is not an easy task but one made easier by active GE and Curriculum committees. In addition, we had a required periodic review of a UPS that might have opened some eyes. There is a simple correction to UPS 106.100 on the Consent Calendar but in reviewing it, we also realized that this is something we may want to take a more comprehensive look at for the future to see if something like a Presidential Medallion program could be used again and what that should look like.

Finally, I wanted to give an update on the Strategic Plan. Following the most recent request for feedback, the Task Force divided into working groups for the various goals to add additional detail and focus based upon the feedback received. This is one of those responsibilities that all involved take seriously and are committed to taking the time needed to get it right. Please look for additional information about this in the future.

VIII. PROVOST REPORT - written report distributed 5-1-18.

[2 page report](#)

IX. STATEWIDE ACADEMIC SENATE REPORT

No report.

X. ASI REPORT - written report distributed 5-1-18.

- ASI is refunding student's Spring Concert tickets through the end of May. Please direct them to the ASI Website or share this link with them: <https://asicsuf.wufoo.com/forms/mijbv2906rp8xn/>

- UPDATE: We have refunded 5,220+ spring concert ticket refund requests → 85% of transactions

- We are working on transitioning our new leaders on our Exec team, Boards, and Programming teams. I will try to bring some incoming leaders to future Academic Senate meetings

- Applications for ASI leadership positions for next year are available on the ASI website:

<http://asi.fullerton.edu/about#Leadership>

Recently Passed/In Progress Resolutions:

A Resolution Recognizing CSUF Student and Team Athletic and Philanthropic Accomplishments in 2017-2018

A Resolution Supporting the Basic Needs Center

A Resolution Supporting Civil Disobedience/Social Justice at CSU Fullerton

A Resolution Standing in Solidarity with the Victims of Gun Violence, and Condemning Gun Violence in America

A Resolution Supporting Project Rebound

We are hosting a large **Advocacy Day event on May 7th from 11-2PM in the Central Quad**. We are working to fully fund the CSU and do a last call push so Governor Brown gives us the money we need in order to continue to thrive as a University. There'll be tacos, free shirts, postcard writing and many other ways for people to participate in their civic engagement for the day.

- Will be sharing ASI's Goals for the 2018-2019 Academic Year in the next report

XI. CFA REPORT - written report distributed 5-1-18.

Last month CFA held its Assembly in Los Angeles. It was the largest participation ever. CFA is making Anti-Racism and Social Justice Transformation a central part of its operating philosophy. Next year CFA is planning to have an Anti-Racism and Social Justice Transformation training and an Unconscious Bias Workshop training. Keep your eyes open for these upcoming sessions.

On April 4, CSU was in Sacramento demanding more money to fund the University. Today, on May 1, 2018, I am in Sacramento with other CFA colleagues and SQE lobbying the Legislative bodies to support the CSU's for more funding.

XII. UNFINISHED BUSINESS

12.1 ASD 18-24 Revisions to UPS 320.020 - University Writing Requirements

XIII. NEW BUSINESS

13.1 ASD 18-40 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses

13.2 ASD 18-43 Revisions to UPS 100.700 - Formation, Operation, and Discontinuation of University Institutes and Centers

13.3 ASD 18-52 Revisions to UPS 100.610 - Program Discontinuance

13.4 ASD 18-87 Proposed Rescission - UPS 210.200 - Performance Review of Administrative Personnel

1. ASD 18-88 Resolution in Support of Rescission - UPS 210.200 - Performance Review of Administrative Personnel - **forthcoming**

13.5 ASD 18-89 UPS 280.000 - Intramural Research Grants

XIV. ADJOURNMENT

M/S/P (Dabirian/Meyer) Meeting adjourned at 12:55 pm.