



**ACADEMIC SENATE  
MINUTES  
SEPTEMBER 27, 2018**

**ASD 18-135**

**Approved 11-1-18**

**11:30 AM - 12:50 PM**

**PLN-130**

Present: Badal, Basil, Borjas, Brown, Brunelle, Brusckhe, Buck, Casem, Ceisel, Childers, Dabirian, Fidalgo, Fitch, Garcia, Gradilla, Heiner, Jarvis, Kanel, Knutson Miller, Matz, McLain, Mead, Meyer, Oliver, Patton, Peissig, Perez, Powers, Preston, Shoar, Stambough, Stohs, Thomas, Torres, Tsang, Valdez, Virjee, Wagner, Walker, Wood

Absent: Chandler, Holland, Rodriguez, Shahi, Tavakolian, Tiwari, Walicki

**I. CALL TO ORDER**

Chair Stohs called meeting to order at 11:30 am.

A moment of silence was observed.

**In Memoriam**

- Dwight Richard Odle, College of the Arts [died 7-20-18]

**II. URGENT BUSINESS**

- (Casem) Last year we had a discussion about the need to include a training about Active Shooter Scenarios and instruction for students, faculty and staff on how to behave during a shooting. Recently we had a nice article in the Daily Titan addressing that, but it certainly would have a greater impact if we could do a short instructional piece over the PA System. I would like to encourage the Provost to follow up with VP Kim on that.

A: (Provost) Will do.

- (Gradilla) I'm wondering what we are doing for our students regarding the issue of sexual assault. There is a lot of weird commentary that certain assault is normal and ten years ago it wasn't normal. Many people brought to my attention their concern about the culture of our Greek system on campus. So we would like to know what is going on in terms of anything organized around ASI Student Affairs, Student Affairs, Women's Resource Center, or the appropriate stakeholders who would be addressing this issue with our students in terms of actively dealing with this issue on campus so our students are well informed.

- (Kanel) I noticed for the last several weeks the facilities carts as well as the campus police trucks are parked in the faculty parking lots, parked in faculty parking spaces. I asked one employee if they were told or permitted to park in those spaces to do their job, running in and out of the buildings, and they said yes. And because of that, I could not park in a faculty space, I had to valet my car. I was wondering if they are indeed allowed to park in faculty spaces to do their job duties.

A: (Stohs) Unfortunately, I don't have an answer to that question.

- (Walker) The next time we have a fire drill, it would be nice if all of the vehicles that drive through campus weren't driving through crowds of students.

**III. ANNOUNCEMENTS**

➤	Academic Senate Special Election to fill vacancies in: <ul style="list-style-type: none"> <li>• CSUF Academic Senate – Part-time faculty seat</li> <li>• Faculty Personnel Committee – COMM and ARTS seats</li> <li>• Faculty Research Committee – EDUC seat</li> <li>• Faculty Representation on the Presidential Selection Committee</li> </ul>	eVoting will take place: M, October 1 <sup>st</sup> , 7:00 AM thru R, October 4 <sup>th</sup> , 4:00 PM
➤	Academic Affairs/Academic Senate Retreat, Fall 2018	Friday, October 12, 2018 Marriot Hotel, Fullerton, CA

Additional announcements:

- (Stohs) The October 4<sup>th</sup> Academic Senate meeting will be cancelled. A cancellation email will go out to campus.
- (Stohs) The ASI has funds to distribute to faculty for the IRA awards. We have selected 7 of the 8 faculty who will serve on the IRA Committee, which will be meeting tomorrow.
- (Thomas) Immediately following the Academic Senate meeting, we will have a debate between Cal State Fullerton Debate Team and The International Debate Team from Rwanda, which is visiting for the next couple days. It will be held in 3230, the O'Brien Room, in Mihaylo Hall. If you are available we would love to see you there.
- (Wagner) Save-the-Date for the Pollak Library Happy Hour which will be held on October 25<sup>th</sup> from 4:00 pm - 7:00 pm in PLN-130. The event is limited to the first 75 people that rsvp.
- (Dabirian) Change your password.
- (Dabirian) We are looking at Multi Factor Authentication for the campus, working with auditors to see if we could change the password changes to once a year. We will bring an update back to the Senate and campus.

**IV. TIMES APPROXIMATE****11:40 AM****Topic: Voting for Campus Representative for Board of Trustee Recommending Committee**

Chair Stohs relinquished the floor to Vice Chair Gradilla for the voting process.

Nominees	College	Nominator	Constituency	Votes
Stohs	CBE	Stambough	NSM	Acclamation
			Closed	

**V. APPROVAL OF MINUTES**

5.1 ASD 18-129 Academic Senate Minutes 9-13-18 (Draft)

M/S/P (Walker/Casem) Motion to approve ASD 18-129 Academic Senate Minutes 9-13-18. Minutes were approved.

**VI. CONSENT CALENDAR**

M/S/P (Oliver/Brunelle) Consent Calendar was approved unanimously.

6.1 ASD 18-123 New Course Proposal - Fall 2018

6.2 ASD 18-124 Proposed Name Change: Gerontology Program to Aging Studies Program

6.3 ASD 18-125 Renumbering and Revision of UPS 230.500 to UPS 640.000

1. UPS 230.500 - Rules for the Acquisition of Archaeological, Ethnological and Art Objects

6.4 ASD 18-126 Renumbering and Revision of UPS 280.000 to UPS 650.000

1. UPS 280.000 - Intramural Research Grants

6.5 **NOMINEES TO COMMITTEES**

**NOMINEES TO TASK FORCE COMMITTEE****GE TASK FORCE**

Nominees: Debra Ambrosetti (EDUC)

Confirmed 9/13: Eliza Noh (HUM); Kevin Wortman (ECS); Teeanna Rizkallah (MCBE); Sergio Lizarraga (ARTS); Jessica Stern (SOC SCI); Janna Kim (HHD); Merri Lynn Casem (NSM); Jeanine Congalton (COMM)

**GRADUATE EDUCATION TASK FORCE**

Nominees: Zac Johnson (COMM); Matt Englar-Carlson (HHD); Paul Stapp (NSM); Pablo Jasis (EDUC); Jennifer Chandler (MCBE); Jidong Huang (ECS); Samuel Stone (H&SS)

**NOMINEES TO MISCELLANEOUS COMMITTEES****SENATE FORUM EDITORIAL BOARD**

Nominee: Jon Brusckke (COMM); Pending; Pending

## CHAIR'S REPORT - written report distributed 9-24-18.

The agenda for our Academic Senate meetings may sometimes appear sparse. Items often appear in the Consent Calendar. We seem to rush through that element of the agenda and move on. To visitors or new members of the Senate those consent items may seem to minor or insignificant. Yet those items are often very important.

First, those items may enable committees or new task forces to commence their work, such as the GE (General Education) Task Force during the September 13<sup>th</sup> meeting. That on-going GE work, which is intended to complement the work of the Senate's GE Committee, is crucial for arriving at a coherent general education program for CSUF in the wake of the Chancellor's Office Executive Orders of 2017. Second, consent items may represent substantial work of Senate committees that is intended to be non-controversial.

A related observation is that the **large majority of the Senate's work is done in and through its committees**. With over 20 Senate Committees, usually 12 or more campus members on each committee, and each committee meeting for at least an hour per month, the cumulative number of hours spent each month exceeds 240 hours. That simple calculation does not include the Executive Committee's commitment of time, the Senate meetings themselves, nor the additional work required to complete the work of each committee. When the Senate debates and or passes a motion from one of its committees, that Senate action usually represents a tremendous investment of time, thought, cooperation and compromise. With that work, our Senate meetings often appear easy and uncomplicated. Without that work, it is difficult to imagine the activity on the floor of a Senate meeting.

Occasionally there is debate on the floor, and occasionally reports by members of the campus community, including a period for questions and answers. During the past Senate meeting, on September 13<sup>th</sup>, President Virjee reported briefly to the Senate and a very healthy discussion ensued between him and members of the Senate. I will not attempt to summarize that discussion; the main details appear in the Senate's **minutes**. But in total, the presentation and discussion took almost an hour. No Senate items were resolved or passed, but the time was well spent. If you did not attend the Senate meeting, I encourage you to review those minutes.

The Senate Executive Committee is also busy; we meet weekly for about an hour and a half. One of our primary tasks is to expedite the work of the Senate, its Committees or the campus community, though you may not see that work explicitly in Senate meeting minutes (but the minutes of the Executive Committee provide information). If you don't delete your email messages too quickly, you may see some more of our work. For example, during the past two weeks, we worked on:

1. forming a small campus committee to address the issue of community members at risk,
2. informing the campus that there is a way to donate to the CSUF Faculty Fund (email message of 9/13/18, 3:14 p.m.), a fund that is used primarily to support faculty by sending flowers in the event of an illness or death of an immediate family member,
3. promoting ASI's voter registration day on October 16<sup>th</sup> with Academic Affairs,
4. having Emeritus Professor William Haddad appointed as the new Academic Appeals Coordinator for campus,
5. attempting (unsuccessfully) to initiate the nomination process for a Phi Beta Kappa chapter on campus,
6. rebooting the Senate Forum,
7. addressing the day to day usual tasks.

The minutes (and agendas) for all Academic Senate meetings and for all Executive Committee Meetings are **publicly and readily available** at: <http://www.fullerton.edu/senate/meetings/>

Should you ever have any questions about what we do or why, please feel free to ask me, our Senate staff, Sheretha Benjamin or Mara Cabrera, or a Senator.

## VII. PROVOST REPORT - written report distributed 9-26-18.

[2-page report](#)

## VIII. STATEWIDE ACADEMIC SENATE REPORT

(Bruschke) The Statewide Senate passed a resolution encouraging the Chancellor to look into what happens if a faculty member comes under digital attack. The resolution did not call for us to do anything, but that we had a plan in place if faculty, staff, or students are targeted by hate groups, digital harassment, death threats, or release of personal information. The Chancellor selected not to act on this at a system-wide level, but I think it would be a wise for us to think about it as a campus.

**IX. ASI REPORT - written report distributed 9-27-18.**

[2-page report](#)

**X. CFA REPORT**

No report.

**XI. NEW BUSINESS**

## 12.1 ASD 18-121 Revisions to UPS 292.000 - Faculty Leadership in Collegial Governance Award

M/S/ (Walker/Jarvis) Motion to amend ASD 18-121 Revisions to UPS 292.000 Faculty Leadership in Collegial Governance Award.

Walker: Line 39: change the wording "Documents "need to" be combined..." to "Documents "shall" be combined...". *Considered friendly.*

M/S/P (Gradilla/Fitch) Line 39: motion to remove SOQ/Grade Distribution Table from this document.

Back to main motion

M/S/P (Fitch/Shoar) Line 36: change "categories" back to "items".

- (Kanel) Line 51: if the change from categories back to items is approved, the wording in the appendices also need to change so the document is parallel to items instead of categories. *Considered friendly.*

Back to main motion

M/S/F (Buck/Fitch) Lines 51-52: delete appendices from the document.

Back to main motion

M/S/P (Walker/Stambough) Motion to send the document back as amended to Outstanding Professor Committee, since we do not know their intent for the changes. When the document returns to the Senate, invite someone from the Outstanding Professor Committee to attend the meeting when it will be discussed on the floor.

## 12.2 ASD 18-127 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award

M/S/ (Walker/Casem) Motion to amend ASD 18-127 Revisions to UPS 293.000 - The Carol Barnes Excellence in Teaching Award

M/S/P (Jarvis/Shoar) Motion to send this document back to committee with instructions to provide clarification of the changes made to the document.

- (Mead) We should also mention to the committee that this document has the same issues and need the same changes as were made to UPS 292.000:
  - Line 45: change the wording "Documents "need to" be combined..." to "Documents "shall" be combined..."
  - Line 70: change "categories" to "items"
- (Walker) change the word "must" to "shall" in the document.

**XII. ADJOURNMENT**

Before adjournment, Chair Stohs invited everyone to join him at Club 57 for lunch.

M/S/P (Dabirian/Powers) Meeting adjourned at 12:30 PM.