



ACADEMIC SENATE
MINUTES
APRIL 20, 2023

ASD 23-58

11:30 AM - 12:50 PM

PLN-130

Present: Badal, Barber, Bauer, Bonuso, Brown, Bruce, Brusckke, Casem, Childers, Dabirian, Evanow, Fry-Petit, Galvan, Garcia, Ghosh, Graewingholt, Jarvis, Kanel, Ketchum, Kim-Goh, Kleinjans, Lewis Chiu, Luker, Mallicoat, Meyer, Mikaelian, Miller, Milligan, Nair, Ordonez-Jasis, Parry, Perez, Plouffe, Robinson, Salvador, Scher, Self, Shepard, Stanley, Thomas, Valencia, Walsh, Wilson, Wood

Absent: Henning, Landeros, Stambough, Swarat, Virjee, Weismuller, Wynants

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 AM.

A moment of silence was observed.

In Memoriam

- Greg Yorba, Library Faculty Emeritus [died April 16, 2023]

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

➤	What's Brewing at Pollak Library (Happy Hour)	Thursday, April 27 th , 4:00 pm - 7:00 pm https://bit.ly/3yqoLvQ
➤	The Latinx Lab for Storytelling and Social Justice Presents: The Social Justice and Storytelling Summer Institute	Summer Institute Dates: June 12-16 & June 19-23, 2023 Applications due: Friday, April 21st, 2023 Apply here: https://bit.ly/sjsi23

Additional announcements:

- (Kim-Goh) The Department of Social Work will be hosting a live webinar presentation tomorrow by Dr. Bessel van der Kolk, who is the New York Times bestselling author of the book "The Body Keeps the Score". He will be giving four hours of training. We have over 2,000 people registered for the session. We are providing it for free, primary targeting the behavioral health professionals in Orange County and the Southern California region. We saw some names from overseas and I saw some of your names on that roster.
- (Miller) George Horton, who was our baseball coach when we won the 2004 National Championship for the Titans. His jersey is being retired tomorrow night at Goodwin Field. George left us and went to Oregon and restarted the baseball program at Oregon with a small gift of \$150 million from Phil Knight at Nike. So, if you would like to come out and celebrate a remarkable career as a Titan, the ceremony will be at 5:30 pm.
- (Brown) I just want to remind everybody to rsvp for the CFA spring barbeque, which will be on Monday, May 15th, 11:00 am - 2:00 pm.

IV. APPROVAL OF MINUTES

4.1 ASD 23-47 Academic Senate Minutes 4-13-23 (Draft) – forthcoming

V. CONSENT CALENDAR

- M/S/P (Kleinjans/Brown) Motion to approve Consent Calendar. Consent Calendar approved as amended.
- 5.1 ASD 23-48 Revisions to UPS 410.103 - Curriculum Guidelines and Procedures: Academic Programs
- 5.2 ASD 23-49 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses
(Childers) Pulled UPS 411.100 from the consent calendar, it will become the first item of new business.

VI. REPORTS

1. [Chair's Report](#)
2. [Provost Report](#)
3. Statewide Report - **no report**.
4. [ASI Report](#)
5. [CFA Report](#)

Additional report:

- (Walsh) I have an amendment to the Chair's report. We have also been involved with the search for the associate dean of Extension and International Programs. That search is almost at the finish line, they have worked very hard to narrow down the field and have a very good pool of candidates.

VII. FIRST READING

- 7.1 ASD 23-50 New UPS 200.XXX - Joint Appointments for Tenure-Track and Tenured Faculty
Senate discussed the UPS document, and the suggestions will be taken back to the Faculty Affairs Committee (FAC). Once FAC has revised the document, it will come back to the Senate for approval.

VIII. NEW BUSINESS

- M/S/P (Childers/Kleinjans) Motion to approve ASD 23-49 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses. Motion approved.

This item was pulled from the Consent Calendar.

- (Childers) Line 78: remove the words "course outline" replace with "syllabus".
 - (Childers) Lines: 79, 309, 310, and 315: remove the words "course outlines" replace with "syllabi". Considered friendly.
 - (Childers) Line 79: delete the wording "and UPS 230.020 (Policy on Office Hours)". Considered friendly.
- 8.1 ASD 23-41 Revisions to UPS 211.000 - Responsibilities of Departments and Department Chairs
 - M/S/P (Casem/Kanel) Motion to approve ASD 23-41 Revisions to UPS 211.000 - Responsibilities of Departments and Department Chairs. Motion approved.
 - M/S/P (Bruce/Shepard) Line 140: insert substitute language "In honor of collegial governance, it is important for chairs—as liaisons to the administration--to gather and share faculty feedback with the administration prior to administrative implementation of certain actions." Motion passed.
 - M/S/P (Jarvis/Kanel) Line 143: add "when possible". Motion passed.
Back to motion
 - M/S/P (Kanel/Brown) Line 141: delete the words "it is important for" and reword to "chairs shall". Motion passed.
Back to motion
 - (Meyer) Insert the word "normally". Considered friendly.
- Back to main motion
- M/S/P (Casem/Jarvis) Delete lines 113-114. Motion passed.
- Back to main motion

- M/S/F (Brown/Shepard) Reinstate lines 113-114 inserting the wording, replacing the word “facilitate” with “collaborate on”. Motion failed.

Back to main motion

- M/S/P (Plouffe/Bruschke) Line 157: add a new #9 to read “The chair shall follow the collective bargaining agreements order of assignment when offering courses to part-time faculty and those offerings should be made in a timely manner. Motion passed.
 - (Casem) Add “when possible”. Considered friendly.
 - (Jarvis) Change the word “part-time” to “adjunct”. Considered friendly.

Back to main motion

- M/S/P (Mallicoat/Casem) Add “and programs”. Motion passed.

Back to main motion

- M/S/P (Meyer/Casem) Change the title to read: “Responsibilities of Academic Units and Department Chairs”. Motion passed.
 - (Jarvis) Re word to read: “Responsibilities of Academic Units and Their Chairs”. Considered friendly.
 - (Wood) Add “and Directors”. Considered friendly.

Back to main motion

- (Kanel) Line 132: remove the “a”.
- M/S/P (Meyer/Shepard) Line 108: remove the words “in an open and transparent” and replace with “collaboratively and productively with colleagues”. Motion passed.
 - (Wood) add “and appropriate”. Considered friendly.
 - (Casem) change the “s/he” to “they”. Considered friendly.
 - (Salvador) Lines 110 and 112 change “they” to “the chair”. Considered friendly.
 - (Wilson) Line 109: add “transparent”. Considered friendly.

Back to main motion

- (Meyer) Line 98: reword the sentence to read “to make efforts toward improving department culture to enhance” to read “The Chair is expected to collaborate with faculty, staff, and students to enhance and improve the department culture and experience...”. Considered friendly.
- (Ordonez-Jasis) Line 100: add wording “continuously improve”. Considered friendly.
- M/S/F (Meyer/Casem) Line 134: reinstate the wording “systemic and professional”. Motion failed.
- M/S/P (Ketchum/Graewingholt) Motion to extend the meeting for an additional ten minutes. Motion passed.

Back to main motion

- (Provost) Change “chair” to “chair/director” throughout the document. Considered friendly.
- (Childers/Casem) Line 139: remove the wording “union policies”. Motion passed.

Back to main motion

Motion approved.

- 8.2 ASD 23-42 Revisions to UPS 411.203 - General Education: Programmatic Student Learning Goals and Learning Outcomes
- 8.3 ASD 23-51 Revisions to UPS 210.007 - Appointment of Administrative Personnel
- 8.4 ASD 23-52 Revisions to UPS 330.230 - Recording and Transcription of Class Content by Students
- 8.5 ASD 23-53 Revisions to UPS 630.000 - Policy for Investigating Instances of Possible Research Misconduct

- 8.6 ASD 23-54 Revisions to UPS 220.000 - Policies, Procedures and Guidelines for the Administration of Student Opinion Questionnaire (SOQ) Forms
 - 1. Revisions to UPS 220.000 – Policies, Procedures and Guidelines for the Administration of SOQ Forms - clean version
- 8.7 ASD 23-55 Revisions to UPS 300.024 - Majors and Minors: Declaration, Change, and Concurrent Degree Requirements

IX. ADJOURNMENT

M/S/P (Garcia/Badal) Meeting adjourned at 12:55 PM.