



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JANUARY 31, 2012**

Approved 2-7-12

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Fidalgo, Guerin, Pasternack, Randall, Stambough, Walk, Walicki, Walker

Absent: Dabirian

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- 2.1 Executive Committee met with Ruth Black on 1-30-12 regarding CSU Online. \$50K was required from each campus for this project. Chair Bedell will find the answer as to which monies were used to fund CSUF portion. [answer: baseline state funds]. A thank you note will be sent to Ms. Black for her day spent at CSUF discussing this important topic.
- 2.2 NSM faculty names were discussed to replace Dr. Jerry Gannon on Outstanding Professor Committee. An update was given on his January hospitalization. Another committee member has volunteered to chair OPA committee.
- 2.3 A special election will be held to replace Senator Hagan on the Academic Senate in the Administration constituency through May 2012. Petitions will be due 2-14-12, eVoting will take place 2/21-24/12 with the elected "Admin" member announced on Friday, 2/24/12.

III. ANNOUNCEMENTS

- 3.1 Chair Bedell asked for input on topics for a tentative PAB/Exec Com retreat for spring 2012.
 - Enrollment management
 - Budget cuts
 - Faculty support
 - Transition issues
 - Sustainability
- 3.2 (Bedell) PLN-130 is not regularly available for our spring 2012 scheduled Academic Senate meetings. It *is* available on 5-24-12 and will be reserved for the Marathon and Electoral meeting from 8:00 AM-1:00 PM.
- 3.3 (Bedell) Commencement will be very different this year led by Interim President Hagan. Commencement speaker suggestions are still being sought for 5-25 and 5-26-12.

IV. APPROVAL OF MINUTES

M/S/P (Randall/Walker)

- 4.1 EC Minutes (Draft) 12-6-11 M/S/P Approved (discussion) as submitted
- 4.2 EC Minutes (Draft) 12-13-11 M/S/P Approved as submitted
- 4.3 EC Minutes (Draft) 1-24-12 M/S/P Approved with edit

V. CHAIR'S REPORT

- 5.1 President Hagan asked for items he can discuss with the Chancellor. The following list received during this meeting is a beginning:
 - How does the CSU Online Initiative begin to incorporate State supported programs?
 - Consolidation of back office operations in the CO has occurred in some cases (e.g. HR), are there further consolidations contemplated?
 - Procurement possibilities statewide
 - Can CSUF alter its recruitment area to better serve the needs of our local students?
 - What are lobbying views in Sacramento?

VI. STAFF REPORT

See Urgent Business above.

VII. LIAISON REPORTS

Academic Standards Committee [Walk] F, 1-20-12 1:00 – 2:00 PM, MH-166

The focus of the meeting was online education and anticipation of policies needed for coming changes. Chair Filowitz summarized how the CSU is pursuing centralized offerings of online degree programs. He stated that the firm presenting at the AA/AS Retreat noted that, while national attitudes on online education are mixed, the movement is inevitable. A wide-ranging discussion of issues took place among committee members, including concerns about quality, preparation of faculty, student readiness, student perceptions that online courses are "easy," exam security and authentication of student identity. B. Copper stated that she had completed a full degree program online (Concordia) and found it helpful as a working parent. Proctoring of exams was described as a major issue and one needing to be addressed in any policy. The general conclusion of the meeting was that quality standards need to be maintained across the curriculum, regardless of instructional mode. The other is that online education is a special type of delivery that requires special policy.

Extended Education Committee [Pasternack] M, 2-6-12 3:00 – 4:00 PM **Meeting Cancelled** – conflict with President Gordon's on-campus reception.

Student Academic Life Committee [Guerin] T, 1-31-12, 9:00-10:00 AM

Members discussed wording that might be included in the directions for department annual reports on how departments attend to student engagement.

VIII. UNFINISHED BUSINESS

8.1 AA/AS Retreat 1-17-11 Follow-up

There was discussion regarding retreat outcomes for the topic-Online Teaching. The follow-up task force (Walker, Randall, Pasternack) will meet to finalize a "definition" for online classes, particularly hybrid, and return a draft policy (UPS 411.104) to the Academic Senate by March 1st.

8.2 The 1-4-12 Emergency Executive Committee Meeting was informational and will not have formal minutes.

8.3 Academic Calendar (Pasternack)

A December 2011 memo from the Chancellor's Office, signed by Ephraim Smith and Gail Brooks, indicated there can be no overlap between teaching sessions. This creates a problem for the CSUF intersession, which can begin in December, after final exams but prior to the winter break. Under our current policy, grades for the fall semester are due by January 3. Chancellor's Office staff indicated that the intent of the memo was not to stop the beginning of intersession in December, and the memo will be revised because self-support sessions should have no bearing on overlap with state support sessions. It was pointed out by one of the Extended Education Deans that faculty can sign contracts that would allow them to teach in self-support programs even during the regular academic term as long as the 25% overload rule is adhered to. Hence, teaching Intersession in December should not be a problem as long as classes start after final exam week. It should be noted that the CBA (CFA) addresses the number of workdays in a calendar year, but the academic calendar is under the purview of the Academic Senate/Academic Affairs.

8.4 [UPS 320.020](#) University Writing Requirements [6-24-05] EWP + Upper Division Writing Course (*postponed for a Time Certain*)

Opinions among Exec Com members were divided on how to best review / revise our policy toward better learning outcomes. The two methods in place since the 1970s seem to equate to a diagnostic without a prescription. There was unanimous agreement to forward this issue to Academic Standards Committee for review spring 2012. It *could be* one of our two WASC areas of focus for the next "go 'round"; however, members on ASC will step up to the challenge of suggesting an improved method to graduate students who are competent writers.

IX. NEW BUSINESS

9.1 [UPS 290.000](#) Outstanding Professor Award [5-3-11]

A question was received whether faculty members under "Faculty Members on Early Retirement (FERP)" are eligible for OPA nomination. It is in the CBA (contract) that FERP faculty are considered full-time faculty. UPS 290.000 is silent on FERP, thus, FERP faculty *can* be nominated for the Outstanding Professor Award.

Items will be moved to next Executive Committee agenda.

- 9.2 Proposed Bylaw Revision –BL 96-2 re Student Engagement and Success [Source: SALC]
 - 9.3 Resolution (draft) in Support of Student Demonstrations (follow-up from A.S. 12-15-11)
 - 9.4 Strengthen Faculty Voice on Academic Senate (follow-up from A.S. 12-15-11)
 - 9.5 [UPS 108.000](#) Visiting Scholars & Other Formal Delegations of Visitors from Abroad: Procedures for Invitations & Consideration for Hosting [Source: IEC]
 - 9.6 GE Committee – Assessment and Recertification, Etc. [A.S. TC [10-13-11](#): GE Update]
 - 9.7 PAB/AS Executive Committee Retreat – Spring 2012 (?)
 - 9.8 Streamlining RTP Process
 - 9.9 Election Results – Statements-of-Opinion
 - 9.10 Update Mission and Goals
 - 9.11 Statement on Professional Ethics
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X. ADJOURNMENT

Meeting adjourned at 12:50 PM.