



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 11, 2011**

Approved 10-18-11

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Dabirian, Fidalgo, Guerin, Randall, Stambough, Walicki, Walk, Walker

Absent: Pasternack

Guests: Jennifer Faust, Anil Puri

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- 2.1 Request for Emeritus Status for President Gordon will be a consent calendar item on A.S. 10-13-11 agenda. This will be timely for the meeting of the Board of Trustees on 10-21-11.
- 2.2 A proposal from Chair of Communications, Diane Witmer, has been received for a concentration name change. Chair Bedell will ask Dr. Witmer to obtain a letter(s) of support from any department that might challenge the name change. Letter(s) would be submitted to the Curriculum Committee for review.
- 2.3 There was discussion regarding the timeline and work of the Search Committees for Vice President of Student Affairs, Vice President of Academic Affairs, and Associate Vice President for Undergraduate Programs.

III. ANNOUNCEMENTS

- 3.1 IMAP Committee agenda for today's meeting includes text book adoption materials (i.e., due dates, next stage, etc.). Departments have been given a deadline for textbook adoption to meet OCR (Office of Civil Rights) federal requirements for disabled students. If there is a committee request for faculty to be given up-to-the-minute information regarding status of their textbook adoptions, Senator Dabirian stated that a portal tab could be created. Senator Randall stated there was a video made several years ago directed to faculty regarding the process of textbook adoptions. This should be followed-up for current and future informational/training use.

IV. TIME CERTAIN

12:00 – 12:30 PM

Topics: 1) Faculty Recruitment 2) Grant Opportunities & Faculty Policy Issues

Presenter: Jennifer Faust, Associate Vice President – Academic Affairs

Chair Bedell welcomed Dr. Faust for her first visit addressing Executive Committee members since joining CSUF in August.

- 1) The pursuit of a grant was strongly endorsed by Executive Committee members. There was discussion regarding ways in which this type of grant can change the recruitment infrastructure of an institution, streamlining process, diversifying faculty, and making it a good experience for all involved, as well as a means to retain new faculty.
- 2) CSUF policies regarding faculty recruitment need to be reviewed to put into place *best practices*, centralize support, and streamline process.

V. APPROVAL OF MINUTES

- 5.1 Executive Committee Minutes (Draft) 10-4-11 were approved as submitted.

VI. CHAIR'S REPORT (Bedell)

- Academic Senate agenda 10-13-11, there will be a resolution honoring Betsy Gibbs' 37 years of service as Director of the Children's Center. Faculty who have had interaction through the Children's Center (and with Betsy) will be asked for possible input to the resolution.

- Academic Senate agenda 10-13-11 will be revised to include two items under “Consent Calendar”
 - Resolution to reaffirm CSUF 2011-11 Goals.
 - Request President Emeritus Status for Milton A. Gordon
- Smoking policy draft was received (forwarded to Executive Committee members prior to this meeting) from the President’s office during a meeting with Pat Carroll. There was much discussion associated with the need (or not) to change current policy, how to enforce any smoking policy, a “smoke-free” campus vs. “designated areas to smoke”. A straw vote was taken: 5 *in favor* of proposed policy; 5 *in favor* of a total ban; 0 support for present policy. A task force was suggested to review the policy draft, gather data from other institutions that have grappled with this emotionally charged, controversial topic, and to make suggestions to the Academic Senate on how to proceed.
- Chair Bedell would like a large gathering on campus October 21st with the members of the Presidential Search Committee, 10:00 AM – 12:00 PM in the TSU.
- It was suggested to add informational items at the bottom of each Academic Senate agenda. The list of unsigned documents pending the President's signature could be an informational item.

#	ASD	Document	Title	Sent to Pres	30 Acad Days	Appr by A.S.
1	03-69	-	Draft: CSUF E-Mail Policy	6/24/03	7/24/03	5/29/03
2	06-90	UPS 330.230	Tape Recording of Classroom Lectures	10/13/06	11/12/06	5/25/06
3	07-168	UPS 300.018	Withdrawal Unauthorized - Issuance of WU Grade	3/17/08	4/16/08	12/6/07
4	09-108	UPS 300.016	Withdrawal Policy	6/22/10	7/21/10	5/20/10
5	09-193	-	Admission of Grad Applicants with 3-yr European Bachelors Degree	6/22/10	7/21/10	2/11/10
6	10-53	-	Proposal for Undergrad Programs (4) Anthropology	6/10/10	7/8/10	5/13/10
7	ASD 06-11 rev 12/9/10	UPS 261.000	Emeritus Status	12/21/10	1/21/11	12/9/10
8	10-172	UPS 300.030	Academic Appeals	3/14/11	4/14/11	12/9/10
9	10-170	UPS 210.001	Recruitment of Faculty	3/23/11	4/24/11	3/10/11
10	11-48	-	MA in COMM - Concentration in Tourism & Entertainment	3/23/11	4/24/11	3/10/11
11	09-58 Rev.	UPS 100.600	Procedures for the Establishment of University Departments	6/13/11	7/13/11	5/19/11

VII. STAFF REPORT

No report.

VIII. LIAISON REPORTS

Associated Students, Inc. BOD [Dabirian] T, 10-11-11 1:00 – 3:30 PM

- Independent Auditor for ASI and TSU present the board with Audit report. The Audit report was excellent and both ASI and TSU have six months of reserve in their operational fund.
- ASI and TSU attorney attended the meeting for introductions and to answer questions from the board.
- There were three group presentations: 1) AICA; 2) HHD-ICC; 3) TTF.
- Arboretum gave their monthly presentation and thanked ASI for student funding support.

Curriculum Committee [Guerin] F, 10-7-11 12:00 – 2:00 PM, MH-141

UCC voted to endorse the proposed University Learning Outcomes. A hearing will be held on 10-21-11 (12:00 - 12:30 PM) the name change requested by Afro-Ethnic Studies (to African American Studies). The following courses were approved pending minor revisions:

- EGGN 100 Intro to Engineering
- ENGL/CPLT 345T Trends in Eng and CPLT
- ASAM 230 Civic Engagement through AAPIS (Asian American and Pacific Islander Studies)
- VIET 310 Vietnamese for Business
- RTVF 457 Advanced Scene Study was tabled.

Faculty Affairs Committee [Bedell] F, 10-7-11, 11:00-1:00, MH-141 **No Report.**

Faculty Development Center Board [Walker] T, 10-4-11, 2:30-4:00 PM, PLS-299

FDCB met to review the minutes from the last meeting (9-13-11) and review criteria for the International Travel Grant. These were reevaluated and altered by the committee and the work was completed via email. UPS 102.001 The Faculty Development Center Board [5-28-98] continues as ongoing business.

Graduate Education Committee [Walker] F, 10-7-11, 2:00-4:00 PM, KHS-221

The committee met with Dean Unnikrishnan, College of Engineering. Dr. Unnikrishnan outlined several issues their college has with UPS 410.106 Academic Standards for Graduate Degree Students [6-17-08] and that the college level administrators (Deans and Associate Deans) are completely left out of the loop when it comes to issues of graduate student probation etc. Also, Dr. Barua and Dr. Unnikrishnan suggested changes to UPS 410.106 regarding the number of units students can replace on the study plan (suggested unlimited units to be able to replace by removing the current limit of 6). These limits make it very difficult for ECS to keep and graduate some of their foreign students. The +/- grading system is also detrimental to their efforts to retain students.

The committee also met with Dr. Bob Koch (Dean of NSM) and Dr. Kathy Dickson (Chair of Biological Science) regarding the Certificate in Clinical Trials Management. The committee voted to approve the program and the courses associated with the program. Approval of the program may have to wait for Dr. Trotter to advertise the program campus-wide (not sure if this is needed for Certificate Programs).

Next meeting the committee will be evaluating some courses, the MA in Liberal Studies and the online MS in Statistics.

IX. UNFINISHED BUSINESS

9.1 Committee Nominations – standing and miscellaneous committees are complete for 2011-12

Items will be moved to next Executive Committee agenda.

X. NEW BUSINESS

- 10.1 Faculty Survey Links – Refer to Faculty Affairs Committee: (Guerin)
<http://www.fullerton.edu/analyticalstudies/surveys/index.html>
- 10.2 Student Academic Life Committee – Student Scholarship Monies in CSFPF Acct 97007 [Guerin Liaison]
- 10.3 UPS 320.010 University Writing Requirements [6-24-05] EWP + Upper Division Writing Course
- 10.4 Goals and Priorities for Academic Senate 2010-11
(Review 2009-10 Goals-Priorities and bring your top goals/priorities for next year to meeting)
- 10.5 Executive Committee/Academic Senate Priorities List to PRBC
- 10.6 Early Promotions (Dietz e-m exchange)
- 10.7 PAB/AS Executive Committee Retreat – Spring 2012 (?)
- 10.8 Streamlining RTP Process
- 10.9 Election Results – Statements-of-Opinion
- 10.10 403(b) Perez-Linggi [Fidalgo]
- 10.11 Update Mission and Goals
- 10.12 Statement on Professional Ethics

XI. ADJOURNMENT

Meeting adjourned at 1:10 PM.