



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
NOVEMBER 29, 2011**

*Approved 12-6-11*

**Chaired by Senator Walicki, Vice Chair**

**11:30 AM - 1:00 PM**

**MH-141**

Present: Randall, Stambough, Walicki, Walk, Walker  
Absent: Bedell, Dabirian, Fidalgo, Guerin, Pasternack

**I. CALL TO ORDER**

Vice Chair Walicki called the meeting to order at 11:35 AM. There was a quorum present.

**II. URGENT BUSINESS**

None.

**III. ANNOUNCEMENTS**

None.

**IV. APPROVAL OF MINUTES**

4.1 Executive Committee Minutes (Draft) 11-15-11  
M/S/P (Randall/Walk) minutes were approved as submitted.

**V. CHAIR’S REPORT (Bedell)**

The Board of Trustees and members elected to the Advisory Committee to the Presidential Search Committee will be meeting today on campus at the same time Executive Committee meets. December 9<sup>th</sup> the Committee will meet for (LAX) “Airport Interviews” in all-day closed session with Presidential candidates.

**VI. STAFF REPORT (Marilyn Miller)**

Pat Carroll has been asked to approve a reformatted version of the proposed CSUF Smoke Free Campus Policy prior to the two open hearings scheduled for next week to be distributed to campus employees prior to the hearings. This will be distributed to campus employees.  
[http://www.fullerton.edu/policies/smoking\\_policy/](http://www.fullerton.edu/policies/smoking_policy/)

Thursday	December 8 <sup>th</sup>	9:00 – 10:00 AM	MH-141
Friday	December 9 <sup>th</sup>	1:30 – 2:30 PM	MH-141

**VII. LIAISON REPORTS**

**Associated Students, Inc. BOD** [Dabirian] T, 11-29-11 1:00 – 3:15 PM  
Forthcoming: ASI Resolution in Response to the Statewide Student Demonstrations.

**Academic Standards Committee** [Walk] F, 11-18-11 1:00 – 2:00 PM, **Meeting Cancelled**

**Extended Education Committee** [Pasternack] M, 11-28-11, 3:00-4:00 PM **Meeting Cancelled**

**Faculty Affairs Committee** [Bedell] F, 11-18-11, 11:00-1:00

FAC members responded to feedback from Exec Committee on the proposed office hours UPS. Motion was made to approve the revised document. M/S/P (Dickson/Guillaume) Passed unanimously. It will be forwarded to the Executive Committee. There was discussion about the conflict of interest UPS and C-O-I Committee. They discussed whether the FAC should take on the duties of this committee as well as whether we want to amend the policy. This will be an agenda item for a future meeting.

Per request of the Executive Committee, FAC members reviewed and discussed COACHE and HERI surveys. They request a presentation and a summary of the results of each survey.

**General Education Committee** [Fidalgo] F, 11-18-11, 2:00-4:00 PM **No Report**

**Internships & Service Learning Committee** [Stambough] W, 11-16-11, 9:00- 10:00 AM **Meeting Cancelled**

**Planning, Resource, & Budget Committee** [Walicki] F, 11-18-11, 12:30-2:30 PM

- 1.) Amir Dabirian gave a University Mission & Goals Initiative Subcommittee update.
- 2.) Steve Murray gave a presentation on Academic Affairs Division.
- 3.) Ryan Alcantara gave a presentation on the Student Affairs Division.
- 4.) Willie Hagan gave a presentation on the Admin/Finance Division.

## VIII. UNFINISHED BUSINESS

### 8.1 Revised Assigned Time Document [ASD 10-177]

Discussion and debate continued on this topic from 11-15-11. Assigned time (17 WTUs) units have been authorized by Acting VPAA Murray to be used spring 2012, which need to be equitably distributed to those who are eligible according to ASD 10-177 as approved by the Academic Senate spring 2011. Chair Bedell will communicate with each college dean (cc to VPAA Murray) noting these assigned time funds are to be given to FPC members *in addition* to dean's allocation for this collegial service assignment.

M/S/P (Walker/Walk) motion to approve the following seven (7) faculty to receive spring 2012 assigned time for additional workload according to ASD 10-177, and *eligible* to receive for spring 2012 semester.

#	Committee Service	Name	Department	College / Dean
1	Executive Committee	Lynda Randall	Secondary Education	EDUC / Cavallaro
2	Executive Committee	Ken Walicki	Music	ARTS / Arnold
3	Gen Educ Com Chair	Craig McConnell	Liberal Studies	HSS / Della Volpe
4	Grad Educ Com Chair	Peter de Lijser	Chemistry & Bio Chemistry	NSM / Koch
5	ASCSU (Statewide AS)	Diana Guerin	Child-Adolescent Studies	HHD / McMahan
6	ASCSU (Statewide AS)	Barry Pasternack	Info Sys/Decision Science	MCBE / Puri
7	ASCSU (Statewide AS)	Reyes Fidalgo	Modern Languages & Lit	HSS / Della Volpe

The following faculty should be given assigned time from any units still available with eligible status of the faculty member for spring 2012, starting with the members of the FPC.

#	Committee Service	Name	Department	College / Dean
8	Faculty Personnel Com	Vic Brajer	Economics	MCBE / Puri
9	Faculty Personnel Com	Jade Jewett	Art	ARTS / Arnold
10	Faculty Personnel Com	Ruth Yopp-Edwards	Elem & Bilingual Educ	EDUC / Cavallaro
11	Faculty Personnel Com	Debbie Rose	Kinesiology	HHD / McMahan
12	Faculty Personnel Com	Phil Armstrong	Geological Science	NSM / Koch
13	Faculty Personnel Com	Jason Teven	Human Comm Studies	COMM / Briggs
14	Faculty Personnel Com	Phil Gianos	Politics/Admin/Justice	HSS / Della Volpe
15	Faculty Personnel Com	Irena Praitis	English, Comp Lit/Ling	HSS / Della Volpe
16	Faculty Personnel Com	Tae-Wan Ryu	Computer Science	ECS / Unnikrishnan

17	Research Committee	Merri Lynn Casem	Biological Science	NSM / Koch
18	Research Committee	Emily Bonney	Liberal Studies	HSS / Della Volpe
19	Research Committee	Mike McGee	Art	ARTS / Arnold

Assigned Time Allocation: Motion passed unanimously.

Executive Committee members Fidalgo, Dabirian, and Stambough have agreed to analyze and assess possible revisions to document ASD 10-177 for spring 2012. This would be an assessment toward an equitable process in evaluating workload and allocation of assigned time.

### 8.2 Finalizing Staff Serving on Academic Senate [ASD 11-179] [Stambough/Dabirian]

Finalized document will be sent to Executive Committee members by Senator Stambough this week. Strategies were discussed for debate at the 12-15-11 Academic Senate meeting with Executive Committee members maintaining a neutral position. There should be no special attention drawn to this agenda item when the A.S. agenda is sent to all campus employees prior to the 12-15-11 meeting. Discussion, debate and vote will be conducted as usual – voice vote, show of hands, and a roll call vote only if an Academic Senator calls for one.

**Items will be moved to next Executive Committee agenda.**

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**UNFINISHED BUSINESS**

- 8.3 Resolution Recommending EC Explore Formation of a Sustainability Committee [Source: CF&B] [Bedell]  
Topic to be moved to next agenda.

**IX. NEW BUSINESS**

- 9.1 Proposed Bylaw Revision – BL 11-17 re Sustainability [Source: ASC]
- 9.2 GE Committee – Assessment and Recertification, Etc. [A.S. TC 10-13-11: GE Update]
  
- 9.3 UPS 320.010 University Writing Requirements [6-24-05] EWP + Upper Division Writing Course
- 9.4 Goals and Priorities for Academic Senate 2010-11  
(Review 2009-10 Goals-Priorities and bring your top goals/priorities for next year to meeting)
- 9.5 PAB/AS Executive Committee Retreat – Spring 2012 (?)
- 9.6 Streamlining RTP Process
- 9.7 Election Results – Statements-of-Opinion
- 9.8 Update Mission and Goals
- 9.9 Statement on Professional Ethics
- 9.10 UPS 320.010 University Writing Requirements [6-24-05] EWP + Upper Division Writing Course

9.4  
Reordered  
to #1 next  
agenda

**X. ADJOURNMENT**

Meeting adjourned at 1:00 PM.

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Executive Committee meetings through fall 2011:

December 6	December 13
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