



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
DECEMBER 6, 2011**

Approved 1-31-12

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Dabirian, Fidalgo, Guerin, Pasternack, Randall, Stambough, Walicki, Walker

Absent: Walk

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

2.1 (Walicki)

- The College of Arts Holiday Program will be performed Saturday, 12-10-11.
- Voiced budget concerns for Department of Music as well as the entire College of Arts. Box office funds used to go directly to the respective departments. There is a new “justification for use” policy that prevents funds going to departments. Monies received for rental of College of Arts facilities go directly to the Chancellor’s Office.
- International travel funds are no longer authorized, which presents a hardship to College of Arts faculty who must travel internationally for their research.

Discussion amongst Executive Committee members led to the following suggestion: Senator Walicki will meet with VP Willie Hagan regarding space rentals and travel concerns.

III. ANNOUNCEMENTS

3.1 (Pasternack) MCBE Associate Dean recently resigned, effective immediately.

3.2 (Guerin): The announced potential cuts to fund the ASCSU campus senators – plan is still evolving.

3.3 (Bedell/Guerin) The Presidential Search Committee is proceeding as scheduled as announced by the Board of Trustees. They are keeping to their new policy of having no campus interviews for candidates. There have been two meetings thus far. Six finalists will be interviewed off campus Friday, 12-9-11. Our elected/appointed Advisory Committee to the Trustees Committee for the Selection of the President Presidential Search Committee will be finished at 5:00 PM Friday, 12-9-11.

3.4 (Stambough) The finalized document regarding the proposal to add two staff members to the Academic Senate will be finalized by Executive Committee members this week and ready to add to the 12-15-11 Academic Senate agenda.

IV. APPROVAL OF MINUTES

4.1 Executive Committee Minutes (Draft) 11-29-11

M/S/P (Walicki/Stambough) minutes were approved as submitted.

V. TIME CERTAIN

12:30 PM

Topic: Intramural Grant Proposals

Discussant: Dorota Huizinga, Associate Vice President – Graduate Programs and Research

Dr. Huizinga was welcomed by Executive Committee members who approved of the new projected timeline for the pilot program of new funding sources and “Call for Proposals”. Timeline for Intramural Grant Proposals will be moved to early February so faculty can plan for assigned time to next year. Finalize the call for proposals in December with a February deadline - 2 weeks after spring semester begins. Review of files by Research Committee will be through spring break (last week in March), with the intention to send recommendations to the new President by April 9th. This should give department chairs sufficient time to plan schedules for the coming year. The new timeline also moves away from competing with RTP process.

VPAA Murray has agreed to pay stipends to the three elected University Research Committee faculty members who volunteered their time (Drs. Casem, Bonney & McGee) to review the extra 177 proposals received with a very short turn-around time. Dr. Huizinga said that she is also working on awarding the entire Research Committee in recognition of its extraordinary effort this year.

The new "Call for Proposals" for intramural grants will include the funding for faculty assigned time for 2012-13. We are targeting to baseline \$300,000 for this purpose, which would maintain it at approximately 75% of this year's funding level. Additionally, we plan to add \$150,000 of carryover monies to the intramural program plus the Milton A. Gordon Research funds as well as Extended Education research funds.

University Research Committee is also working on revisions (streamline process) to UPS 280.000 Intramural Research Grants [4-25-03].

VI. CHAIR'S REPORT (Bedell)

None.

VII. STAFF REPORT

None.

VIII. LIAISON REPORTS

Associated Students, Inc. BOD [Dabirian] T, 12-6-11 1:00 – 3:15 PM **No Report**

Curriculum Committee [Guerin] F, 12-2-11 1:00 – 2:00 PM **Meeting Cancelled**

Faculty Affairs Committee [Bedell] F, 12-2-11, 11:00-1:00 **Meeting Cancelled**

General Education Committee [Fidalgo] F, 12-2-11, 2:00-4:00 PM **No Report**

General Education Committee [Fidalgo] F, 11-18-11, 2:00-4:00 PM

The committee discussed GE program performance reviews, if they should be a self study and the review process that they should follow. There is a clear need to start discussing these issues: decide what the review process and procedures should be, who should do the review, in preparation for WASC. A possibility is that the review could be done by a three person panel, and the GE chair, or whomever, in this role reviews the report written by the panel. The committee also needs to compare what we do with what the Chancellors Office wants us to do.

Graduate Education Committee [Walker] F, 12-2-11, 2:00- 4:00 PM

The committee discussed items for the next meeting (BS/MS Computer Engineering) and upcoming course proposals on a lengthy agenda.

Information Technology Committee [Randall] F, 12-2-11, 10:00- 11:00 AM

- ✓ IT is working to convert one simple and one difficult website in each College to OmniUpdate to determine the average conversion time. They will ask Deans to provide a content manager.
- ✓ Final requests for Dell orders are due from Divisions and Colleges December 5th.
- ✓ The campus must follow procedures for implementing VPAT forms with technology purchases costing \$13,000 or more. A Delegation of Authority Audit report showed the campus is not fully compliant. The Chancellor's Office has a repository of VPATs. The campus is building its own repository and will combine these with the Chancellor's office resources.
- ✓ The campus discussed the survey for Moodle that was distributed to the campus. The goal was to create a brief survey and obtain feedback on the transition, problems and successes.
- ✓ Currently about 175 to 200 people are actively using Titanium.

Planning, Resource, & Budget Committee [Walicki] F, 12-2-11, 12:30-2:30 PM

- 1.) Overview of the top 10 priorities of each division.
- 2.) 1-hr discussion re "what's next?"
- 3.) PRBC may break up for a few meetings into 4 or 5 subcommittees.
- 4.) Overview of UPS 100.700 Formation & Operation of University Institutes [4-24-78].
Discussion of differences between Institutes and Centers.

IX. UNFINISHED BUSINESS

- 9.1 Resolution Recommending EC Explore Formation of a Sustainability Committee [Source: CF&B] [Bedell]
This resolution, passed unanimously by Campus Facilities & Beautification Committee on 11-4-11, recommended that ... "Executive Committee explores the formation of a separate sustainability committee with broad representation to address matters of sustainability that fall outside CF&B's revised charge."
Chair Bedell asked for Executive Committee feedback. Following lengthy discussion on this complex and multifaceted topic, members will gather informal faculty feedback among peers regarding curriculum content, ideas, and individual faculty perspectives and return to the *exploration* of this topic in the future.

X. NEW BUSINESS

- 10.1 Goals and Priorities for Academic Senate 2010-11 – continue as New Business on next agenda.
(Review 2009-10 Goals-Priorities and bring your top goals/priorities for next year)
- 10.2 ASI Resolution in Response to Statewide Student Demonstrations
This item was added to a revised 10-6-11 EC agenda, distributed to the committee 12-5-11.
M/S/P (Walker/Bedell) endorse ASI Resolution, dated 11-29-11, in spirit with a caveat of one sentence indicating that all parties, students, faculty, staff, and administration should work together so our campus is a civil and safe place for all

Items will be moved to next Executive Committee agenda.

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- 10.3 Proposed Bylaw Revision – BL 11-17 re Sustainability [Source: ASC]
- 10.4 GE Committee – Assessment and Recertification, Etc. [A.S. TC 10-13-11: GE Update]
- 10.5 UPS 320.010 University Writing Requirements [6-24-05] EWP + Upper Division Writing Course
- 10.6 PAB/AS Executive Committee Retreat – Spring 2012 (?)
- 10.7 Streamlining RTP Process
- 10.8 Election Results – Statements-of-Opinion
- 10.9 Update Mission and Goals
- 10.10 Statement on Professional Ethics

XI. ADJOURNMENT

Meeting adjourned at 1:00 PM.

Executive Committee final meeting – fall 2011:

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| December 13 |
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