



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
FEBRUARY 14, 2012**

Approved 2-21-12

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Dabirian, Fidalgo, Guerin, Pasternack, Randall, Walicki, Walk, Walker

Absent: Stambough

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

None

III. ANNOUNCEMENTS

- (Dabirian) Gave an update regarding the Blackboard problems that occurred on Sunday, 2-12-12, when 2 disks failed. The Blackboard System lost all data. There has been 85% recovery of data up through Saturday night, 2-10-12; however, data inputted from Sunday through Monday has been lost. IT employees have worked around the clock to help alleviate faculty angst. A.S. Chair could offer support for the overburdened underfunded system with a *thank you* to faculty for their patience through a difficult time. Infrastructure on Titanium is in place.
- (Bedell) Thanked Senators Walker and Walicki for volunteering to replace the A.S. Chair at the *Academic Senate Reads* event on 2-17-12 in the Academic Senate Chambers, when Valerie Orleans and Bob Voeks will facilitate discussion on the book State of Wonder by Ann Patchett. There is a conflict of ASCSU Chair's meeting at the Chancellor's Office.
- WASC Writing Team Member Trotter has asked if A.S. calendar dates can be changed – making March 1st a definite meeting and March 8th "if needed". The WASC Visiting Team will be on our campus Thursday, 3-8-12. Senator Guerin will convey to Dr. Trotter that an announcement will be made to the campus that dates for March 1 and March 8 will be switched.

IV. APPROVAL OF MINUTES

None

V. TIME CERTAIN

12:30 PM

Topic: Sustainability Courses

**Discussant: Scott Hewitt, Chair – ER57 Sustainability Subcommittee
Jane Hall, Committee Member**

Chair Bedell reiterated that the topic of sustainability is being infused into functions of many of our 16 standing committees – to be included in UPS 100.001 A.S. Bylaws. He welcomed Drs. Hewitt and Hall who spoke to recommendations of the ER5-7 Sustainability Subcommittee, which also includes faculty members, Drs. John Bock and Doug Moody.

CSUF is a member of the Association for the Advancement in Higher Education (AASHE) since 2008 after President Gordon made sustainability a university goal. CSUF is participating in the AASHE Sustainability Tracking and Rating System (STARS) for a baseline assessment – a transparent, self-reporting framework for colleges and universities to measure their sustainability performance with input every three years. The focus of this document is to develop a definition for sustainability education, sustainability-*focused* courses, and sustainability-*related* courses offered in a given semester.

Definitions:

- Creating healthy economy, healthy society, and healthy environment that meets our needs without compromising the ability of future generations to meet their own needs;
- Systems-thinking, which is a more holistic way of looking at complex issues and the interconnectedness of our world (rather than looking at a portion of the issue);

- Exploring connections between different fields;
- Using sustainability as a lens to examine a topic.

Sustainability-focused courses concentrate on the concept of sustainability throughout the course. These courses tend to be broader, including some coverage of social, economic, and environmental dimensions. See the sustainability education definition above.

Sustainability-related courses incorporate sustainability as a distinct course component or module, or concentrate on a single sustainability principle (such as the environment) or issue (such as renewable energy). See the sustainability education definition above.

There was discussion among the group regarding work load issues for faculty to incorporate sustainability into all courses, and also for department chairs to review all courses being taught. Dr. Hewitt pointed out this is an external review of existing courses and where to categorize them in the sustainable educational definition for STARS. Definition of sustainability is broad and allows all disciplines to be involved. To revise new course proposal forms could mean a simple "sustainability" check-box for accounting purposes within the STARS assessment. External resource implications will be for future discussions.

VI. CHAIR'S REPORT

- We've asked all the standing committees to review committee functions in the Bylaws toward adding sustainability where applicable. No responses have been received to date.
- Front & Center event is scheduled for February 25th. This may be the final year for Honda Center involvement for this annual event.
- The ad hoc committee overseeing CollegeTown project and activities has asked for a faculty member to serve who could bring an historical perspective to the committee.
- Review of standing committee curricular and work flow issues needs to be completed in spring 2012.

VII. STAFF REPORT

- ✓ Special Election will be held T-F, 2/21 through 24/12. Two candidates will be on the Administration ballot: Anil Puri and Mitch Avila. The number of administration constituents is 84.
- ✓ Special Election will be needed to replace an MCBE faculty member on the General Committee of Faculty Personnel Committee through May 2012. An "Academic Senate Nominee" will be asked to serve, and a timeline made for a Special Election ASAP.
- ✓ Two Standing Committees need a replacement faculty member:
 1. Graduate Education Committee – Humanities
 2. PRBC – Library
 Names were discussed from each respective constituency.

VIII. LIAISON REPORTS

ASI Board of Directors [Dabirian] T, 2-14-12 1:15 – 3:30 PM, TSU

Children center quarterly report. We have three faculty member using children center. A Resolution on a Smoking policy was discussed. Vote on Resolution *passed* 10 to 2.

Campus Facilities & Beautification Committee [Bedell] F, 2-10-12 10:00 – 11:00 AM, LH-804 NO REPORT

Faculty Development Center Board [Walk for Walker] T, 2/7/2011 3:30-5:00 PM PLS 044

Associate VPAA J. Faust shared ideas she has for re-directing funds the FDC currently uses to support student research. She stated that, while such objectives are laudable, use of FDC funds to directly support student research may not be consistent with the objective of faculty development. She introduced two new possible "prongs" for more appropriate use of these funds that would remain consistent with support of student research. One prong would be to sponsor sessions that show faculty ways to integrate students into research and/or develop new lines of research with students in mind. D. Huizinga noted the president designee's interest in high impact practices and the likelihood that campus resources will likely go in that direction, which would likely lead to a distinction between undergraduate and graduate research. D. Huizinga also noted that CSUF has never hosted the STIR conference. J. Faust stated that the other possible prong would be FDC workshops encouraging faculty currently involving students in their research to pursue external funding. She noted how low CSUF external funding is in comparison to comparable CSUs. D. Huizinga attributed low external funding to the uniqueness of the CSUF summer teaching opportunities, in addition to cultural aversions to fundraising.

The group discussed UPS 102.001. J. Hussar reviewed proposed changes to the document discussed last year, noting the Board has had difficulty resolving whether the final section (5) of the UPS describing the job of the FDC director should stay in the document, in addition to specific items in the list. After some discussion, the group concluded that a job description is out of place in a UPS, and that the ambiguities in the word "report" (to the Academic Senate vs. to AVP for Faculty Affairs) should be clarified. J. Faust suggested confining the items in Section 5 of 102.001 to those activities a faculty director of the FDC should be expected to perform. The Board approved a motion to integrate section 5 a into the preceding paragraph and to delete items 5 b through i from the document, concluding that these items are essentially components of a job description. Meeting adjourned.

International Education Committee [Randall] W, 2-15-12, 11:00-12:00, MH-141

Mikyong Kim-Goh reported on a meeting of SOCCIS (Southern California Consortium for International Studies) that she attended at Loyola Marymount. The focus of the meeting was on how to sustain levels of federal funding for programs that support global education. The goal of the meeting was to strategize and promote advocacy for increasing funding, and specifically the Fulbright-Hays program.

The committee reviewed recommendations for and removed minor revisions to the already revised UPS 320.104 as requested by Senate Executive Committee. The changes include several spelling corrections, inclusion of additional definition of "host unit," and a statement of how program evaluation data will be used.

The committee will explore strategies for increasing the number of CSUF students who choose to study abroad. Kathryn Morrissey, Study Abroad Advisor, does extensive orientation of target groups such as students in residence halls, veteran students, McNair, honors, business honors, and President's scholars, to stimulate interest. Articulation agreements (regarding transfer credits) and departmental advocacy are important factors in promoting study abroad. Dr. Juan Carlos Gallego, Faculty Coordinator of International Programs, will be working with departments to consider possible programs.

Internships & Service Learning Committee [Stambough] W, 2-8-12, 9:00-10:00 AM **No report**

Student Academic Life Committee [Guerin] T, 2-14-12, 9:00-10:00 AM, MH-141

SALC is reviewing college plans to improve student engagement and providing feedback to each college. Colleges will be asked for an update no later than October 15. In 2012-13, departments will be asked to include student engagement plans in their annual reports.

IX. UNFINISHED BUSINESS

- 9.1 PAB/AS Executive Committee Retreat – Spring 2012 – Date: 4-10-12
Topics suggested over the past two weeks need further discussion.
- 9.2 ADDED ITEM: (Pasternack) As a follow-up to Draft Smoking Policy introduced at the 2-9-12 A.S. meeting, the suggested language be expanded to include "all tobacco products". This was debated among members. No further changes to ASD 11-180 will be sent with the A.S. 2-23-12 agenda. (Walk) encouraged colleagues to use this controversial issue for curricular enhancements, not seen as just a political issue.

X. NEW BUSINESS

Added Item: UPS 100.002 Title and Form of Address [9-27-04]

This document was reviewed by Exec Com members and will be added under Consent Calendar on 2-23-12 A.S. agenda.

Items will be moved to next Executive Committee agenda.

IX UNFINISHED BUSINESS

- 9.1 Resolution (draft) in Support of Student Demonstrations (follow-up from A.S. 12-15-11)
- 9.2 PAB/AS Executive Committee Retreat – Spring 2012 – Date: 4-10-12
- 9.3 Strengthen Faculty Voice on Academic Senate (Collective Memory from previous A.S. Chairs)
- 9.4 Senator Gradilla suggestion regarding Presidential Transition

X NEW BUSINESS

- 10.1 UPS 100.610 Program Discontinuance [7-7-06]
- 10.2 UPS 108.000 Visiting Scholars & Other Formal Delegations of Visitors from Abroad: Procedures for Invitations & Consideration for Hosting [Source: IEC]

- 10.3 GE Committee – Assessment and Recertification, Etc. [A.S. TC 10-13-11: GE Update]
 - 10.4 Streamlining RTP Process
 - 10.5 Update Mission and Goals
 - 10.6 Statement on Professional Ethics
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XI ADJOURNMENT

Meeting adjourned at 1:10 PM.