



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 20, 2012**

Approved 4-3-12

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Dabirian, Fidalgo, Guerin, Pasternack, Randall, Stambough, Walicki, Walk, Walker

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

None

III. ANNOUNCEMENTS

3.1 (Dabirian) Discussed his role as the liaison for the Cal State Online Project that is currently underway. The Campus Liaison role has been created as part of the Cal State Online Communications Strategy to help manage the high demand for information throughout the CSU system by creating a vehicle for critical 2-way communication. Each campus president has been asked to appoint a liaison for their campus. Some of the key tasks include the dissemination of information to and the flow of feedback to Cal State Online from the campus community.

Two items were forwarded to EC members prior to this meeting.

- 1) Open Letter to the CSU re: Cal State Online from Ruth Black, Executive Director – Cal State Online Board [5 pgs]
- 2) Working Draft of Online Services Request for Proposals (RFP) [12 pgs]

This is a work in progress. The open letter to the CSU Community highlights provision of increased access to CSU program excellence, ensuring that the CSU is a leader in innovation and technology enhanced education, providing comprehensive, world class student support services to online education programs and course offerings systemwide and providing marketing and outreach for the best possible online education to the broadest possible spectrum of society.

The Open Letter explains the options for discussion, conversation and comment on the **Cal State Online Initiative** and the upcoming Request for Proposals (RFP).

- ◆ History and Background
- ◆ Cal State Online Board
- ◆ Coalition of the Willing
- ◆ Going Forward, Next Steps for Cal State Online and the CSU Community
 - 1. Online Services RFP
 - 2. Review and Comment Period for the Online Services RFP
 - 3. Open Forum Calls Campus Visits and Campus Communication Liaison
- ◆ 10 Guiding Principles
- ◆ Academic Control of Programs
- ◆ Academic Calendar
- ◆ Initial Focus Areas
- ◆ Collective Bargaining Agreements

There is an urgency in collecting comments and input for the Board in order to move to the next phase. This will also be a *Time Certain* for input and discussion at the 3-22-12 A.S. meeting.

IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 3-13-12 – Approved.

V. TIME CERTAIN

12:30 PM

Topic: AA/AS Task Force re Library Space

Discussant: Richard Pollard, Lisa Kopecky, Will Breitbach, Steve Walk, Lynda Randall

Chair Bedell welcomed members of the task force who have submitted a 3-page report "[Library Space Task Force Recommendations](#)" dated 3-5-12. The task force was appointed following the 8-16-11 all-day retreat entitled "Your University Library and Its Future". Lisa Kopecky led the discussion of recommendations. The report can be found on the A.S. Website.

VI. CHAIR'S REPORT

- 6.1 The Open Hearing regarding "Recyclables" will be moved from the 3-22-12 Academic Senate agenda to the following meeting [4-12-12] when Willem van der Pol will be available.

VII. STAFF REPORT

- 7.1 eVoting began 3-19-12 at 7:00 AM and will end Thursday, 3-22-12 at 4:00 PM. Steve Stambough is the only candidate for the 3-year term, ending May 2015, for CSU Statewide Senator, and Ofir Turel is the "Senate Nominee" for Faculty Personnel Committee representing MCBE. Election results will be announced Friday, March 23, 2012.

VIII. LIAISON REPORTS

ASI Board of Directors [Dabirian] T, 3-20-12 1:15 – 3:30 PM, TSU

Election of new officers will be held W-R, April 4th and 5th on campus at a polling station from 8:00 AM through 8:00 PM. A Presidential debate will be held T, 4-3-12. Budget reports were given.

Extended Education Committee [Pasternack] M, 3-19-12 Meeting moved to 4-19-12

Faculty Affairs Committee [Bedell] F, 3-16-2012 12:00-2:00 PM No Report

General Education Committee [Fidalgo] F, 3-16-2012 2:00-4:00 PM MH-141

Members of GE Committee request the issue of assessment and recertification be postponed until they have had time to read the forthcoming WASC final report. There will be a follow up conference on GE (Institute of Teaching and Learning) on June 25-27 2012. Up to six people are welcome to attend. This raised two issues: most members are teaching during the summer; and the meeting takes place during the summer break, some stipend should be assigned for attending. Members agreed that the GE assessment plan from the committee's annual report needs to be disseminated to all faculty for their review, possibly at a chairs meeting.

The GE Website is outdated and contains information from the previous GE categories and plan. GE Com members requested that an Information Technology (person) assignment through Academic Affairs could keep the GE Website up-to-date. This is a priority for streamlining the work of the GE Committee, providing much needed centralized information to faculty writing GE course proposals.

GE Com current practice for review of NCPs – go through two readings. Conversation has begun to change this practice to having only a second reading for those NCPs that present problems at the first reading.

Graduate Education Committee [Walker] F, 3-16-2012 2:00-4:00 PM

The graduate education committee approved several courses, had a discussion regarding the ECS BS/MS proposal in computer engineering which will continue at the next meeting.

International Education Committee [Randall] W, 3-21-12 11:00-12:00 MH-141

The committee is awaiting word on the revisions of UPS 108.000 (Procedures for Visiting Scholars.) There is some concern that this business be completed prior to end of term.

Lay Tuan Tan announced the International Understanding Award and requested volunteers for reading applications.

Mikyong Kim-Goh announced the Visiting Scholars would be presenting on Friday, March 16, from 11-1 in PLN 130.

There will be a study abroad fair on campus on Thursday, March 15, 10 AM to 2 PM on Titan Walk.

The committee discussed strategies for increasing the number of CSUF students studying abroad, as well as the number of international students coming to CSUF.

PRBC [Walicki] F, 3-16-12, 12:30 -2:30 PM

1. Following discussion, new program proposal for an M.A. in Liberal Studies was approved.
2. There was discussion of the subcommittee recommendations for UPS 100.700 Formation and Operation of University Institutes [4-24-78]. VPAA Murray recommended that the UPS be sent back to the subcommittee for further review. This recommendation was voted on and passed.

University Advancement Committee [Walk] W, 3-14-2012 9:00-10:00 AM No Report

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- 10.1 Graduate New Course Proposals, Spring 2012 [Source: Grad Educ Com]
This item will be added to the Consent Calendar portion of a *revised* 3-22-12 A.S. agenda.
- 10.2 [UPS 102.001](#) The Faculty Development Center [Source: Grad Educ Com]
This item was discussed and some editorial changes made to the document. It will be added to “New Business” on the A.S. agenda for 4-12-12.
- 10.3 New Program Proposal: MA in Liberal Studies – HSS [Source: Grad Educ Com / PRBC]
This item will be added to “New Business” on the A.S. agenda for 4-12-12.
- 10.4 General Education Committee - Request for Members to serve 3-year terms [Revise [BL 10-1](#) (p 20)]
This item will continue under “Unfinished Business” for E.C. agenda 4-3-12.
- 10.5 Standing Committee Vacancies
Item was not discussed – will continue under New Business.
- 10.6 [UPS 100.610](#) Program Discontinuance [7-7-06]
This UPS received comments and revisions from three (3) standing committees [UCC, Grad Ed, PRBC]. It will be added to “New Business” on the A.S. agenda for 4-12-12 for discussion and input from the collective body.
- 10.7 [UPS 108.000](#) Visiting Scholars & Other Formal Delegations of Visitors from Abroad: Procedures for Invitations & Consideration for Hosting [Source: IEC]
There was discussion of the International Education Committee revisions. EC members felt that a broader discussion of the full Academic Senate will be beneficial. Item will be added under “New Business” on the revised A.S. agenda 3-22-12.

Items will be moved to next Executive Committee agenda.

X. NEW BUSINESS

- 10.5 Standing Committee Vacancies
- 10.8 GE Committee – Assessment and Recertification, Etc. [A.S. TC [10-13-11](#): GE Update]
- 10.9 Streamlining RTP Process
- 10.10 Update Mission and Goals
- 10.11 Statement on Professional Ethics

XI ADJOURNMENT

Meeting adjourned at 1:05 PM.