



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MARCH 6, 2012**

Approved 3-13-12

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Dabirian, Fidalgo, Guerin, Pasternack, Randall, Stambough, Walicki, Walk, Walker

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- 2.1 (Stambough) Questioned the rumor that the current University Mission & Goals Initiatives won't be funded. Input from other Executive Com members was this year's UMGIs will be funded from last year's monies and will continue to move forward.
- 2.2 (Fidalgo) Requested that beverages and snacks be provided for Executive Committee meetings.
- 2.3 (Walk) OCR visits concluded last Friday, 3-2-12. Investigators identified several problem areas that were not associated with core problems that initiated investigation. Participation fell out of Title IX proportionality in year 2010-11, but was on target in 2011-2. Most problem areas were related to underfunding of infrastructure, but male and female categories were equally impoverished. An outside observer's review of program could help the direction current campus leadership will take.

III. ANNOUNCEMENTS

- 3.1 (Dabirian)
 - As result of PAB retreat, President Hagan has created an IT Study task force to look at potential opportunities for savings generated by centralizing existing campus IT operations.
 - *Cal State Online* Request for Proposals for Online Course and Program Delivery Services has been sent (via Dabirian) to Executive Committee from Ruth Black (from Chancellor's Office).
 - Amir Dabirian will be discuss the new RFP for Cal State Online with Ruth Black and explore opportunities for our campus participation.
- 3.2 (Stambough) Last week's trip to Washington, D.C. was successful in terms of fund raising internally and externally. Congressman Royce is glad to lend support for a pilot Washington, D.C. Internship Program spring 2013. College of HSS will provide university-wide opportunities to teach and supervise interns in Washington, D.C.

IV. APPROVAL OF MINUTES

- 4.1 EC Minutes (Draft) 2-21-12 – will be moved for approval 3-13-12.
- 4.2 EC Minutes (Draft) 2-28-12 – will be moved for approval 3-13-12.

V. CHAIR'S REPORT

- 5.1. (Bedell)
 - President Hagan plans to return to the Academic Senate select ASDs still pending in the President's office. Each transmittal will contain an approval signature OR a request for further study, OR request for retransmit of the ASD with his name rather than Milton Gordon's.
 - The Resolution (ASD 12-22) passed unanimously by the Academic Senate on 2-23-12, will be sent to President Hagan. He currently has a team working on a CSUF Directive for CSUF Smoke Free Campus.
 - I met with Naomi Goodwin regarding the Executive Committee's list of agenda items for Tuesday, 4-10-12 retreat with PAB to be held at the Golleher House from 9:00 – 5:00.
 - The ongoing Vice Presidential searches will follow UPS 210.500.
 - Dr. Garcia has been invited for lunch with Executive Committee on a Tuesday or Thursday in April. She will be meeting with the SENATE FORUM BOARD on April 5, 2012. A list of discussion topics will be given to Dr. Garcia prior to each meeting.

VI. STAFF REPORT

- 6.1 A reminder was sent 3-5-12 that nomination petitions are due for both CSU Statewide Senator and for the MCBE Faculty Personnel Committee position to be filled due to a resignation (term ending May 2012). eVoting for this joint election will be held 3/19-22/12.

VII. LIAISON REPORTS

ASI Board of Directors [Dabirian] T, 3-6-12 1:15 – 3:30 PM, TSU No Report

Campus Facilities & Beautification Committee [Bedell] F, 3-2-12 10:00-11:00 AM

We had guests from Parking and Police to talk about skateboarding, bicycles, etc. It seems skateboarding is alive and well; however, staff have cut back ticketing since Officers have been focusing on assaults, thievery, etc. There have been no significant accidents involving either skateboards or bikes. On the path by the Athletic House, bicyclists regularly go through the stop signs. Lighting is planned to illuminate both pedestrians and cyclists alongside the Arboretum. Speed bumps have been eliminated on the campus entry road that parallels campus residence halls and 57 Fwy. The Committee began discussion on the "general mess" from deferred maintenance.

Faculty Affairs Committee [Bedell] F, 3-2-12, 12:00 AM -1:00 PM, LH-804

Confusion reigned as the group talked about at least 2 different versions of the proposed on line policy revisions (UPS 411.104). There was general discussion and then it was determined that Chair Lohman will meet with a rep or 2 of the "Revisionist Committee" (Randall, Pasternack and/or Walker) before the next FAC meeting in April. Discussions regarding three policies on personnel were postponed until Dr. Faust could be in attendance: 1) UPS 210.050 Personnel Policy for Full-Time Temporary Faculty; 2) UPS 210.060 Personnel Policy for Part-Time Lecturers; 3) UPS 210.000 Faculty Personnel Policy and Procedures.

General Education Committee [Fidalgo] T, 3/2/2012 2:00-4:00 PM MH-141 *Report Pending*

Graduate Education Committee F, 3-2-12, 2:00 - 4:00 PM, KHS 221

The committee discussed the best way to deal with problems caused by carryover of course and program proposals from one year to the next. Since the forms can change, additions and/or corrections must be made by the proposers before approval. This can be frustrating when things do not get approved during the cycle the proposal was originally submitted. The committee agreed on a sustainability statement to put into the bylaws. Members also approved 21 new course proposals. Graduate Educ Com will meet on March 16th. This meeting will be used to discuss several program proposals, comment on the Online policy (UPS 411.104), and complete a few more course reviews.

Information Technology Committee [Randall] F, 3-2-12, 10:00-11:00 AM, PLS-299

Lynda Randall and Sean Walker provided an overview of changes to UPS 410, the Online Instruction policy. He explained the rationale and theoretical and practical underpinnings of the proposed changes. Committee members will review the document and provide feedback prior to a discussion in the next meeting in April.

Chuck Grieb has circulated proposed changes to 103.005, and these were approved by the Committee. The major change is the addition of links to updated legislation and resources/web standards/best practices. We can anticipate receipt of the revised document.

IT did a security patch to Titanium last night because it was critical. Some content access control had issues so Titanium was taken down temporarily. There is ample backup and content will be promptly restored.

Library Committee [Bedell] M, 2-27-12, 1:00-2:00 PM No Report

Planning, Resource, & Budget Committee [Walicki] F, 3-2-12, 12:30-2:30 PM, MH-141.

The committee split into working groups representing each division. We received an Initiative Matrix and had to judge each initiative from the perspective of that division. Each group was given 12 minutes.

The Initiative Matrix and the Results from the Working Groups were sent to Exec Com members.

VIII. UNFINISHED BUSINESS

- 8.1 PAB/AS Executive Committee Retreat – 4-10-12 Topics [Expand topics for discussion]

- Enrollment management
- Budget cuts
- Faculty support
- Transition issues
- Sustainability
- High impact practices to help underrepresented students succeed.
- CSUF Strategic Plan (also on Dr. Hagan's list)

IX. NEW BUSINESS

9.1 UPS 411.104 Policy on Online Instruction – Proposed revisions
Standing committees have been sent the proposed policy with a request for input. Students need to be fully informed of expectations and understanding when signing up for an online class. Catalog should have “truth in advertising” and will traverse catalog years. Goal is to have this revised document on an Academic Senate agenda in spring 2012.

9.2 General Committee Nominations – FPC, FRC, FLC
Faculty names were discussed for “Senate Nominee” in each college where terms expire May 2012.

9.3 Statements of Opinion for All University Elections, Spring 2012 [BL 05-1 states to A.S. 3-20-12]
Chair Bedell asked for input to make revisions to UPS 100.001 Academic Senate Bylaws (BL 05-1) that would allow a more permissive process each spring for Statements of Opinion.

In order to encourage debate on issues affecting the University, and facilitate the expression of Academic Senate electorate opinion, each year the Executive Committee shall prepare no fewer than three statements of opinion on matters within the Academic Senate’s area of responsibility.

Statement suggestions were discussed and debated. Members were encouraged to bring specific questions worded for consideration next meeting. Ideas considered:

• Curricular issues	• Assessment	• Online courses: student/faculty readiness/minimum GPA, etc.
• Committee Service	• Streamlining curricular process	• eBooks, rental, used, open source
• eRTP moving forward	• Ranking high impact practices	•

Items will be moved to next Executive Committee agenda.

IX NEW BUSINESS

- 9.4 [UPS 100.610](#) Program Discontinuance [7-7-06]
- 9.5 [UPS 108.000](#) Visiting Scholars & Other Formal Delegations of Visitors from Abroad: Procedures for Invitations & Consideration for Hosting [Source: IEC]
- 9.6 GE Committee – Assessment and Recertification, Etc. [A.S. TC [10-13-11](#): GE Update]
- 9.7 Streamlining RTP Process
- 9.8 Update Mission and Goals
- 9.9 Statement on Professional Ethics

XI ADJOURNMENT

M/S/P (Guerin/Dabirian)
Meeting adjourned at 1:10 PM.
