



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
MAY 8, 2012**

Approved 6-5-12

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Dabirian Guerin, Pasternack, Randall, Stambough, Walicki, Walker

Absent: Fidalgo, Walk

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

- 2.1 VPAA Search Committee Members will be helped by a professional search firm for this important position.
- 2.2 (Pasternack) The Online Task Force, headed by Dr. Boyum for President Hagan, the first meeting has been called for May 22nd. He will not be available for meetings over summer months.

III. ANNOUNCEMENTS

- 3.1 (Bedell) congratulated Senator Guerin who was elected as ASCSU chair for 2012-13.
- 3.2 (Guerin)
 - ✓ There will be discussions at ASCSU regarding assessment committee as a spinoff from General Education Committee. GE Com.
 - ✓ Will need to be replaced on the VPAA Search Committee.
- 3.3 (Walker) Two NSM students won in the Best Poster Award category at the Southern California Academy of Science meeting. These undergraduate students were competing against graduate students at last weekend's event.
- 3.4 (Pasternack)
 - ✓ Announced the list of possible cost reduction strategies by the Board of Trustees.
 - ✓ Questioned if the Academic Senate should be involved in discussions and/or actions regarding textbook buyers on campus. Executive Committee members agreed to forward this item to Faculty Affairs Committee for further study.

IV. TIMES CERTAIN

12:00 Noon

Topic: Grant Submission Deadline Policy

**Discussants: Dorota Huizinga, Associate VP-Graduate Programs & Research
Paulina Tagle, Director – Grants & Contracts**

Chair Bedell welcomed Dr. Huizinga and the Director of Office of Grants and Contracts, Paulina Tagle. Faculty members and administrators submitting grant proposals electronically prior to the deadline don't take into account the congestion along the Information Super Highway from the side of the government server. Deadlines may be missed due to high volume of server traffic at the actual submission deadline. Our timelines need to factor in these realities. Faculty and administrators will be notified of new timelines for grant proposals. Executive Committee members thanked Dr. Huizinga for consulting prior to effecting this change. The Academic Senate should also have opportunity for input prior to notification by July 1st.

12:30 PM

Topic: Assessment Activities at CSUF

Discussant: Gerald Patton, Ph.D., Director of Assessment and Educational Effectiveness

Executive Committee members discussed the topic prior Dr. Patton's arrival and ways faculty can guide the process. The preliminary WASC findings confirm assessment will be emphasized in the final report since CSUF has not made sufficient progress over past years.

Chair Bedell welcomed Dr. Gerald Patton, who explained his proposals for assessment infrastructure growth and enhancement. An Assessment Advisory Council proposal has been reviewed by Acting VPAA Murray and the Council of Deans. The proposal calls for the appointment of faculty liaisons/coordinators in each of the colleges. These liaisons, along with a representative from the General Education Committee and Student Affairs would constitute the Assessment and Educational Effectiveness Advisory Council. (The proposal in its entirety is available in the Office of Assessment and Educational Effectiveness.)

There is much to be done to advocate for ongoing assessment, to gather data for annual reports showing evidence of learning, and University learning goals and outcomes connected and aligned to department/program goals in each college.

V. APPROVAL OF MINUTES

5.1 None.

VI. CHAIR'S REPORT

- ✓ A *thank you* note was received from Dean Della Volpe regarding A.S. contribution honoring her mother's memory.
- ✓ Reported on the lunch meeting with Dr. García (at her request). She has three particular areas of interest involving the Academic Senate: 1) strategic plan; 2) relations with the community; 3) academic advising.

VII. STAFF REPORT

6.1 All University Elections, Spring 2012, will be held next week, May 7-10. Constituency lists are being finalized and ballot testing this week for efficient eVoting.

VIII. LIAISON REPORTS

ASI Board of Directors [Dabirian] T, 5-8-12 1:15 – 3:30 PM, TSU

Reports were heard; minutes approved. A 4-page resolution from CSSA was passed to "Drop the "I" Word when referring to undocumented students. A 2-page resolution was passed to support Senate Bill 960 regarding campus-based mandatory fees.

Campus Facilities & Beautification Committee [Bedell] F, 5-4-12 No Report

Extended Education Committee [Pasternack] M, 5/7/2012 3:00-4:00 PM

The majority of the meeting was taken up by Ruth Black making a presentation on Cal State Online. Dr. Black raised a number of issues that may be of concern to our campus. One issue is that while Cal State Online will be involved with marketing self-support programs, the intention is that state-support programs could be listed on the website upon paying a fee to Cal State Online.

Erica Bowers, Reading/EDUC, was elected as the Committee Chair for 2012-13.

Faculty Development Center Board [Walker] T, 5-1-12, 2:30 - 4:00 PM PLS-44F

A number of announcements were made regarding FDC events (e.g., Faculty Recognition for Service, Teaching and Technology) and the awarding of the FDC spring grants. A number of events are being planned for summer and plans to revise the Faculty-Undergraduate Student Research grant.

Traci Statler was elected chair for next year.

PRBC [Walicki] F, 5-4-12 12:30-2:30 PM No Report

Student Academic Life Committee [Guerin] F, 5-8-12 9:00-10:00 AM

Andrea Patterson has done a great job chairing the SALC this year. Members reviewed a draft of the annual report today and set out suggestions for next year's committee. Although the focus this year was on how to use the results of the NSSE, the committee will look more at other aspects of SALC next year, including TDA, advising, and graduation initiative, to name a few items.

Unfortunately, no one stepped up to the plate to serve as chair, so the election will need to be conducted in the fall.

IX. UNFINISHED BUSINESS

9.1 Proposed Revisions to [UPS 300.015](#) Repetition of Courses [9-27-04] [Source: ASC]

Last paragraph can be debated on the Academic Senate floor. Pasternack will move to amend Lines 49-50 (to remove).

X. NEW BUSINESS

- 10.1 New Course Proposals – Undergraduate [Source: UCC]
Item will be added to a revised Academic Senate agenda 5-10-12.
- 10.2 New Course Proposals – General Education [Source: GE Com]
Item will be added to a revised Academic Senate agenda 5-10-12
- 10.3 Proposed Revisions to [UPS 320.020](#) University Writing Requirements [6-24-05] [Source: ASC]
Item will be added to a revised Academic Senate agenda 5-10-12.
- 10.4 Proposed Revisions to [UPS 320.102](#) International Education Policy [7-6-09] [Source: ITC]
Item will be added to a revised Academic Senate agenda 5-10.
- 10.5 Bicycle-Friendly Campus Planning [Source: CF&B]
This document was received from Campus Facilities and Beautification Committee; however, the Executive Committee also needs a report from the Campus Bicycle Committee.
- 10.6 Recommendation on Campus Maintenance and Cleanliness [Source: CF&B]
Report received from Campus Facilities and Beautification Committee. This will be referred to PRBC in 2012-13.

XI. ADJOURNMENT

Meeting adjourned at 1:20 PM.

Items will be moved to next Executive Committee agenda.

X. NEW BUSINESS

- 10.7 GE Committee – Assessment and Recertification, Etc. [A.S. TC [10-13-11](#): GE Update]
 - 10.8 New UPS re Visiting Scholars from U.S. [Rev. UPS 108.000 Visiting Scholars from Abroad – approved 4-19-12]
 - 10.9 Streamlining RTP Process
 - 10.10 Update Mission and Goals
 - 10.11 Statement on Professional Ethics
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