



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JANUARY 22, 2013**

Approved 1-29-13

11:30 AM - 1:00 PM

MH-141

Present: Bedell, Bruschke, Dabirian, Matz, Randall, Stambough, Walker

Absent: Bonney, Guerin, Pasternack

I. CALL TO ORDER

Chair Bedell called the meeting to order at 11:30 AM.

II. URGENT BUSINESS

None.

III. ANNOUNCEMENTS

3.1 (Randall)

- FYI...inconsistencies in Moodle Gradebook have been found though Intersession timeframe. The status is very unpredictable when settings change at unexpected times. VP/Senator Dabirian asked Senator Randall to send examples of the quirky behavior so the problem can be fixed quickly.
- Raised concern about construction at College Park. Will the parking spaces within the construction zone be released when classes begin? Chair Bedell will follow-up with Mr. Frank Mumford – ASC regarding the status of the project.

3.2 (Matz) The 3rd Annual Hollywood's Biggest Night will be held on Sunday, February 24th at the UltraLuxe Cinemas at the Anaheim GardenWalk. The event is sponsored by the College of Communications. It is a fun evening watching the Academy Awards with students, faculty, and the community who buy a \$20 ticket (\$25 at door) to help benefit student scholarships. Senator Matz encouraged members to join the "red carpet" experience - pre-show begins at 4:00 PM, show time begins at 5:00 PM.

3.3 (Bruschke)

- Has heard from colleagues regarding CalState Online. LMS is not as flexible as Moodle. VP/Senator Dabirian was asked to follow-up with CSU CalState Online folks to look into any problems being encountered by faculty involved with this new program.
- Asked Chair Bedell to send a memo to President García in defense of our Graduate Education Committee Chair. Now that the Proposed New Degree Program for Computer Engineering has been signed by President García, this will be a follow-up to the hand-delivered memo sent by Electrical Engineering Department.

3.4 (Walker) Accompanied students to the CSUF basketball game against CSU Long Beach on Monday. It was great fun! Executive Committee members discussed how to encourage faculty involvement with their students at the many athletic activities throughout the year.

3.5 (Bedell) CSUF Dance Team won the championship again this year at the 2013 UDA/UCA Collegiate National Competition held in Orlando 1/19-20/13. We have 14 key chains ready to distribute when the team is invited to a future Academic Senate meeting this spring.

3.6 (Matz) Attended a memorial service for former Academic Senate Chair, Joyce Flocken on Friday, 1-17-13. It was interesting to note from several items pulled from the A.S. archives that the University faced the same challenges in 1992-93 as we're facing today.

IV. APPROVAL OF MINUTES

4.1 EC Minutes (Draft) 12-11-12

M/S/P (Walker/Matz) Motion to approve. Minutes of 12-11-12 were approved as submitted.

4.2 EC Minutes (Draft) 12-18-12 (Walker/Matz) approved.

M/S/P (Walker/Matz) Motion to approve. Minutes of 12-18-12 were approved as submitted.

V. CHAIR'S REPORT (Bedell)

- 5.1 Education Department Merger was withdrawn in a memo dated 1-8-13 (see ASD 12-. This was a proposed merger between the Department of Reading and Department of Elementary and Bilingual Education.
- 5.2 Vice Chair Walker will lead the Executive Committee meeting Tuesday, 1-29-13, when Chair Bedell is out-of-town (Washington, D.C.).
- 5.3 Mr. Stephen G. Garcia, appointed interim position of VP, Admin/CFO by President García last week, is scheduled for an 11:40 AM *time certain* to be introduced at EC 1-29-13, EC members should let Mr. Garcia know that implementation of our Smoking Policy is scheduled for 8-1-13. Mr. Garcia will also be introduced at A.S. on R, 1-31-13.
- 5.4 The other interim appointment announced by President García is Mr. Robert S. Foldesi – Associate VP for Human Resources. He has not yet been invited to an EC meeting.
- 5.5 The Graduation Rates presentation from San Diego State, seen by Senator Pasternack, has been questioned by many. This presentation (and numbers) needs further scrutiny before an invitation to present is extended by Academic Senate.
- 5.6 VP/Senator Dabirian will find out more information on how Sacramento State implements priority registration. Senator Stambough, as liaison to ASI Board, was asked to follow-up with ASI students regarding their feelings and considerations about possible changes in registration as well as student input on possible changes in the academic calendar.

VI. STAFF REPORT (Miller)

The use of DropBox was discussed for future meetings of both Executive Committee and Academic Senate. Materials initially will be set up under meeting date folders within DropBox. This method will be observed through spring 2013 to determine if it works well for members.

VII. COMMITTEE LIAISON REPORTS

Chair Bedell reminded members that Senator Stambough will serve as liaison to ASI weekly Board meetings spring 2013.

VIII. UNFINISHED BUSINESS

- 8.1 Upcoming Special Election – February 4-7, 2013 to include Ballot Question re Academic Calendar
The question(s) will be needed for the ballot, along with pro/con statements for this upcoming special election – deadline for ballot preview is R, 1-24-13. This information needs to be distributed to the constituencies prior to eVoting. Exec Committee members discussed ideas for the ballot question, which is a deliberative process to poll FT faculty.
- 8.2 Finalize Faculty Nominations for New Standing Committee Created for Assessment and Educational Effectiveness Committee — to be on A.S. Consent Calendar 1-31-13
Members discussed the list of names submitted by faculty themselves who indicated willingness to serve on this new committee, along with faculty who were nominated by others. Every college will be represented, along with ex officios and EC liaison, Senator Emily Bonney.
- 8.3 Next Steps re Charge for Assessment and Educational Effectiveness Committee
ASD 12-120 – Ad Hoc Committee on Assessment [AS Agenda 12-20-12]
The new committee members will review all materials related to assessment since 2007. They will discuss, deliberate, and recommend to the Academic Senate what the functions of the committee should be. A report-back date (to the A.S.) will be given to the committee, probably by early April. There is urgency for the committee to meet to begin this process.
- 8.4 ASD 06-11 Rev 11-16-12 Emeritus Policy [Source: FAC]
Members continued discussion from 12-18-12.

EC 12-18-12 There were questions and concerns raised.

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| <ul style="list-style-type: none">• Appeals process isn't spelled out• No revocation process is in place• Should part-time faculty have the same emeriti privileges as tenured faculty? |
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This item will return to next EC agenda under Unfinished Business.
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Provost Cruz will be invited to a future EC meeting to give his input on the framework for this policy. Senator Matz will report this information to Faculty Affairs Committee.

- 8.5 Report Back AA/AS Retreat, M, 8-20-12 – Event Review/Recommendations re Academic Advisement – Continued [Walker]
Vice Chair Walker reported on the three identifiers for student advising to work well at CSUF:
1. Understanding the history of what has taken place;
 2. Communication needed between Academic Affairs and Student Affairs;
 3. Work on advising scale/methods/tiers/ratios, which are currently not working for the size of CSUF's student body.
- A report will be sent in the near future giving baseline facts and recommended actions. It will be on an A.S. agenda in mid-February.

IX. NEW BUSINESS

- 9.1 Faculty Committee Assignment – Information Technology Committee – NSM
Faculty names were discussed for ITC, along with two other standing committees receiving recent resignations. Graduate Education Committee – NSM; PRBC – COMM.
- 9.2 Faculty Nominees for Search Committee – Director of Student Housing (3 faculty)
Three faculty members will be asked to serve.
- 9.3 Faculty Nominees for Search Committee – Director of Guardian Scholars (3 faculty)
Three faculty members will be asked to serve.
- 9.4 Revised UPS 330.164 Posthumous Degree and Recognition [6-17-05] [Source: ASC]
This document was approved for A.S. agenda 1-31-13 under New Business.
- 9.5 Proposed Revision of UPS 320.020 University Writing Requirements [Source: Ad Hoc Com for Writing Board]
Members discussed the possible reasons why Graduate Education Committee considers these revisions necessary since the EWP was only removed for undergraduate degrees. The policy did not change for graduate writing requirements. Members suggested that an inquiry be sent to Chair Weismuller for follow-up.
- 9.6 Campus LabSpace
Senator Dabirian spoke to this particular database program that creates a system that supports collection of assessment materials. It can be used in many venues. VPAA Murray authorized this for a 2-year experimental tool. 3 - 4 colleges were interested and have been using Campus LabSpace to see if it is an appropriate tool to help organize assessment materials. It has been purchased and will be deployed spring 2013. The database requires committees to work parallel with Assessment Committee. A presentation of Campus LabSpace capabilities will be scheduled for a future A.S. *time certain*. The program is available for people who want to use it.

X. ADJOURNMENT

Meeting adjourned at 1:15 PM. Executive Committee meetings will resume weekly schedule through May 21st.