



**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
DECEMBER 4, 2012**

*Approved 12-11-12*

**11:30 AM - 1:00 PM**

**MH-141**

Present: Bedell, Bonney, Dabirian, Guerin, Matz, Walker

Absent: Brusckke, Pasternack, Randall, Stambough

**I. CALL TO ORDER**

Chair Bedell called the meeting to order at 11:30 AM.

**II. URGENT BUSINESS**

(Guerin) Reported that *Statewide Academic Affairs Committee* passed a resolution, which was passed through a series of amendments on the floor of ASCSU, regarding the Board of Trustees' agenda item for requirement of 120 units to graduation. Although 90% of CSUF programs are at 120 semester units, faculty have purview to determine curriculum and time to graduation and such determinations should not be made at a system-level. An exemption must be requested from the CO to exceed 120 semester units (180 quarter units). Senator Guerin suggested that *if CSUF chooses to follow CSU San Jose with a resolution, this is time sensitive.*

**III. ANNOUNCEMENTS** None

**IV. TIME CERTAIN**

**11:40 AM**

**Topic: Reorganization**

**Presenter: Dr. Berenecea Johnson Eanes, Vice President for Student Affairs**

Chair Bedell welcomed VPSA Eanes who distributed two handouts to the group to facilitate the discussion of realignment and vision for Student Affairs in 2013. She has spent her first semester on campus observing and meeting with Student Affairs leadership team, and is now ready to ask and receive support, hear perspectives and receive feedback from a multitude of campus groups, including Executive Committee members.

#1 handout: Division of SA Organizational Chart;

#2 handout: 10 page Transition Observations and Considerations, dated 10-11-12.

Two national consultants were invited to visit and tour CSUF 9/16-18/12: 1) Dr. Gwen Gungy, Executive Director, Emeritus, NASPA; and 2) Mr. Dennis Black, VP for University Life and Services, University at Buffalo. They provided specific commentary on: 1) opportunities and issues related to current leadership team; 2) possible realignment of roles, duties or responsibilities, and 3) suggestions on a divisional planning process.

The report was discussed by section with questions and answers throughout the 1-hour *time certain*. Student Affairs will work with the President's three pillars: 1) Campus Strategic Plan; 2) Assessment Plan; 3) Academic Advising. These areas are needed for WASC accountability and to help assess how the Division of Student Affairs, which has been impacted by significant budget cuts, will move forward in addressing the complexities within each of the areas within SA Division. There is a need for uniformity, efficiencies and streamlining. A Student Affairs Advisory Committee will be put together (purposefully small group) in order to keep a pulse on the SA Division activities.

The Search Committee for a new Athletic Director is coming to a close. A high priority for this new leadership position is to put in place a mission statement, a business plan (fund-raising) for revenue growth and greater program support.

VP Eanes will be scheduled to return to meet with Executive Committee once spring semester gets underway [February 2013].

**V. APPROVAL OF MINUTES** None

**VI. CHAIR'S REPORT** (Bedell)

Weekly meetings are set for Tuesday mornings with incoming Provost Cruz. Agenda items discussed today: 1) Assessment; 2) Shields Award – Scholarship & Creativity; 3) Academic Calendar, Student

Academic Advising. The Academic Senate plans to poll faculty on rearranging the calendar to accommodate possible changes to Thanksgiving week, commencement and intersession.

A.S. Agenda 12-6-12 will highlight: 1) a formal introduction will be made to welcome Dr. José Cruz; 2) Consent Calendar: Report from Graduate Education Committee regarding Course Overlap for Electrical Engineering and Computer Science; 3) New Business: Proposal Integrated BS/MS in Computer Engineering. Motion should be to approve the Master's part of the degree with students choosing to accelerate their own degree. The undergraduate portion has been in place for many years.

## VII. STAFF REPORT None

## VIII. COMMITTEE LIAISON REPORTS

### **ASI Board of Directors** [Bedell] T, 12-4-12 1:15 – 3:30 PM, TSU

Panhellenic held their elections; new officers. Interfraternity Council struggling (6 frats). Snowday 12/6. 21 sports clubs and at their limits given # of staff available to supervise. Various groups make \$ doing videotapings. Multicultural Greek org has 9 groups. Toy Drives. All night study=TSU=12/10 and 12/17. Discoverfest 2/6 and 2/7 to recruit students, ASI paying regular fees to get more groups participating, potential=296 groups, marketing to increase student participation with event in Quad and nearby areas. Briefed on Strategic Plan and smoking group. Comm College reports a very successful mixer, one of their clubs got Rookie Chapter of the Year. Irvine campus report=new Newsletter, hiring production coordinator, recognizing Dean's List students, President G to do a spring town hall at Irvine campus, giving massages' during finals, doing a student interest survey not dealing with academic matters. Moved some money around. Staff referred to need for expansion and a referendum in 6(?) years (staff simply will not give up on this, in my opinion; edifice complex); having difficulty scheduling meetings with local legislators; using Reserves for HVAC work.

### **Campus Facilities & Beautification Committee** [Bedell] F, 11-30-12, 10:00 - 11:00 AM No Report

### **Faculty Development Center Board** [Guerin] T, 11-4-12 2:30-4:00 PM

Rommel Hidalgo was welcomed to the committee; he is taking the place of Chris Manriquez.

The Committee reviewed rankings and made determination of which grant proposals should be funded for the International Travel, Faculty Undergraduate Student Research, and Teaching Mini Grants. The committee looked at total scores generated by reviews by three members for each application (identity of applicant concealed). Committee members spent one day of the Thanksgiving Break reviewing the applications, so they deserve a big round of thanks! Looking at the ratings, there was very good agreement across raters.

The committee is polling to determine its meeting time for next semester. I asked the chair, Traci Statler, to let the AS office know, as this impacts our Committee Interest Form.

### **General Education Committee** [Bonney] F, 11-30-12 2:00-4:00 PM Meeting Cancelled

### **Planning, Resource, & Budget Committee** [Walker] F, 11-30-12 12:30-2:30 PM, PLS-299

The divisions presented their goals for 2012-2013 which I have listed major goals below and I have attached the presentations made to PRBC by each division. Academic Affairs presented at the last PRBC meeting.

#### **Division of Information Technology**

- Goal 1 – Transformation in the Delivery of Information Technology Services to gain potential savings
- Goal 2 – Improve the institution's operational efficiency through information technology
- Goal 3 – Strengthening the core information technology infrastructure
- Goal 4 – Integrate information technology into institutional decision-making
- Goal 5 – Promote student learning through information technology
- Goal 6 – Support the trends toward IT Consumerization and bring-your-own device
- Goal 7 – Increase effective use of the campus Learning Management System and student engagement tools

#### **Division of Administration and Finance**

- Goal 1 – Oversee the Management of the University Budget
- Goal 2 – Mitigate the impact of State fiscal crisis on campus operation sand personnel
- Goal 3 – Ensure continuation of timely and accurate fiscal reporting
- Goal 4 – Enhance Budget Reporting and Budget Information
- Goal 5 – Enhance operational efficiencies and customer service in the Student Financial Services area and in Travel Operations
- Goal 6 – Support the university in strategic property acquisition/development
- Goal 7 – Bicycle Safety; University Mission and Goals Initiative, UMGI
- Goal 8 – Advance Ongoing Planning Initiatives

- Goal 9 – Convert Informed Filler and eForm Forms to Adobe Forms
- Goal 10- Maintain accurate University Police Records
- Goal 11 – Maintain High Visibility within the Campus Community
- Goal 12 – Provide effective, cost efficient, appropriate, and timely professional development opportunities to staff to achieve a high performance workplace, increase capacity for the University that will ultimately support the mission and goals of the University.

Division of Advancement

- Goal 1 – Enhance efforts to advance the University toward its desired market position
- Goal 2 – Increase Philanthropic Productivity by 10% for FY 12-13
- Goal 3 – Expand fundraising activities and enhance partnerships with key volunteers and external constituencies
- Goal 4 – Streamline operations and processes to provide efficient and timely service to internal and external clients

Division of Student Affairs

- Goal 1 – Strategic Planning: Develop a comprehensive divisional strategic plan
- Goal 2 – StudentSuccess/Student Engagement: Facilitate increased graduation rates using strategic retention initiatives and expanding utilization of high impact practices
- Goal 3 – Intercollegiate Athletics: Develop a more formal model of division support for Intercollegiate Athletics
- Goal 4 – Development: Develop a plan to significantly increase fundraising and friend raising activities and programing for the division of Student Affairs
- Goal 5 – Assessment: Analyze and adjust efforts to ensure alignment with University Strategic Plan.

**Student Academic Life Committee** [Guerin] T, 11-4-12 9:00-10:00 AM

The Committee reviewed feedback from colleges on their student engagement plans and suggested responses to the colleges. A few years ago, the deans were asked to share the results of the NSSE (National Survey of Student Engagement) with the faculty and to identify areas to focus on. SALC has provided feedback to the college reports for a couple of cycles now. There are several ongoing initiatives underway in the colleges; a challenge is to ascertain the effectiveness of these interventions.

We heard briefly about the "Get Involved" tab on the student portal from Lea Jarnigan. We were wondering if this is related to the project that Amir was telling us about to track student engagement.

**X. NEW BUSINESS**

- 10.1 New Course Proposals – Undergraduate [CHIN 466; RTVF 379-T] [Source: UCC]  
Approved for A.S. agenda 12-13-12.
- 10.2 ASD 12-136 Presidential Selection Proposed New UPS – Draft [Returned from A.S. 11-29-12]  
Senator Buck suggested at the 11-29-12 A.S. meeting that this proposed UPS be sent to a “policy-making committee” for review and input. This will be forwarded to Faculty Affairs Committee.

The following items will be moved to the next Executive Committee agenda.

**IX. UNFINISHED BUSINESS**

- 9.1 ASD 12-168 Assessment Ad Hoc Committee –Response to “Charge” ASD 12-120 [EM to Faculty 11-27-12]  
Proposed Amendments to UPS 100.000+UPS 100.001 [Source: Ad Hoc Committee on Assessment, Fall 2012]
- 9.2 University-wide Student Learning Outcomes [ASD 12-146]
- 9.3 Report Back AA/AS Retreat, M, 8-20-12 – Event Review/Recommendations re Academic Advisement – Continued [Walker]

**X. NEW BUSINESS**

- 10.3 New Course Proposals – Undergraduate [CHIN 466; RTVF 379-T] [Source: UCC]
- 10.4 ASD 12-136 Presidential Selection Proposed New UPS – Draft [Returned from A.S. 11-29-12]
- 10.5 UPS 290.000 Outstanding Professor Award [5-3-11] [Source: OPA Com]
- 10.6 UPS 293.000 The Carol Barnes Excellence in Teaching Award [12-12-06 pending President’s approval ASD 12-145] [Source: OPA Com]
- 10.7 Campus LabSpace

**XI. ADJOURNMENT**

Meeting adjourned at 1:05 PM.